

ORDINANCE

2021 - 01 - 21 - 0034

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT
WITH TDA CONSULTING, INC. TO PROVIDE ON-CALL
CONSULTANT SERVICES FOR AFFORDABLE HOUSING
PROJECTS.**

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WHEREAS, the City of San Antonio (City) is recipient of federal funding received from the U.S. Department of Housing and Urban Development (HUD) including the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Neighborhood Stabilization Program (NSP) funds; and

WHEREAS, the City utilizes a portion of said federal HUD funding for the production and preservation of affordable housing in the City; and

WHEREAS, as a recipient of federal funding from HUD, the City is required to conduct a thorough analysis and review of affordable housing development and rehabilitation projects prior to entering into a funding agreement; and

WHEREAS, the City issued a Request for Qualifications (RFQ) on October 5, 2020 to select a consultant to perform on-call financial analysis and underwriting services for affordable housing development and rehabilitation projects that may funded by the City; and

WHEREAS, an evaluation committee made up of City staff evaluated the three (3) submissions received in response to the RFQ using the following scoring criteria: Experience, Background, and Qualifications (60 points); Proposed Plan (25 points); Section 3 Business Certification (10 points); and, Veteran-Owned Small Business Preference Program (5 points); and

WHEREAS, TDA Consulting Inc. was the highest scoring applicant and the evaluation committee recommended entering into professional service agreement with TDA Consulting Inc.; and

WHEREAS, this ordinance authorizes the execution of a professional services agreement with TDA Consulting, Inc. to provide underwriting and related consulting services; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or his designee, the Director of the Neighborhood and Housing Services Department (NHSD) or her designee, or the Assistant Director of NHSD is authorized to negotiate and execute a professional service agreement with TDA Consulting Inc. to conduct on-call financial consultation, project analysis, and credit underwriting services for the selection and negotiation of affordable housing projects funded with Community Development Block Grant (CDBG), HOME Investments Partnership (HOME) and Neighborhood Stabilization Program (NSP) funds. The term of the agreement is for four years, with two one-year renewal

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options, in an amount not to exceed \$600,000.00 over the course of the contract term. The execution authority granted by this ordinance shall expire 60 days from the effective date.

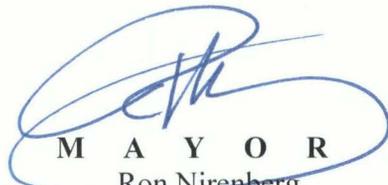
SECTION 2. Funding in the amount up to \$150,000.00 is available for the first year fund 25229000, and is included in the FY2021 Action Plan and Budget approved by city council on August 13, 2020. Funding for the remainder of the agreement will be contingent upon City Council approval of each subsequent Annual Action Plan and Budget.

SECTION 3. Payment not to exceed the budgeted amount is authorized to TDA Consulting Inc. upon issuance of a purchase order.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 21st day of January, 2021.


M A Y O R
Ron Nirenberg

ATTEST:



Tina Flores, City Clerk

APPROVED AS TO FORM:

Scott
Zimmerer
Digitally signed by Scott
Zimmerer
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Andrew Segovia, City Attorney



City of San Antonio

City Council

January 21, 2021

Item: 21

File Number: 21-1038

Enactment Number:

2021-01-21-0034

Ordinance approving a Professional Services Agreement with TDA Consulting, Inc. to conduct on-call underwriting consultant services for the selection and negotiation of U.S. Department of Housing and Urban Development funded affordable housing projects. [Lori Houston, Assistant City Manager; Verónica R. Soto, Director, Neighborhood and Housing Services]

Councilmember Roberto C. Treviño made a motion to approve. Councilmember Melissa Cabello Havrda seconded the motion. The motion passed by the following vote:

Aye: 11 Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia, Gonzales, Cabello Havrda, Sandoval, Pelaez, Courage and Perry