

**CHARTER REVIEW COMMISSION  
MEETING MINUTES  
MONDAY, MARCH 27, 2017  
CITY HALL MEDIA BRIEFING ROOM  
11:00 AM**

<b>Members Present:</b>	Mayor Ivy R. Taylor; Jeff Webster, <i>Chair</i> ; Councilmember Mike Gallagher, <i>District 10</i> ; Francisco J. Garza, <i>Municipal Law Expert</i> ; John Gilbert, <i>Community Representative</i> ; Richard Perez, <i>Community Representative</i> ; Sharon De La Garza, <i>Human Resources Expert</i> ; Frank M. Garcia, <i>Community Representative</i> ; Juan Garcia, <i>Community Representative</i> ; Deborah Gray Marino, <i>Community Representative</i> ; Patricia Y. Rodriguez Oliver, <i>Community Representative</i> ; Dr. Francine S. Romero, <i>Community Representative</i> ; Art A. Hall, <i>Former Elected Official</i>
<b>Members Absent:</b>	Margaret Anaglia, <i>Former City Employee</i>
<b>Others Present:</b>	Sheryl Sculley, <i>City Manager</i> ; Andy Segovia, <i>City Attorney</i> ; Leticia Vacek, <i>City Clerk</i> ; Kevin Barthold, <i>City Auditor</i> ; Camila Kunau, <i>Assistant City Attorney</i> ; Tina Flores, <i>Compliance Auditor</i> ; Walter Ague, <i>Mayor's Office</i> ; Lina Rodriguez, <i>Executive Assistant to the City Clerk</i> ; John Peterek, <i>Assistant to the City Manager</i> ; Patrick Steck, <i>Special Projects Manager</i> ; Bobbie-Rae Elizondo, <i>Executive Assistant</i> ; Chris Stewart, <i>District 8</i> ; Jed Maebius, <i>District 1</i> ; Chrissy Q. McCain, <i>District 1</i> ; Jim Forsyth, <i>WOAI News</i> ; Edmund Ortiz, <i>The Rivard Report</i> ; Nikki Kuhns, <i>Citizen</i> ; Rhett Smith, <i>Citizen</i>

Chair Jeff Webster called the meeting to order and invited Mayor Taylor to make opening comments.

Mayor Taylor greeted and thanked all members for their service on the Commission. She noted the importance of the work being done by the Commission. She also reiterated that the Charter Review Commission was designed to be a standing body that would consider many issues and that conversation on these issues would continue throughout the years.

Chair Webster asked all members present to introduce themselves to the group in order to get better acquainted.

**1. Approval of Minutes**

Mr. Richard Perez moved to approve the Minutes of the Charter Review Commission Meeting of December 13, 2016. Councilmember Gallagher seconded the motion. The motion carried unanimously.

**2. Discussion of Possible Charter Amendments including those outlined by Chair Jeff Webster**

Chair Webster distributed a letter he composed that outlined possible Charter Amendments. He mentioned getting ideas for amendments from Council Consideration Requests (CCRs), previous Commissions, as well as, recommendations submitted by the Ethics Review Board, etc.

He mentioned the issue of residency requirements for candidates running for city council and inquired if this was the correct forum in which to address some of the concerns he has heard from citizens.

City Manager Sculley stated that she had spoken with City Attorney Segovia regarding this topic and he informed her that the residency requirements are governed by state law. She noted that neither the City Clerk nor any other city entity is given authority to perform any investigation into residency. She stated that if a candidate's residency is in question, a lawsuit would have to be filed and a court of law is the only entity authorized to make a determination on such disputes.

Mayor Taylor suggested that the Commission evaluate the other requirements to run for office other than residency, such as the filing fee. City Clerk Vacek noted that the filing fee is \$100 per the City Charter and it has never been changed. Mayor Taylor stated that this Commission was the perfect forum for those discussions.

### **3. Possible Appointment of Subcommittee Members and Chairs**

Chair Webster discussed creating subcommittees. He stated that Mr. Frank Garza would be responsible for the subcommittee looking into the legal implications of any proposed Charter change, as well as, examining the Charter for any legally outdated provisions.

Ms. Patricia Rodriguez Oliver volunteered to be responsible for the subcommittee looking into expanding the Planning Commission based on the CCR submitted by Councilmember Treviño.

Mr. Art Hall volunteered to be responsible for the subcommittee looking into the recommendations submitted by the Ethics Review Board.

Councilmember Gallagher volunteered to be responsible for the subcommittee looking into changing the General Election Date from May to November, as well as, changing length of terms from two years to four years.

### **4. Discussion and possible scheduling of Future Meetings**

Chair Webster asked for clarification on the number of public meetings the Commission is required to hold. He stated that the previous Commission held two public hearings. City Attorney Segovia answered that the Commission must hold at least 3 public meetings, but he clarified that all Charter Review Commission meetings are public and therefore, this requirement will be met. Dr. Francine Romero noted that the public meetings to get citizen input should be early in the process in order to better vet issues the Commission chooses to recommend to the Council.

Councilmember Gallagher suggested that the Commission should wait until August to keep the Council updated, but rather update the Council as soon as recommendations are agreed upon by the Commission throughout the process.

Chair Webster asked all members to coordinate their schedules in order to facilitate the next meeting.

**5. Adjournment**

There being no further discussion, the meeting was adjourned at 11:40 am.

*Respectfully Submitted,*

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*Jeff Webster, Chair*

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*Lina Rodriguez, Office of the City Clerk*