



City of San Antonio

Contract Summary Sheet

Date: 04/09/15
Agenda Item: 15-2069

Name/Title (Caption as shown on agenda): Annual Contract for Digital Library Reserve Access Agreement 6100005302 WF	
Brief Description of Item(s) and Use: This contract will provide the San Antonio Public Library with an annual subscription for copyrighted downloadable audio books, videos, music and e-books. These downloadable services are used by the San Antonio Public Library staff and patrons to download titles directly to their computer or laptop, burn to compact disc, or transfer to portable devices, including supported MP3 players. The contract will also provide software maintenance for OverDrive Media stations located at select library branch locations. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.	
Total \$:	\$1,000,000.00 annually; \$3,450,000.00 contract period
Contract Period:	Upon award through January 31, 2016 with 2, 1 year renewal options
Method of Procurement:	Sole Source
Price Trend:	N/A
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	OverDrive, Inc., One Over Drive Way, Cleveland, OH 44125
Previous Contractor(s):	OverDrive, Inc., One Over Drive Way, Cleveland, OH 44125
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Library would be required to submit a purchase requisition each month for services needed. However, processing requirements on an as needed basis will not realize a cost savings customarily associated with long-term agreements.
Using Department(s):	Library