

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

AUTHORIZING THE NEGOTIATION AND EXECUTION OF TWO PROFESSIONAL SERVICES AGREEMENTS WITH EVENT PROFESSIONAL SERVICES, LLC AND SAMS CONTRACTING CONSULTING AND TRAINING, LLC, EACH IN THE AMOUNT NOT-TO-EXCEED \$75,000.00 PER YEAR TO PROVIDE ONE-ON-ONE MANAGEMENT AND TECHNICAL ASSISTANCE AND TRAINING TO ENHANCE THE CAPACITY OF TARGETED SMALL CONSTRUCTION BUSINESSES SEEKING TO CONTRACT WITH THE CITY OF SAN ANTONIO AS PRIME CONTRACTORS OR SUBCONTRACTORS.

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WHEREAS, on January 11, 2013 the City Council approved a 5-Year Contracting Diversity Action Plan with a strategy to build capacity and encourage small, minority, and women-owned businesses (SMWBEs) to participate on City contracts as prime contractors and subcontractors; and

WHEREAS, in support of this strategy, City Council approved funds in the FY 2014 Budget to pilot a SMWBE Management & Technical Assistance Initiative; and

WHEREAS, the City has supported training and technical assistance to SMWBEs for years through the Economic Development Department's Mentor/Protégé and Bonding Assistance Program, however, ongoing discussions with community stakeholders and partner organizations indicate there is a need to provide an alternative method of support to targeted SMWBEs; and

WHEREAS, the pilot SMWBE Management & Technical Assistance Initiative will allow the City to assist targeted small businesses in the construction trade with a higher level of one-on-one service with clearly articulated goals and measurable results; and

WHEREAS, this Ordinance authorizes the negotiation and execution of two (2) professional services contracts with **Event Professional Services, LLC** and **Sams Contracting Consulting and Training, LLC**, each in the amount not-to-exceed \$75,000.00 per year, for a term of one year, with an option to renew each of the agreements for four additional one-year extensions under the same terms and conditions; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. **Event Professional Services, LLC** and **Sams Contracting Consulting and Training, LLC** are selected for negotiation and execution of two Professional Services Agreements for one-on-one management and technical assistance and training to enhance the capacity of targeted small construction businesses seeking to contract with the City of San Antonio as prime contractors or subcontractors.

SECTION 2. The City Manager or her designee is authorized to negotiate and execute two (2) Professional Service agreements, each in the amount not to exceed \$75,000.00 per year, for a term of one year, with an option to renew each of the agreements for four additional one-year extensions under the same terms and conditions.

SECTION 3. The following financial adjustments are hereby approved:

- a) Funding in the amount of \$150,000.00 for this ordinance is available for Fund 29028000, Cost Center 4016010001 and General Ledger 5201040, as part of the Fiscal Year 2014 Budget.
- b) Payment not to exceed the budgeted amount of \$75,000.00 is authorized to **Event Professional Services, LLC** and should be encumbered with a purchase order.
- c) Payment not to exceed the budgeted amount of \$75,000.00 is authorized to **Sams Contracting Consulting and Training, LLC** and should be encumbered with a purchase order.
- d) The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this ____ day of _____, 2014.

M A Y O R
Julián Castro

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Robert F. Greenblum, City Attorney