

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

ORDINANCE

APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE EARLY HEAD START – CHILD CARE PARTNERSHIP PROGRAM AND ACCEPTANCE UPON AWARD OF \$2,847,532.00; A BUDGET INCLUDING AN IN-KIND GRANT MATCH OF \$711,833.00; AND AUTHORIZING A PERSONNEL COMPLEMENT AND SIX SERVICE PROVIDER CONTRACTS.

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WHEREAS, in 2015, the U.S. Department of Health and Human Services awarded the Department of Human Services (DHS) a grant to establish an Early Head Start - Child Care Partnership (EHS-CCP), an early childhood education and development program for low-income families with infants and toddlers (ages 6 weeks to 35 months) in addition to the City's Head Start preschool program for children ages 3 and 4 years old; and

WHEREAS, EHS-CCP promotes physical, cognitive, social, and emotional development in six childcare centers located in the San Antonio and Edgewood independent school districts while allowing parents to work or engage in training or education; and

WHEREAS, on February 13, 2019, HHS notified DHS of a new five-year project period funded by five one-year grants; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Submission of an Early Head Start – Child Care Partnership (EHS-CCP) grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$2,847,532.00 for the period August 1, 2019 - July 31, 2020 is approved. A copy of the grant application is on file with DHS.

SECTION 2. The execution of six service provider contracts through July 31, 2024, attached hereto and incorporated herein as **Attachments III-VIII**, in a combined amount not to exceed \$1,663,200.00 or the amount awarded by HHS for each annual grant period, and allowing for amendments based on (a) program improvements, (b) additional awards, and (c) updates by HHS, is approved.

SECTION 3. The City Manager or his designee, or the Director of the DHS or her designee, is further authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of the grant, and to execute grant contract amendments pertaining to the grant when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c)

modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

SECTION 4. A proposed total budget of \$3,559,415.00, which includes an in-kind matching budget of up to \$711,833.00, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount from HHS will be appropriated in the fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

SECTION 5. The proposed personnel complement of sixteen (16) positions for the EHS-CCP and an increase of positions for the City of San Antonio Head Start Program from eighty-seven (87) to eighty-nine (89), which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 7. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ____ day of _____.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney