INNOVATION AND TECHNOLOGY COUNCIL COMMITTEE
MEETING MINUTES
TUESDAY, FEBRUARY 26, 2019
1:30 PM
RACKSPACE

Members Present:	Councilmember Manny Peláez, Chair, *District 8* Councilmember Roberto C. Treviño, *District 1* Councilmember Rebecca Viagran, *District 3* Councilmember Shirley Gonzales, *District 5* Committee Member DeAnne Cuellar, *Citizen* Committee Member Dirk Elmendorf, *Citizen* Committee Member Will Garrett, *Citizen*
Members Absent:	*None*
Staff Present:	Lori Houston, *Assistant City Manager*; Craig Hopkins, *Chief Information Officer of Information Technology Services Department*; Kevin Goodwin, *Deputy of Information Technology Services Department*; Kathy Donellan, *Assistant Director of the San Antonio Public Library*; Ron Suszek, *Library Administration of San Antonio Public Library*; Hakeem Miles; *Business Relationship Manager of Information Technology Services Department*; Roger Gonzalez, *Office of the City Manager*; Alicia K. Beckham, *Office of the City Clerk*
Others Present:	Brian Kelly, *Rackspace*

1. **Approval of the January 22, 2019 Innovation and Technology Committee minutes.**

Committee Member Cuellar moved to approve the Minutes for the January 22, 2019 Innovation and Technology Committee Meeting. Committee Member Cuellar seconded the motion. Motion carried unanimously by those present.

Councilmember Gonzales entered the meeting at this time.

2. **Welcome and Tour of Rackspace to include its Global Network Operations Center and Customer Security Operations Center.** [Brian Kelly, Chief Security Officer, Rackspace]

Brian Kelly welcomed the Committee to Rackspace and stated that he was excited to partner with the City on innovative cyber projects.

No action was required for Item 2.

3. **Briefing on the San Antonio Public Library's IT Roadmap, an IT strategic plan for library services and public access to technology.** [Lori Houston, Assistant City Manager; Ramiro S. Salazar, Library Director, Craig Hopkins, Chief Information Officer]

Kathy Donellan reported that the San Antonio Public Library's IT Roadmap was necessary for digital inclusion in the city and stated that it was a five-year strategic vision. She noted that the Roadmap was a proactive approach to serving a diverse population. She added that education

and job skills training was the pathway to middle class and that the Library could bridge the gap by providing access to broadband. She stated that there were 30 libraries in the City and that they all had computer labs.

Ron Suszek stated that the IT Roadmap Process had taken a year and the team included the Library Department, Information and Technology Services Department (ITSD), and the Gartner Consulting Group. He noted that the team approach to develop the Library IT Roadmap blended traditional input and data collection mechanisms. He added that proto-personas and journey maps were developed to interact with the community. He stated that community engagement, customer experience, and modernization were initiatives that could move the Library forward.

Kevin Goodwin stated that the Roadmap would place the Library in a better position to be a service provider and aligned with the City's Vision. He noted that ITSD would continue to work with the Library to optimize the technology that was in place.

Chairperson Peláez asked if the Library prioritized who could use the desktop computers. Ms. Donellan replied that the Library had added laptops to compensate for the added capacity of desktop usage and that the sessions were unlimited. She noted that individuals could check out a laptop to use inside the Library.

Councilmember Viagran asked if the Library had gone through an Equity Assessment. Ms. Donellan stated that the Board routinely conducted an Equity Assessment in the preparation of Bond Projects. Councilmember Viagran asked the price of a laptop. Mr. Suszek stated that it could cost up to $7,000.

Committee Member Elmendorf asked of the greater role the Library played in digital inclusion. Ms. Donellan stated that the Library's Strategic Role was to focus on education, community engagement, and job workforce.

Councilmember Gonzales stated that she would like to have staff present innovative ideas that the City had not implemented and that she would like for the Library to be more engaged with youth.

Committee Member Garrett suggested that staff communicate with the San Antonio Housing Authority (SAHA) because of their interest in digital inclusion. Ms. Donellan stated that the Library had a partnership with SAHA. She noted that the Library's focus was to provide services at the Library and make them accessible.

Committee Member Cuellar stated that the Library hours of operation did not address the homework gap for youth. She noted that Independent School Districts had stopped giving students online homework assignments because of the limited access students have to the Internet.

Chairperson Peláez suggested that staff place Library Nooks inside Senior Centers and noted that there was an opportunity for the Library to get involved in the PAX Convention.

No action was required for Item 3.

4. **Interlocal Agreement between the City of San Antonio, Bexar County Appraisal District, CPS Energy, San Antonio Housing Authority, San Antonio River Authority, San Antonio Water System, and VIA Metropolitan Transit for the sharing of public and confidential data in support of the SmartSA Initiative.** [Ben Gorzell, Chief Financial Officer; Craig Hopkins, Chief Information Officer, ITSD]

Hakeem Miles stated that the Interlocal Data Sharing Agreement would provide a framework for sharing data among governmental entities located in the Greater San Antonio Metropolitan Area. He noted that the Proposed Agreement facilitated the data sharing process and allowed for the sharing of confidential and public information among SmartSA Entities. He mentioned that they created a Technical Working Group to assist with protecting the data from the sender to the receiving entity.

Mr. Miles stated that the technical working group consisted of members from each SmartSA Entity: City of San Antonio, CPS Energy, San Antonio Water System, VIA Metropolitan Transit Authority, San Antonio River Authority, and Bexar County Appraisal. He added that each entity would have its Executive Team review the Agreement for approval.

Committee Member Elmendorf asked if there had been any opposition to the Agreement. Mr. Miles replied that as the city expands; SmartSA Staff would follow up with community engagement.
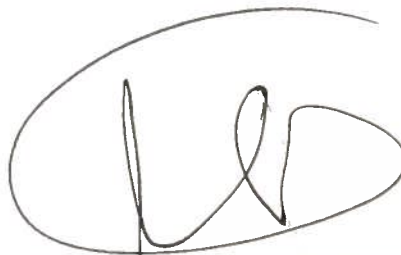
Committee Member Garrett suggested that staff reach out to private companies on best practices.

No action was required for Item 4.

Adjourn

There being no further discussion, the meeting was adjourned at 2:49 PM.

Respectfully Submitted,

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Manny Peláez , Chairman

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Alicia K. Beckham,
Office of the City Clerk

ITCC
2019.02.26