



# City of San Antonio

## Contract Summary Sheet

Date: 8/11/16  
Agenda Item: 16-3788

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|---|---|
| <b>Name/Title (Caption as shown on agenda):</b><br>Annual Contract for Auto Light Duty Truck Drum & Brake Parts 6100007380 AJ   |   |
| <b>Brief Description of Item(s) and Use:</b><br>This contract will provide the Building and Equipment Services Department with a contractor to furnish drum and brake parts for installation on automobile and light-duty trucks operated by various City of San Antonio departments. |   |
| <b>Total \$:</b>  | \$93,000.00 annually  |
| <b>Contract Period:</b>   | Upon award through December 31, 2019 with two, one year renewal options   |
| <b>Method of Procurement:</b>   | Competitive (7 bids received)   |
| <b>Price Trend:</b>   | 1.14% decrease  |
| <b>Contract Info:</b>   | Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___  |
| <b>Recommended Contractor(s):</b>   | <b>Poppe Automotive Warehouse, 716 S. Frio Street, San Antonio, TX 78207 (Local)</b>  |
| <b>Previous Contractor(s):</b>  | Poppe Automotive Warehouse, 716 S. Frio Street, San Antonio, TX 78207   |
| <b>Comments:</b>  | <b>NAS:</b> North Park Lincoln and Westway Ford – submitted incorrect price schedule or missing pricing information on items 2B, 4B, 5B, 6B, 7B, 9B and 10B<br><b>NAS:</b> O'Reilly – missing pricing information on items 1B, 2B,3B, 4B, 5B,6B and 10B   |
| <b>Anticipated Future Requirements and Action:</b>  | N/A   |
| <b>Procurement Alternative:</b>   | Should this contract not be approved, the City will be required to purchase drum and brake parts on an as needed basis which could result in higher costs and increased down time of vehicles, thus delaying timely completion of maintenance and repair. |
| <b>Using Department (s):</b>  | Building and Equipment Services   |