

AN ORDINANCE 2013-12-05-0840

EXTENDING A CONTRACT BETWEEN THE CITY OF SAN ANTONIO AND DOCUMATION, INC. FOR PHOTOCOPYING AND PUBLIC INTERNET PRINTING SERVICE AT ALL LIBRARY LOCATIONS.

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WHEREAS, to enhance customer service, the San Antonio Public Library offers photocopying and public internet printing at all locations; and

WHEREAS, each year, approximately 650,000 photocopies and 440,000 computer prints are made by customers; and

WHEREAS, in 2002, the City contracted with DOCUmentation, Inc. to provide photocopying services, maintenance, and cash collection activities in exchange for a percentage of revenues generated; and

WHEREAS, after a 2007 Request for Proposal process, the resulting Ordinance No. 2007-12-06-1262 amended the 2002 contract with DOCUmentation, Inc. to extend the contract terms through November 2010 with two additional one year renewal options; and

WHEREAS, Ordinance No. 2012-11-08-0881 authorized a month-to-month one year extension through November 2013 of the contract to allow the Library time to solicit a new contract; and

WHEREAS, under the amended contract, DOCUmentation, Inc. remits ten percent of gross revenues to the City from photocopying and public computer print services; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Library Department or his designee is authorized to execute an amendment extending a contract between the City of San Antonio and DOCUmentation, Inc. for photocopying and public internet printing service at all Library locations. A copy of the amendment is attached hereto in substantially final form and incorporated herein for all purposes as **Attachment I**.

SECTION 2. Funds generated by this ordinance will be deposited into Fund 11001000, Internal Order 204000000526 and General Ledger 4406839.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

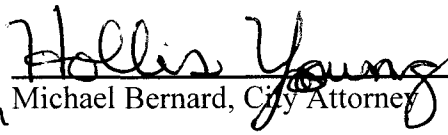
PASSED AND APPROVED this 5th day of December, 2013.


M A Y O R
For Julián Castro

ATTEST:


Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:


for Michael Bernard, City Attorney

Agenda Item:	11 (in consent vote: 7, 8, 9, 10, 11, 12A, 12B, 13, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 27, 28, 29, 31, 32, 34, 36, 37, 38, 39, 40, 41, 42, 43A, 43B, 43C, 43D)
Date:	12/05/2013
Time:	10:02:38 AM
Vote Type:	Motion to Approve
Description:	An Ordinance extending a contract between the City of San Antonio and DOCUation, Inc. for photocopying and public internet printing service at all Library locations. [Gloria Hurtado, Assistant City Manager; Ramiro Salazar, Director, Library]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor	x					
Diego Bernal	District 1		x				x
Ivy R. Taylor	District 2		x				
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x			x	
Joe Krier	District 9		x				
Carlton Soules	District 10		x				

**THIRD AMENDMENT TO LICENSE
AGREEMENT FOR COPIER SERVICES BY
AND BETWEEN
CITY OF SAN ANTONIO AND DOCUMATION, INC.**

This third amendment to the license agreement for copier services ("Third Amendment") is entered into between the City of San Antonio, a Texas Municipal Corporation ("City"), acting by and through its City Manager or her designee, pursuant to Ordinance No. 2012-II-08-0881, and DOCUation, Inc. ("Licensee"), acting by and through its duly authorized agent, both of which may be referred to herein collectively as the "Parties".

Whereas, the Parties entered into that certain License Agreement for Copier Services ("Original Agreement") with a term beginning on November 18, 2002 and ending November 18, 2007, pursuant to Ordinance No. 96681, dated November 7, 2002; and

Whereas, after conducting a Request for Proposal solicitation process for a new contract, City recommended Licensee for award of the new contract; and

Whereas, rather than create a new contract, the Parties amended the Original Agreement by Ordinance No. 2007-12-06-1262, to, among other changes, extend the term to November 18, 2010 and provide for 2 additional one year renewal periods, which have now been exercised; and

Whereas, the Parties amended the Original Agreement a second time by Ordinance No. 2012-II-08-0881, to allow for a month to month extension at the conclusion of the extended term; and

Whereas, the Parties now wish to extend the term again, on the same terms and conditions, to allow continued services while the City conducts a new solicitation process in accordance with City policies;

Now Therefore, the Parties hereto severally and collectively agree, and by the execution hereof are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks hereinafter described.

I. AMENDMENT

1. Amendment to Article 2 of the Original Agreement. Article 2 of the Original Agreement, as previously amended, is hereby amended as follows:

1. The term of this agreement is hereby extended to November 30, 2014.
2. At the conclusion of the renewal period described above, this Agreement shall automatically renew on a month to month basis. During this automatic extension period, either party may terminate this Agreement by providing 90 days' written notice to the other party.

II. PROVISIONS REMAIN IN EFFECT

All other terms, conditions, covenants and provisions of the Original Agreement, as previously amended, are hereby renewed and extended, save and except the Term, which is hereby modified.

III. ENTIRE AGREEMENT

This Agreement, as amended, embodies the complete agreement of the parties hereto with regard to the subject matter contained herein, superseding all oral or written previous and contemporary agreements between the parties relating to matters herein.

CITY OF SAN ANTONIO, TEXAS

DOCUmation, INC.

Sheryl L. Sculley
City Manager

Lee Scantland
Vice President of Operations

Date: _____

Date: _____

Approved as to Form:

Assistant City Attorney