



City of San Antonio

Contract Summary Sheet

Date: 9/10/15
Agenda Item: 15-4423

Name/Title (Caption as shown on agenda):

Annual Contract for eCivis Grant Locator, Subscription and Services 6100005992 VF

Brief Description of Item(s) and Use:

This contract will provide the continuation of a non-exclusive, nontransferable, limited license subscription for the Inter-Governmental Relations Department (IGR) to utilize eCivis Grant Network™ Research - Enterprise Edition, a web-based grant locating software application designed specifically for local governments. This system will allow IGR staff access to the latest funding opportunities and provide regular notices of new grants and updated grants. In addition, City departments will search and track new grant solicitations that are available through government and philanthropic organizations. Annual pricing includes a continuing client and an incentive discount totaling 26 percent.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

Total \$:	\$54,300.00 annually
Contract Period:	February 1, 2016 through January 31, 2017 with two, one year renewal options
Method of Procurement:	Sole Source
Price Trend:	No change
Contract Info:	Formal ____ Annual <u>X</u> Support/Maintenance ____ Lease ____
Recommended Contractor(s):	eCivis, Inc., 418 N. Fair Oaks Ave., Ste 301, Pasadena, CA 91103 (NON-LOCAL)
Previous Contractor(s):	eCivis, Inc., 418 N. Fair Oaks Ave., Ste 301, Pasadena, CA 91103
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Inter-Governmental Relations Department would have to manually research and track available grants. A manual process would reduce the effectiveness of locating grants as well as the efficiency in managing and complying with federal, state, and other private funding grant guidelines.
Using Department (s):	Inter-Governmental Relations