

San Antonio Public Library
Monthly Operating Statement
October 1, 2016 to October 31, 2016
Percent of FY Elapsed: 8%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2017	FY 2017	FY 2017	FY 2017	FY 2017
City General Fund--Personnel Services					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	6,000	560	-	5,440	0%
Civ Cloth/Boot Allowance	-	125	-	(125)	0%
Civil Actv Healthcr	2,742,729	228,561	-	2,514,168	8%
Def Comp-Executives	6,000	-	-	6,000	0%
FICA & Medicare Exp	1,382,337	96,656	-	1,285,681	7%
Language Skill Pay	35,400	2,850	-	32,550	8%
Life Insurance	15,063	832	-	14,231	6%
Overtime Salaries	165,827	233	-	165,594	0%
Pers Leave Buy Back	199,688	-	-	199,688	0%
Regular Salaries	18,246,231	1,323,169	-	16,923,062	7%
Reserve Performance Pay	248,314	-	-	248,314	0%
Retiree Hlth Assess	352,165	29,347	-	322,818	8%
Reserve COLA	210,737	-	-	210,737	0%
Retiree Payout Sal	-	2,153	-	(2,153)	
Retirement Exp	1,691,326	119,286	-	1,572,040	7%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	3,987	-	15,313	21%
Temp FICA & Medicare	-	219	-	(219)	
Temporary Salaries	-	2,860	-	(2,860)	
Total General Fund Personal Services	24,927,974	1,812,001	-	23,115,973	7%
City General Fund--Contractual Services					
Adv and Publications	11,450	618	-	10,833	5%
Alarm and Sec. Serv.	65,055	8,989	-	56,066	14%
Binding & Printing	52,585	2,663	10,910	39,012	26%
Cleaning Services	1,236,322	92,781	-	1,143,542	8%
Computer Software Maint.	496,898	-	-	496,898	0%
Public Copy/Print	292,263	4,948	1,194	286,121	2%
Contractual Services	1,248,513	67,881	1,016,120	164,512	87%
Credit Card Fees	24,000	2,282	-	21,718	10%
Education - Classes	3,623	135	-	3,488	4%
Fees to Prof Contr.	684,651	50,443	123,960	510,248	25%
Freight and Storage	31,817	-	30,152	1,665	95%
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	-	-	14,526	0%
Maint - Buildings	381,867	28,805	151,028	202,034	47%
Maint & Rep - Cmrc	3,393	51	-	3,342	1%
Maint. - M&E	20,420	2,246	150	18,024	12%
Maint.- Repair Auto	12,595	1,652	-	10,943	13%
Membership Dues	15,300	165	-	15,135	1%
Other Contract Svcs	23,000	-	-	23,000	0%
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	-	-	10,000	0%
Rental Office Equipment	9,000	-	-	9,000	0%
Transportation Fees	89,485	9,315	-	80,170	10%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	4,733,763	272,972	1,333,514	3,127,277	34%

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City General Fund--Commodities					
Clothing and Linen	6,092	625	11,324	(5,857)	196%
Computer Software	90,800	12,573	5,373	72,854	20%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	77	-	(77)	
Janitorial Supplies	36,452	3,106	-	33,346	9%
Library Materials	272,257	15,360	-	256,897	6%
Library Resources	4,012,944	272,088	272,873	3,467,983	14%
M&R Material Mach/Eq	37,608	-	-	37,608	0%
M&R Material Bldg/Imp	71,854	2,438	5,500	63,916	11%
M&R Parts Automotive	7,741	172	-	7,569	2%
Office Supplies	135,877	13,334	1,425	121,118	11%
Other Commodities	53,000	4,184	1,652	47,165	11%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	-	-	-	
Total General Fund Commodities	4,727,025	323,957	298,146	4,104,922	13%
City General Fund Other Expenditures					
Automotive Admin Chg	1,500	125	-	1,375	8%
Build. Maint. Chg	289,055	24,088	-	264,967	8%
Gas and Electricity	1,022,640	77,182	-	945,458	8%
General Liab. Assess	92,078	7,673	-	84,405	8%
Mail & Delivery Svcs	10,165	847	-	-	8%
Motor Fuel and Lub.	20,644	1,464	-	19,180	7%
Rent of City Equip.	24,730	2,061	-	22,669	8%
Water and Sewer	186,926	20,792	-	166,134	11%
Workers Comp Assess	107,737	8,978	-	98,759	8%
Total General Fund Other Expenditures	1,755,475	143,211	-	1,602,946	8%
City General Fund Scheduled Line Items					
Procurement Fee	153,463	12,789	-	140,674	8%
Cell Phone Services	5,654	388	-	5,266	7%
Communications Radio	108	5	-	103	5%
IT Assessment Fee	2,154,940	179,578	-	1,975,362	8%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	3,833	152	1,819	1,862	51%
Interfnd Transf Out	111,137	9,261	-	101,876	8%
Total General Fund Scheduled Line Items	2,430,133	202,173	1,819	2,124,265	8%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	-	69,844	-	(69,844)	
Cap<5000 - PC Replct	715,684	-	-	715,684	0%
Cap<5000 - Furn & Fix	520,000	-	-	520,000	0%
Total General Fund Capital Outlay	1,235,684	69,844	-	1,165,840	6%
Total City General Fund	39,810,054	2,824,158	1,633,480	35,352,416	11%
Major Gifts					
Library Foundation	283,478	144,329		139,149	51%
Friends of the Library	55,000	50,925		4,075	93%
Total General Funds and Major Gifts	40,476,733	3,019,412	1,633,480	35,823,841	11%