



City of San Antonio

Contract Summary Sheet

Date: 08/07/14
Agenda Item: 14-502

Name/Title (Caption as shown on agenda): Annual Contract for E.J. Ward Automated Fuel Management System 6100004216 RG	
Brief Description of Item(s) and Use: This contract will provide the Building and Equipment Services Department with automated fuel control system service, customer support, and additional fuel terminal and vehicle parts for the Ward 3 automated fuel management system. Services available through this contract are designed to ensure the City receives continuous trouble-free automated fueling system operations with minimal downtime or service interruption. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.	
Total \$:	\$115,000.00 annually
Contract Period:	Upon award through June 30, 2015 with a one year renewal option
Method of Procurement:	Sole Source
Price Trend:	N/A
Contract Info:	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
Recommended Contractor(s):	E.J. Ward Inc., 8801 Tradeway, San Antonio, TX 78217 (Local)
Previous Contractor(s):	E.J. Ward Inc., 8801 Tradeway, San Antonio, TX 78217
Comments:	Building and Equipment Services staff has selected to eliminate coverage for car wash terminals at eight sites: Callaghan, Public Safety, Patrol Northwest, Patrol East, Patrol South, Northwest Service Center, Southeast Service Center and Northeast Service Center.
Anticipated Future Requirements and Action:	
Procurement Alternative:	Should this contract not be approved, the Building and Equipment Services Department's operational activities would be unfavorably impacted. The department will be required to procure services on an as needed basis which could lead to inconsistent service and delay in reactionary response time to maintenance and repair requests for automated fueling equipment.

**Using
Department (s):**

Building and Equipment Services