



City of San Antonio

Contract Summary Sheet

Date: 08/13/2015
Agenda Item: 15-4100

Name/Title (Caption as shown on agenda): Annual Contract for Portable Chemical Toilets 6100006100 RS	
Brief Description of Item(s) and Use: This contract will provide the Parks & Recreation, Convention & Sports Facilities, Solid Waste Management and Culture & Creative Development Departments with a contractor that will furnish and service standard and ADA compliant portable chemical toilets at various City locations. Services include maintenance, cleaning and re-stocking portable toilets with toilet tissue. These portable toilets are utilized by the general public at parks, special outdoor events or when facilities are undergoing repairs. The Parks Department currently has a total of 140 portable toilet units at over 80 park locations that are maintained on a scheduled basis.	
Total \$:	\$345,000.00 annually
Contract Period:	October 1, 2015 through December 31, 2016 with two, one year renewal options
Method of Procurement:	Competitive (3 bids received)
Price Trend:	53.96% increase from 2010 contract rates due to increase in labor and materials
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Cortez Liquid Waste Services, Inc., 19540 S. US Hwy 281, San Antonio, TX 78221 (Local)
Previous Contractor(s):	Cortez Liquid Waste Services, Inc., 19540 S. US Hwy 281, San Antonio, TX 78221
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the City will be required to purchase rental of portable chemical toilets services on an as needed basis. Lack of a contract could result in increased costs and delayed delivery times or lack of availability for scheduled events.
Using Department (s):	Parks & Recreation, Convention & Sports Facilities, Solid Waste Management and Culture & Creative Development