



City of San Antonio

Contract Summary Sheet

Date: 5/5/16
Agenda Item: 16-2382

Name/Title (Caption as shown on agenda): Annual Contract for E.J. Ward Automated Fuel Management System 6100007009 MC	
Brief Description of Item(s) and Use: This contract will provide the Building and Equipment Services Department with automated fuel control system service, customer support, and additional fuel terminal and vehicle parts for the Ward 3 automated fuel management system. Services available through this contract are designed to ensure the City receives continuous trouble-free automated fueling system operations with minimal downtime or service interruption. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.	
Total \$:	\$137,000.00 annually
Contract Period:	July 1, 2016 through June 30, 2017 with a one year renewal option
Method of Procurement:	Sole Source
Price Trend:	8.07% increase due to rising cost of parts from previous contract
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	E.J. Ward, Inc., 8801 Tradeway, San Antonio, TX 78217 (LOCAL)
Previous Contractor(s):	E.J. Ward, Inc., 8801 Tradeway, San Antonio, TX 78217 (LOCAL)
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the BES Operations Division's operational activities would be unfavorably impacted. The department will be required to procure services on an as needed basis which could lead to inconsistent service and delay in reactionary response time to maintenance and repair requests.
Using Department (s):	Building and Equipment Services