



# City of San Antonio

## Contract Summary Sheet

Date: 12/10/15  
Agenda Item: 15-5802

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| <b>Name/Title (Caption as shown on agenda):</b><br>Annual Contract for Lubricant Equipment Parts and Service 6100006280 MC   |  |
| <b>Brief Description of Item(s) and Use:</b><br>This contract will provide the Solid Waste Management's Heavy Fleet Maintenance Division, Building and Equipment Services - Fleet, Aviation-Fleet, and Fire Dept-Fleet Maintenance & Operations Departments with lubrication equipment parts and service at 7 service centers located throughout the City. |  |
| <b>Total \$:</b>   | \$43,000.00 annually; \$215,000.00 contract period   |
| <b>Contract Period:</b>  | January 1, 2016 through March 31, 2019 with two, one year renewal options  |
| <b>Method of Procurement:</b>  | Competitive (2 bids received)  |
| <b>Price Trend:</b>  | 9.09% increase in labor rate   |
| <b>Contract Info:</b>  | Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___   |
| <b>Recommended Contractor(s):</b>  | Petroleum Solutions, Inc., 14833 Bulverde Rd., San Antonio, TX 78247 (LOCAL)   |
| <b>Previous Contractor(s):</b>   | Petroleum Solutions, Inc., 11111 Iota Drive, San Antonio, TX 78217   |
| <b>Comments:</b>   | N/A  |
| <b>Anticipated Future Requirements and Action:</b>   | N/A  |
| <b>Procurement Alternative:</b>  | Should this contract not be approved, City departments will be required to purchase lubrication equipment parts and service on an as needed basis wherein increased cost due to non-contract buying would be realized. Lack of a contract could result in delaying timely completion of maintenance and repairs. |
| <b>Using Department (s):</b>   | Aviation, Fire, Building and Equipment Services and Solid Waste  |