

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AN ORDINANCE

AUTHORIZING THE NEGOTIATION AND EXECUTION OF ON-CALL PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES AGREEMENTS WITH FOUR FIRMS: BENDER WELLS CLARK DESIGN; COLTRANE, FERNANDEZ, ZAVALA GROUP (CFZ); GARZABURY, LLC; AND TERRA DESIGN GROUP, INC., EACH IN THE AMOUNT NOT TO EXCEED \$500,000.00 PER YEAR, TO PROVIDE AS-NEEDED PROFESSIONAL LANDSCAPE ARCHITECTURAL CONSULTING SERVICES FOR CITY-OWNED FACILITIES AND IMPROVEMENTS, CONSTRUCTION PROJECTS AND PLANNING PROJECTS LOCATED CITY-WIDE FOR AN INITIAL ONE-YEAR TERM AND AT THE CITY'S DISCRETION, TWO, ONE-YEAR EXTENSIONS UNDER THE SAME TERMS AND CONDITIONS.

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WHEREAS, currently, the Transportation and Capital Improvement Department (TCI) contracts with three consultants to provide on-call landscape architectural consulting services for the City; and

WHEREAS, the current consultants are RVK Consultants, Bender Wells Clark Design and Terra Design Group, Inc.; and

WHEREAS, these consultants are used on an as-needed basis on City projects, in connection with City capital improvements and transportation related projects; and

WHEREAS, the contracts with these firms expire in August 2014; and

WHEREAS, given the large number of future construction projects that are planned, these agreements will continue to allow the City to utilize the services of consultants immediately at the City's discretion; and

WHEREAS, a Request for Qualifications (RFQ) was released in April 2014; and

WHEREAS, this RFQ was advertised in the San Antonio Hart Beat, on the City's website and the Texas Electronic State Business Daily in April 2014; and

WHEREAS, responses were due on May 13, 2014 and seven (7) firms responded to the RFQ; and

WHEREAS, a selection committee, consisting of a representative from TCI, Parks and Recreation and the Economic Development Department (EDD), evaluated, scored and ranked the submissions; and

WHEREAS, scoring was based on the published evaluation criteria, which included Evaluation of Background, Experience and Qualifications of Prime Firm, Project Management Plan, Team's Experience with San Antonio Region issues, past experience with City of San Antonio contracts and participation in the SBE Prime Contract Program; and

WHEREAS, these contracts will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority, and women-owned business participation on the contract; and

WHEREAS, the Goal Setting Committee applied the Small and Minority/Women-Owned Business Enterprise Prime Contract Program, with ten (10) evaluation points awarded to Terra Design Group, Inc. as a certified SBE and twenty (20) evaluation preference points awarded to Bender Wells Clark Design, Coltrane, Fernandez, Zavala Group (CFZ), and GarzaBury, LLC, as they are each certified SBE and M/WBE firms located within the San Antonio Metropolitan Statistical Area; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee or the Director of the Transportation and Capital Improvements Department or his designee is authorized to negotiate and execute On-Call Professional Landscape Architectural Services Agreements with four firms: Bender Wells Clark Design; Coltrane, Fernandez, Zavala Group (CFZ); GarzaBury, LLC; and Terra Design Group, Inc., each in the amount not to exceed \$500,000.00 per year, to provide as-needed professional landscape architectural consulting services for City-owned facilities and improvements, construction projects and planning projects located City-wide for an initial one-year term and at the City's discretion, two, one-year extensions under the same terms and conditions. A template of the Agreement is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with Operating and/or Capital Budgets for current and future fiscal years.

SECTION 3. Payment not to exceed \$500,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to Bender Wells Clark Design, for Professional Landscape Architectural Services.

SECTION 4. Payment not to exceed \$500,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to Coltrane, Fernandez, Zavala Group (CFZ), for Professional Landscape Architectural Services.

SECTION 5. Payment not to exceed \$500,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to GarzaBury, LLC., for Professional Landscape Architectural Services.

SECTION 6. Payment not to exceed \$500,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to Terra Design Group, Inc., for Professional Landscape Architectural Services.

SECTION 7. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 8. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this _____ day of _____, 2014.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Robert F. Greenblum, City Attorney