



PROPOSED REVISED BUDGET
Budget Year 2017
(10/1/16 to 9/30/17)

BUDGET NOTES

- The proposed revised Workforce Solutions Alamo (WSA) corporate budget is based on the organization's new fiscal year of October 1 – September 30.
- Column 1 shows the approved budget for the 2015-2016 budget year (July 1 to June 30).
- Column 2 shows the actual reported expenditures for the 2015-2016 budget year.
- Column 3 shows the original approved budget for the 2016-2017 budget year (July 1 to June 30).
- Column 4 shows the proposed revised budget for 2016-2017 (based on new fiscal year of October 1 to September 30).
- Column 5 shows the change between the original/approved 12-month budget and the proposed revised 12-month budget.
- The proposed revised budget reduces planned 12 month expenditures by \$840,103. The largest reductions are in Personnel (-\$718,656) and Professional Services (-\$125,100). Reductions in Professional Services come from the elimination of planned expenses for board facilitator, organizational efficiency study, and salary survey).
- Included is a Budget & Allocation Spreadsheet which lists available funding sources (revenues) and how they have been allocated between Board Budget, Facilities & Infrastructure, Contractors, and Reserved/Unobligated.

Also included is an expense report for the Board's corporate budget covering the period of 7/1/16 to 9/30/16 – the three (3) month period between the change in the Board's fiscal year for 2017.

WORKFORCE SOLUTIONS ALAMO CORPORATE BUDGET – 2017

October 1, 2016 – September 30, 2017

Item	Annual Budget 2015-2016 7/1/15-6/30/16	Actual Expenditures 7/1/15-6/30/16	Original Budget 2016-2017 7/1/16-6/30/17	Proposed Revised Annual Budget 2016-2017 10/1/16-9/30/17	Change
A. PERSONNEL					
1. Salaries/Wages	2,833,303	2,699,518.22	3,008,030	2,483,651	-524,379
2. Fringe Benefits	879,175	717,725.33	896,654	715,377	-181,277
3. Staff Travel	40,000	41,713.86	50,000	32,000	-18,000
4. Staff Training/Development	15,000	15,794.00	20,000	15,000	-5,000
5. Misc. (CEO relocation)	-0-	-0-	-0-	10,000	+10,000
Personnel Subtotal	3,767,478	3,474,751.41	3,974,684	3,256,028	-718,656
B. FACILITY					
1. Rent	226,734	223,864.43	248,497	306,123	+57,626
2. Build Out/Moving Expenses	-0-	-0-	350,000	320,000	-30,000
Facility Subtotal	226,734	223,864.43	598,497	626,123	+27,626
C. EQUIPMENT/RELATED COSTS					
1. Equipment Purchases	35,000	40,304.50	45,000	45,000	-0-
2. Equipment Rental	12,500	12,566.32	12,500	12,500	-0-
3. Repair & Maintenance	2,000	-0-	2,000	2,000	-0-
4. Software Licenses	2,000	22,985.05	4,000	14,000	+10,000
5. Software Maintenance & Support	15,000	17,416.76	15,000	18,000	+3,000
Equipment/Related Costs Subtotal	66,500	93,272.63	78,500	91,500	+13,000
D. GENERAL OFFICE EXPENSES					
1. Communications	22,000	23,856.83	22,000	25,000	+3,000
2. Advertising	3,500	-0-	3,500	3,000	-500
3. Insurance	48,279	45,837.85	67,000	60,000	-7,000
4. Office Supplies	20,000	23,585.61	20,000	24,000	+4,000
5. Postage/Shipping/Other	5,000	3,561.98	5,000	4,000	-1,000
6. Printing, Binding, Production	6,000	4,538.30	6,000	5,500	-500
7. Publications & Subscriptions	6,000	5,489.52	6,000	5,500	-500
8. Dues	14,500	22,655.25	22,000	18,000	-4,000
9. Storage	5,000	5,654.39	6,500	6,500	-0-
10. Marketing (External)	90,000	43,344.26	90,000	73,500	-16,500
11. Misc. Costs	7,000	1,400.06	7,000	4,500	-2,500
General Office Expenses Subtotal	227,279	179,924.05	255,000	229,500	-25,500

Item	Annual Budget 2015-2016 7/1/15-6/30/16	Actual Expenditures 7/1/15-6/30/16	Original Budget 2016-2017 7/1/16-6/30/17	Proposed Revised Annual Budget 2016-2017 10/1/16-9/30/17	Change Original-Revised 2016-2017 10/1/16-9/30/17
E. PROFESSIONAL SERVICES					
1. Legal-General Corp. Matters	60,000	61,107.94	60,000	60,000	-0-
1. Legal-Other Corporate Matters	160,000	88,433.25	160,000	150,000	-10,000
2. Audit	67,950	55,779.11	67,950	102,950	+35,000
3. Financial Monitoring	130,000	108,410.25	130,000	130,000	-0-
4. Professional Services	-0-	11,004.28	198,000	47,900	-150,100
5. Payroll Fees	12,500	17,000.60	14,000	14,000	-0-
Professional Services Subtotal	430,450	341,735.43	629,950	504,850	-125,100
F. BOARD EXPENSES					
1. Board Member Travel	10,000	1,804.93	12,000	5,000	-7,000
2. Board Member Training/Develop.	6,000	1,540.00	10,000	8,000	-2,000
3. Board Meetings/Misc.	6,000	1,020.14	6,000	3,500	-2,500
Board Expenses Subtotal	22,000	4,365.07	28,000	16,500	-11,500
TOTAL CORPORATE BUDGET	4,740,441	4,317,913.02	5,564,631	4,724,501	-840,130

**WORKFORCE SOLUTIONS ALAMO
BUDGET & ALLOCATIONS
OCTOBER 1, 2016 - SEPTEMBER 30, 2017**

FUNDING SOURCE	FUNDS AVAILABLE	BOARD BUDGET	FACILITIES & INFRASTRUCTURE	CONTRACTORS	RESERVED-UNOBLIGATED
WIOA ADULT	3,248,004	421,427	504,591	2,251,859	70,127
WIOA DISLOCATED	3,948,136	500,676	464,974	2,436,237	546,249
WIOA YOUTH	4,846,093	471,398	413,149	3,500,000	461,546
WIOA RAPID RESPONSE	56,254	-	-	56,254	-
TANF	5,673,970	633,330	719,216	4,028,158	293,266
SNAP E&T	1,100,257	110,026	228,682	717,392	44,157
(1) SNAP E&T ABAWD	-	-	-	-	-
NON CUSTODIAL PARENT	444,644	44,464	-	350,000	50,180
(2) CHILD CARE CCF	45,435,947	2,236,176	464,198	39,762,871	2,972,702
CHILD CARE CCP	7,083,655	184,091	-	6,899,564	-
TRADE ACT SERVICES	441,396	9,064	9,455	-	422,877
EMPLOYMENT SERVICES	582,968	63,106	519,862	-	-
RESOURCE ADMIN GRANT	11,081	1,108	8,749	-	1,224
VETERANS EMPLOYMENT SERVICE	245,124	24,512	220,612	-	-
CHILD CARE ATTENDANCE AUTOMATION	333,471	-	-	303,312	30,159
CCQ QUALITY	1,211,879	-	2,279	385,000	824,600
CC CAREER PATHWAYS	725,228	5,928	-	691,295	28,005
NATIONAL DISLOCATED WORKER	595,605	7,763	-	533,135	54,707
WORKFORCE COMMISSION INITIATIVES	185,359	-	19,430	-	165,929
EXTERNSHIP FOR TEACHERS	104,811	11,432	-	82,303	11,076
AEL SITE BASED LEADERSHIP	727,430	-	-	441,590	285,840
TOTAL	\$ 77,001,312	\$ 4,724,501	\$ 3,575,197	\$ 62,438,970	\$ 6,262,644

NOTE:
(1) SNAP E&T ABAWD FUNDS HAVE NOT BEEN AWARDED BY TWC. EXPECTED AWARD IS \$264,000.
(2) CHILD CARE CCF INCLUDES FEDERAL MATCH OF \$6,212,632, CHILD CARE CHOICES-CCF OF \$6,523,687.

**Workforce Solutions-Alamo
Corporate Expenditure Report
Board Fiscal Year 2016-2017**

	Annual Budget	7/01/16-9/30/2016 Expenses	% Expensed	Remaining Balance
PERSONNEL				
Salaries/Wages	3,008,030.00	629,246.34		2,378,783.66
Fringe Benefits	896,654.00	165,307.48		731,346.52
Staff Travel	50,000.00	5,625.63		44,374.37
Staff Training/Development	20,000.00	3,724.00		16,276.00
<i>PERSONNEL SUBTOTAL:</i>	3,974,684.00	803,903.45	20.23%	3,170,780.55
FACILITY				
Rent	248,497.00	54,824.11		193,672.89
Building Out/Moving Expenses	350,000.00			350,000.00
<i>FACILITY SUBTOTAL:</i>	598,497.00	54,824.11	9.16%	543,672.89
EQUIPMENT/RELATED COSTS				
Equipment Purchases	45,000.00	19,386.42		25,613.58
Equipment Rental	12,500.00	3,121.29		9,378.71
Repair & Maintenance-Equipment	2,000.00	-		2,000.00
Software Licenses	4,000.00	6,256.80		(2,256.80)
Software Maintenance & Support	15,000.00	16,045.05		(1,045.05)
<i>EQUIPMENT/RELATED COSTS SUBTOTAL:</i>	78,500.00	44,809.56	57.08%	33,690.44
GENERAL OFFICE EXPENSES				
Communications	22,000.00	7,303.56		14,696.44
Advertising	3,500.00	-		3,500.00
Insurance	67,000.00	55,711.43		11,288.57
Office Supplies	20,000.00	2,856.31		17,143.69
Postage/Shipping/Other	5,000.00	483.28		4,516.72
Printing, Binding & Reproduction	6,000.00	835.91		5,164.09
Publications & Subscriptions	6,000.00	5,320.77		679.23
Dues	22,000.00	3,043.00		18,957.00
Storage	6,500.00	1,977.26		4,522.74
Marketing (External)	90,000.00	776.90		89,223.10
Miscellaneous Costs	7,000.00	439.06		6,560.94
<i>GENERAL OFFICE EXP SUBTOTAL:</i>	255,000.00	78,747.48	30.88%	176,252.52
PROFESSIONAL SERVICES				
Legal Services-Corporate Matters	60,000.00	15,009.10		44,990.90
Legal Services-Other Matters	160,000.00	7,533.10		152,466.90
Audit	67,950.00	11,500.00		56,450.00
Contractor Monitoring Services	130,000.00	12,555.40		117,444.60
Professional Services	198,000.00	24,792.93		173,207.07
Payroll Fees	14,000.00	3,985.87		10,014.13
<i>PROFESSIONAL SERVICES SUBTOTAL:</i>	629,950.00	75,376.40	11.97%	554,573.60

**Workforce Solutions-Alamo
Corporate Expenditure Report
Board Fiscal Year 2016-2017**

	Annual Budget	7/01/16-9/30/2016 Expenses	% Expensed	Remaining Balance
BOARD EXPENSES				
Board Member Travel	12,000.00	-		12,000.00
Board Member Training/Development	10,000.00	-		10,000.00
Board Meetings/Misc.	6,000.00	4,618.95		1,381.05
<i>BOARD EXPENSES SUBTOTAL:</i>	28,000.00	4,618.95	16.50%	23,381.05
TOTAL EXPENSES				
	5,564,631.00	1,062,279.95	19.09%	4,502,351.05
SUMMARY:				
Personnel	3,974,684.00	803,903.45		3,170,780.55
Facility	598,497.00	54,824.11		543,672.89
Equipment/Related Costs	78,500.00	44,809.56		33,690.44
General Office Expenses	255,000.00	78,747.48		176,252.52
Professional Services	629,950.00	75,376.40		554,573.60
Board Expenses	28,000.00	4,618.95		23,381.05
TOTAL CORPORATE EXPENSES				
	5,564,631.00	1,062,279.95	19.09%	4,502,351.05