

AN ORDINANCE 2016-12-01-0913

APPROVING THE ACCEPTANCE OF \$2,005,701.00 IN COMMUNITY SERVICES BLOCK GRANT FUNDS, AND THE APPLICATION FOR AND ACCEPTANCE OF \$16,250.00 IN DISCRETIONARY FUNDS FOR DIRECT SERVICES, FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE PERIOD JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, AND APPROVING BUDGETS AND A PERSONNEL COMPLEMENT OF 26 GRANT-FUNDED POSITIONS.

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WHEREAS, the City of San Antonio Department of Human Services, the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program since 1979; and

WHEREAS, Community Service Block Grant (CSBG) funding is provided to Community Action Agencies by the United States Department of Health and Human Services, with oversight by the Texas Department of Housing and Community Affairs (TDHCA); and

WHEREAS, the primary purpose of the CSBG program is to transition individuals and families out of poverty and to provide safety net assistance and support, including utility, rental and tuition assistance, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; and

WHEREAS, on November 2, 2016, TDHCA notified the City of additional funding for FY2017 direct services and not for operational costs; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to (1) accept upon award \$2,005,701.00 in Community Services Block Grant (CSBG) funds; and (2) apply for and accept \$16,250.00 in discretionary funds for direct CSBG services, from the Texas Department of Housing and Community Affairs (TDHCA) for the period January 1, 2017 through December 31, 2017. The City Manager or her designee, or the Director of DHS or her designee, is further authorized to execute any and all necessary documents to effectuate acceptance of grant funds. A copy of the application is on file with DHS.

SECTION 2. The City Manager or her designee, or the Director of DHS or her designee, is further authorized to apply for and accept additional grant funds, if awarded, and to execute any and all necessary documents to effectuate application and acceptance.

KD/vv
12/01/16
Item #13

SECTION 3. New fund and internal order numbers will be created upon acceptance of this grant, should funding be awarded, and the sum of up to \$2,021,951.00 will be appropriated from TDHCA. The proposed budgets, which are attached hereto and incorporated herein for all purposes as **Attachment I**, are approved and adopted for entry in the City books.

SECTION 4. The personnel complement of twenty-six (26) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 1st day of December, 2016.



M A Y O R
Ivy R. Taylor

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



City Attorney

Agenda Item:	13 (in consent vote: 5, 7, 8, 9, 11A, 11B, 13, 14, 16, 18, 19, 20, 21, 23, 24, 25)						
Date:	12/01/2016						
Time:	09:23:46 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance approving the acceptance of \$2,005,701.00 in Community Services Block Grant funds, and the application for and acceptance of \$16,250.00 in discretionary funds for direct services, from the Texas Department of Housing and Community Affairs for the period January 1, 2017 through December 31, 2017, and approving budgets and a personnel complement of 26 grant-funded positions. [María Villagómez, Assistant City Manager; Melody Woosley, Director, Human Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				x
Alan Warrick	District 2		x				
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8	x					
Joe Krier	District 9		x				
Michael Gallagher	District 10		x			x	

**2017 Community Service Block Grant
January 1, 2017 - December 31, 2017**

REVENUES:

4501100	Grants Federal Operating	\$	2,005,701
	TOTAL REVENUES	\$	2,005,701

Budget**APPROPRIATIONS****13800000XXXX 2017CSBG Administration**

5101010	Reg Salaries & Wages	\$	97,203
5103005	FICA		7,436
5103010	Life Insurance		97
5103035	Personal Leave Buy Back Pay		1,169
5103056	Transportation Allowance		540
5105010	Retirement Expense		11,032
5170040	Civln Actv Healthcr		16,278
5201025	Education - Classes		3,500
5201040	Fees to Professional Contractor		11,000
5202020	Contractual Services		5,000
5203040	Advertising and Publications		4,000
5203050	Membership Dues		4,750
5203060	Binding Printing & Repro.		3,000
5205010	Mail & Parcel Post		1,000
5205020	Rental of Equipment		8,000
5207010	Travel-Official		6,500
5302010	Office Supplies		2,000
5304010	Food		4,000
5403510	Wireless Data Comm.		975
5403545	Motor Fuel & Lubricants		400
5404520	Software Licenses		50,000
5405020	Workers Comp Assess		19,968
5405030	General Liab Assess		9,624
	Total 13800000xxxx	\$	267,472

13800000XXXX 2017CSBG Training For Job Success

5101010	Reg Salaries & Wages	\$	469,461
5101050	Language Skill Pay		3,000
5103005	FICA		35,914
5103010	Life Insurance		469
5103035	Personal Leave Buy Back Pay		5,644
5103056	Transportation Allowance		1,080
5105010	Retirement Expense		53,284
5170040	Civln Actv Healthcr		89,529
5203040	Advertising and Publications		3,000
5203090	Transportation Fees		3,000
5206010	Rental of Facilities		2,756
5302010	Office Supplies		1,500
5407032	Direct Assistance		243,238
	Total 13800000xxxx	\$	911,875

**2017 Community Service Block Grant
January 1, 2017 - December 31, 2017**

13800000XXXX 2017CSBG Emergency Assistance

5101010	Reg Salaries & Wages	\$	493,877
5101050	Language Skill Pay		3,000
5103005	FICA		37,782
5103010	Life Insurance		494
5103035	Personal Leave Buy Back Pay		5,938
5103056	Transportation Allowance		540
5105010	Retirement Expense		56,055
5170040	Civln Actv Healthcr		97,668
5203090	Transportation Fees		2,500
5204050	Maint - Buildings		7,000
5204060	Cleaning Services		6,000
5208530	Alarm and Security Services		13,500
5302010	Office Supplies		1,500
5404530	Gas and Electricity		3,500
5404540	Water and Sewer Charges		1,000
5407032	Direct Assistance		80,000
	Total 13800000xxxx	\$	810,353

13800000XXXX 2017CSBG VITA

5302010	Office Supplies	\$	16,000
	Total 13800000xxxx	\$	16,000

TOTAL APPROPRIATIONS

\$	2,005,701
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Attachment I

2017 Community Service Block Grant
January 1, 2017 - December 31, 2017

REVENUES:

4501100 Grants Federal Operating
TOTAL REVENUES

Budget

\$ 16,250
\$ 16,250

APPROPRIATIONS

13800000XXXX 2017CSBG Training for Job Success

5407032 Direct Assistance
Total 13800000xxxx

16,250
\$ 16,250

TOTAL APPROPRIATIONS

\$ 16,250

Admin percentage 0%

Difference -

Attachment II

2017 Community Service Block Grant January 1, 2017 - December 31, 2017

Personnel Complement

POSITIONS	JOB CLASS	CURRENT POSITIONS	ADD/DELETE	BUDGET 2017 POSITIONS
CSBG-Administration				
Assistant City Attorney	0066	1		1
Senior Management Analyst	0999	0	1	1
Admin Associate	2063	0	1	1
CSBG - Training For Job Success				
Family Support Coordinator	2290	1		1
Community Svcs Supervisor	2054	1		1
Admin Assistant I	0040	2		2
Community Svcs Specialist	2062	7		7
CSBG - Emergency Assistance				
Family Support Supervisor	2289	3		3
Senior Admin Asst	0042	1		1
Admin Associate	2063	4		4
Community Svcs Specialist	2062	4		4
Total Positions		24	2	26