



City of San Antonio

Contract Summary Sheet

Date: 04/09/15
Agenda Item: 15-2069

Name/Title (Caption as shown on agenda): Annual Contract for Vehicle Appraisal Services 6100005363 IM	
Brief Description of Item(s) and Use: This contract will provide the Building and Equipment Services Department, Fleet Operations Division, City of San Antonio Aviation Department and Solid Waste Management Department, Fleet Operations Division with vehicle appraisal services. These appraisal services are necessary to assess and establish fair market value on City vehicles that are damaged in the performance of city business. Prior to the repair of a damaged vehicle or piece of equipment, an appraisal is performed to establish the cost of repairs and to determine whether it is economically feasible to repair the vehicle or equipment.	
Total \$:	\$95,000.00 annually
Contract Period:	Upon award through March 31, 2018 with two, one year renewal options
Method of Procurement:	Competitive (2 bids received)
Price Trend:	13.33% decrease due to reduction of appraisal fees
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Baggett Claim Service, Inc. 713 S. St. Mary's Street, San Antonio, TX 78205
Previous Contractor(s):	Property Damage Appraisers, 245 Port Ave., Suite 6, San Antonio, TX 78215
Comments:	NAS: Property Damage Appraisers failed to meet the IFB price schedule and specification requirements.
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the City's fleet divisions would be required to contract vehicle appraisal services on an as needed basis which could result in higher cost and delays in the timely appraisal of damaged vehicles.
Using Department (s):	Building and Equipment Services, Aviation and Solid Waste Management