

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

AN ORDINANCE

APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH TUITION.io, INC. TO PROVIDE SERVICES IN CONNECTION WITH THE STUDENT LOAN EMPLOYER CONTRIBUTION PROGRAM FOR AN INITIAL THREE (3) YEAR TERM COMMENCING APRIL 1, 2019, WITH TWO (2) RENEWAL TERMS OF ONE (1) YEAR EACH AT THE CITY'S OPTION, WITH AN ANNUAL ESTIMATED COST OF \$57,186.00 TO BE FUNDED FROM THE EMPLOYEE BENEFIT INSURANCE FUND IN ACCORDANCE WITH THE FY 2019 ADOPTED BUDGET.

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WHEREAS, a Request for Proposal (“RFP”), soliciting proposals to provide services to the City in connection with its Student Loan Employer Contribution Program, was released on November 27, 2018; and; and

WHEREAS, four (4) responsive Proposals were received on December 19, 2018, and have been evaluated by an evaluation committee; and

WHEREAS, the evaluation involved assessment of, among other factors, the experience, background, qualifications and price schedule of each Respondent; and

WHEREAS, following this evaluation, City Staff has recommended that Tuition.io, Inc. be selected to provide professional services to facilitate the administration of the City’s Student Loan Employer Contribution Program; and

WHEREAS, upon consideration of this recommendation and after deliberations on the matter, the City Council desires to accept the Staff recommendation and authorize execution of this agreement; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Proposal submitted by Tuition.io, Inc. (“TIO”) to provide the City with professional services to facilitate the administration of its Student Loan Employer Contribution Program for a three (3) year term commencing April 1, 2019, with two (2) renewal terms of one (1) year each on the same terms and conditions at the City’s option, is hereby accepted.

SECTION 2. The Chief Financial Officer or his designee is hereby authorized to execute a *Professional Services Agreement For Student Loan Employer Contribution Program* (“Agreement”) with TIO. A copy of the Agreement is attached as **Exhibit 1** and made a part hereof for all purposes.

SECTION 3. Funding of \$31,050.00 for this ordinance is available in Fund 75002000, Cost Center 1002010025 and General Ledger 5201040 as part of the Fiscal Year 2019 budget approved by City Council.

SECTION 4. Future funding for this ordinance is contingent upon City Council approval of subsequent budgets that fall within the term length of this contract.

SECTION 5. Payment not to exceed the budgeted amount is authorized to Tuition.io, Inc. to administer a student loan repayment program for benefit-eligible civilian employees and City Council Aides.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage hereof.

PASSED AND APPROVED this ____ day of _____, 2019.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney

EXHIBIT I

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