

LC

___/___/___
Item No. ___

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH KONICA MINOLTA BUSINESS SOLUTIONS, U.S.A., INC., FOR AN ESTIMATED TOTAL COST OF \$762,680.00, WHICH INCLUDES THE PURCHASE OF FOUR NETWORK PRINTERS FOR \$306,630.00 AND MAINTENANCE AND SUPPORT SERVICES FOR A THREE-YEAR TERM WITH THE OPTION TO EXTEND FOR TWO ADDITIONAL, ONE-YEAR PERIODS FOR AN ESTIMATED TOTAL COST OF \$456,050.00. FUNDING FOR THE PURCHASE OF THE PRINTERS AND THE FIRST YEAR OF SERVICES IS AVAILABLE FROM THE FY 2021 ADOPTED PURCHASING & GENERAL SERVICES FUND BUDGET. FUNDING FOR SUBSEQUENT YEARS OF MAINTENANCE AND SUPPORT IS SUBJECT TO APPROPRIATION AS PART OF THE ANNUAL BUDGET PROCESS.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) for the purchase, delivery, and installation of four high-speed network printers to replace existing printers; and

WHEREAS, these printers will be utilized to support the printing needs of various City departments; and

WHEREAS, four proposal responses were received and evaluated; and

WHEREAS, staff recommends Konica Minolta Business Solutions U.S.A., Inc., for award of this contract; and

WHEREAS, approval of this ordinance will authorize a contract for the purchase of four network printers in the amount of \$306,630.00, maintenance and support for an estimated cost of \$456,050.00 for a three-year term with the option for the City to renew for two additional, one-year periods, and a trade-in offer in which the City will receive a \$30,000.00 trade-in offer for the sale and removal of the existing print equipment; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

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__/__/__
Item No. __

SECTION 1. The proposal submitted by Konica Minolta Business Solutions U.S.A., Inc., for the purchase, delivery, and installation of four high-speed network printers for an estimated total cost of \$762,680.00, including maintenance and support for a three-year term with the option for the City to renew for two additional, one-year periods, and a \$30,000.00 trade-in offer for the sale and removal of the existing print equipment, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score matrix and contract is attached hereto and incorporated herein for all purposes as **Exhibit I.**

SECTION 2. Funding for this ordinance in the amount of \$306,630.00 is available in Fund 71001000, Cost Center 0707100007 and General Ledger 5709060 as part of the Fiscal Year 2021 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$60,800.00 is available in Fund 71001000, Cost Center 0707100007 and General Ledger 5204080 as part of the Fiscal Year 2021 Adopted Budget approved by City Council.

SECTION 4. Payment in the amount up to \$367,430.00 is authorized to Konica Minolta Business Solutions U.S.A., Inc. and should be encumbered with a purchase order.

SECTION 5. Additional funding and payment is contingent upon City Council approval of the Fiscal Year 2022 and subsequent budgets that fall within the contract term.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED AND APPROVED this __ day of _____, 2021.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney