

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

**AN ORDINANCE**

**AMENDING A PROGRAM GRANTING LOCAL PREFERENCES IN  
SPECIFIED CONTRACTING CATEGORIES.**

\* \* \* \* \*

**WHEREAS**, the San Antonio City Council established a program to grant local preferences in specified contracting areas through Ordinance No. 2013-03-21-0167; and

**WHEREAS**, the City now desires to expand the scope of application of this Ordinance to certain City contracts; and

**WHEREAS**, the original ordinance limited application of the preference to contracts for goods and non-professional services that are governed by Title 8 of the Texas Local Government Code and awarded based solely on price; and

**WHEREAS**, this amendment will expand the application to any contract for goods and non-professional services where the City chooses to conduct a solicitation process and to award on the basis of price, even when the procurement is outside the scope of Title 8, such as procurements utilizing the health and safety exemption found in Chapter 252, Texas Local Government Code, when the City seeks offers from multiple suppliers, or when the City seeks offers from multiple vendors who have contracts with cooperative purchasing organizations; and

**WHEREAS**, the original ordinance also allowed a preference to be granted to professional service agreements, the procurement of which is not governed by statute and are typically agreements involving an expenditure of City funds; and

**WHEREAS**, this amendment will allow the same preference to be applied to concession and other revenue-generating contracts; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** City Council determines that the findings contained in the preamble of Ordinance No. 2013-03-21-0167 remain true and correct and apply with equal force to the amendments contained herein, and hereby reaffirms those findings.

**SECTION 2.** City Council amends Chapter 2 of the City Code of Ordinances, San Antonio, Texas, by adding a new Article XII entitled “Local Preference Program” to create a contracting preference for local businesses as follows:

## **ARTICLE XII. LOCAL PREFERENCE PROGRAM**

### **Sec. 2-651-660. Reserved**

### **Sec. 2-543661. Declaration of Policy.**

(a) It is the policy of the City of San Antonio (the “City”) to use its spending powers to promote fiscal responsibility and maximize the amount of resident tax dollars that remain in the local economy for the benefit of its citizens by utilizing all available legal opportunities to contract with City Businesses.

(b) It is the policy of the City to place an affirmative duty on City departments to grant a preference to City Businesses unless doing so would be contrary to the best interests of the City.

(c) It is the policy of the City to achieve the policy goal in Subsection (a) above by utilizing all permissible tools.

(d) Nothing in the Article prohibits the City from rejecting any and all bids.

### **Sec. 2-544662. Definitions.**

The words and phrases defined in this Section and used in this Article have the following meanings:

*Bid* – a response to a procurement ~~method governed by the Texas Local Government Code, Title 8 Acquisition, Sale or Lease of Property~~ for goods or non-professional services awarded solely on the basis of price.

*Bidder* – a responsible person or business entity that submits a responsive Bid.

*Centralized Vendor Registry (CVR)* - a mandatory electronic system wherein the City requires all prospective Bidders, respondents and subcontractors that are ready, willing and able to sell goods or services to the City to register. The CVR system assigns a unique identifier to each registrant that is then required for the purpose of submitting solicitation responses and invoices, and for receiving payments from the City.

*City Business* – a business with a Principal Place of Business within the San Antonio city limits.

*Headquartered* – the place where a business entity’s officers direct, control and coordinate the entity’s activities.

*Managing Department* - the department managing the procurement for a contract.

*PDFD* – the Purchasing Division of the City’s Finance Department, or successor division or department with primary responsibility for procurement.

Principal Place of Business – a business Headquartered OR having an established place of business for at least one year in the incorporated limits of the City and from which at least 100 of its employees or at least 20% of its total number of full-time, part-time and contract employees are regularly-based and from which a substantial role in the business’s performance of a commercially useful function or a substantial part of its operations is conducted by those employees. A location utilized solely as a post office box, mail drop or telephone message center or any similar combination, with no other substantial work function, is not a Principal Place of Business.

**Sec. 2-545663. Purchases of Personal Property.**

(a) *Contracts of \$50,000 or more.* In purchasing any personal property that is not affixed to real property, if the City receives one or more Bids from a Bidder that is a City Business and whose Bid is within 3% of the lowest Bid price received by the City from a Bidder who is not a City Business, the City shall enter into a contract that requires an expenditure of \$50,000 or more with the Bidder that is a City Business.

**Sec. 2-546664. Purchases of Non-professional Services.**

(a) Non-professional Services Contracts of \$50,000 to under \$500,000. In procuring non-professional Services, excluding construction services, if the City receives one or more Bids from a Bidder that is a City Business and whose Bid is within 3% of the lowest Bid price received by the City from a Bidder who is not a City Business, the City shall enter into a contract that requires an expenditure of \$50,000 to under \$500,000 with the Bidder that is a City Business.

(b) *Construction Services Contracts of \$50,000 to under \$100,000.* In procuring non-professional construction services, if the City receives one or more Bids from a Bidder that is a City Business and whose Bid is within 3% of the lowest Bid price received by the City from a Bidder who is not a City Business, the City shall enter into a contract that requires an expenditure of \$50,000 to under \$100,000 with the Bidder that is a City Business.

**Sec. 2-547665. Purchases of Professional Services; Revenue and Concession Contracts.**

(a) In procuring professional services under the *Professional Services Procurement Act*, Texas Government Code §2254.004, the Managing Department may, when appropriate, award up to 20 points to a respondent based upon knowledge of, and experience regarding, local conditions as part of the qualifications determination.

(b) In procuring other professional services not governed by statute, revenue and concession contracts, the Managing Department may, when appropriate, award 10 points to a respondent that is a City Business Headquartered within the incorporated limits of the City, or 5 points to a respondent that is a City Business not Headquartered within the incorporated limits of the City.

**Sec. 2-548666. Reserved.**

**Sec. 2-~~549~~667. Responsibilities and Enforcement.**

(a) PDFD shall determine the feasibility of establishing functionality in the City's Centralized Vendor Registry (CVR) necessary for a Bidder to establish that it has a Principal Place of Business in the City.

(b) The Director of the Managing Department shall maintain written records of all departmental actions under this Program.

(c) The PDFD is directed to provide written guidance to departments upon implementation of this Article.

(d) The submission of documentation by a business entity that is required to establish a Principal Place of Business that is found to contain false information is grounds for debarment.

(e) The PDFD shall produce quarterly reports ~~starting August 1, 2013~~, summarizing the dollar amount of procurements awarded to City Businesses under this Program.

**Sec. 2-~~550~~668. Exceptions.**

(a) This Program does not apply to any contract funded in whole or in part by the federal government or where the City acts as a conduit for federal money.

(b) This Program does not apply to contracts where the Managing Department or City Council has determined that it would not be in the best interest of the City.

(c) In accordance with Texas Local Government Code §271.9051, this Program does not apply to the purchase of telecommunications services or information services, as those terms are defined by 47 U.S.C.A. §153.

**Sec. 2-668-680. Reserved.**

**SECTION 3.** If any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances, is held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, and all provisions of this Ordinance are declared to be severable for that purpose.

**SECTION 4. Codification.** It is the intention of the City that the provisions of this Ordinance shall become and be made part of the City Code of San Antonio, Texas. The article and section numbers may be changed to accomplish such intention.

**SECTION 5.** This Ordinance shall be effective, and apply to solicitations issued after, December 15, 2013.

LOH

Item No. \_\_\_\_\_

**PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_.**

**M A Y O R**  
Julián Castro

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek  
CITY CLERK

\_\_\_\_\_  
Michael D. Bernard  
CITY ATTORNEY

DRAFT