



**CITY OF SAN ANTONIO**  
**PURCHASING AND GENERAL SERVICES DEPARTMENT**

FORMAL INVITATION FOR BID ("IFB") NO.: 6100009217

PURCHASE OF LIGHT DUTY SERVICE VEHICLES

ORIGINAL

Date Issued: JULY 28, 2017

**BIDS MUST BE RECEIVED NO LATER THAN:**  
**2:00 PM C.T., AUGUST 18, 2017**

Bids may be submitted by any of the following means:  
Electronic submission through the Portal  
Hard copy in person or by mail

Address for hard copy responses:

Physical Address:  
City Clerk's Office  
100 Military Plaza  
San Antonio, Texas 78205

Mailing Address:  
City Clerk's Office  
P.O. Box 839966  
San Antonio, Texas 78283-3966

For Hard Copy Submissions, Mark Envelope  
"PURCHASE OF LIGHT DUTY SERVICE VEHICLES"  
Bid Due Date: 2:00 p.m., C.T., AUGUST 18, 2017 Bid  
No.: 6100009217  
Bidder's Name and Address

Bid Bond: N/A      Performance Bond: N/A      Payment Bond: N/A      Other: N/A

See Supplemental Terms & Conditions for information on these requirements.

Affirmative Procurement Initiative: N/A      DBE / ACDBE Requirements: N/A

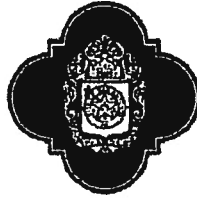
See Instructions for Bidders and Attachments sections for more information on these requirements.

Pre-Submittal Conference \* YES

\* If YES, the Pre-Submittal conference will be held on AUGUST 3, 2017 at 10:00 AM at FLEET TRAINING ROOM, 329 S. FRIO ST., SAN ANTONIO, TX 78207

Staff Contact Person: IAN MONTEMAYOR, PS II, P.O. Box 839966, San Antonio, TX 78283-3966.  
Email: IAN.MONTEMAYOR@SANANTONIO.GOV

SBEDA Contact Information: , 210-207-3900,



City of San Antonio

**ADDENDUM II**

**SUBJECT:** Invitation for Bid (IFB) Purchase of Light Duty Service Vehicles (IFB# 6100009217)  
Scheduled to Open: August 16, 2017; Date of Issue: August 28, 2017.

**FROM:** Paul J. Calapa  
Procurement Administrator

**DATE:** August 15, 2017

**THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

**The opening date shall be extended to AUGUST 18, 2017 AT 2:00 P.M. CENTRAL TIME.**

**1. IFB Document Section 004 – Specifications / Scope of Services, Item Description:**

**Changed to Read:**

**4.5.12 LIFT GATE:** Minimum 1,500 lb. lift capacity heavy duty hydraulic electric power lift gate (non-tuck-a-way) to be in place of tailgate. Material shall be tread plate steel with two piece platform, minimum 42" wide x 36" long loading deck. Lift gate to be painted Black.

**Changed to Read:**

**4.5.15 4.5.15 LIGHT PACKAGE:** Vehicle shall come equipped with a minimum of 5 ~~LED~~ amber lights on top of cab with switches located inside the cab. An LED amber strobe kit (minimum of two lights) must be installed under lift gate facing rearward and shall be wired to up-fitter switches located in cab. Vehicle shall also be equipped with stop lights, turn signals, backup, marker, and ~~clearance lights~~ shall be LED-type. All lights and reflectors are required to meet State inspection requirements.

**Changed to Read:**

**4.8.19 LIFT GATE:** Minimum 1,500 lb. lift capacity heavy duty hydraulic electric power lift gate (non-tuck-a-way) to be in place of tailgate. Material shall be tread plate steel with two piece platform, minimum 42" wide x 36" long loading deck. Lift gate to be painted Black.

**2. 006 - GENERAL TERMS & CONDITIONS**

**Added to Read:**

**Texas Government Code §2270.002 provides that a governmental entity may not enter into a contract with a company for goods or services, unless the contract contains a written verification from the company that it:**

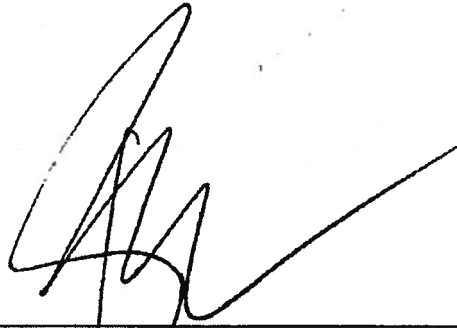
**(1) does not boycott Israel; and**

**(2) will not boycott Israel during the term of the contract.**

**"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.**

**"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exists to make a profit.**

**By submitting an offer to or executing contract documents with the City of San Antonio, Company hereby verifies that it does not boycott Israel, and will not boycott Israel during the term of the contract. City's hereby relies on Company's verification. If found to be false, City may terminate the contract for material breach.**



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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PJC/lm

007 - SIGNATURE PAGE

By submitting a bid, whether electronically or by paper, Bidder represents that:

(s)he is authorized to bind Bidder to fully comply with the terms and conditions of City's Invitation for Bid for the prices stated therein;

(s)he has read the entire document, including the final version issued by City, and agreed to the terms therein;

Bidder is in good standing with the Texas State Comptroller's Office; and

to the best of his/her knowledge, all information is true and correct.

If submitting your bid by paper, complete the following and sign on the signature line below. Failure to sign and submit this Signature Page will result in rejection of your bid.

Bidder Information  
Please Print or Type  
Vendor ID No.

1036587

Signer's Name

PAUL ZINI

Name of Business

ANCIRA MOTOR COMPANY

Street Address

10807 IH 10 WEST

City, State, Zip Code

SAN ANTONIO, TX 78230

Email Address

TBRANDT@ANCIRA.COM

Telephone No.

210-558-1500

Fax No.

210-558-2677

City's Solicitation No.

6100009217

Signature of Person Authorized to Sign Bid

**009 – ATTACHMENTS**

**LOCAL PREFERENCE PROGRAM ORDINANCE  
LANGUAGE**

**The 82nd Texas Legislature adopted a revision to the law that allowed the City of San Antonio (City) to adopt a policy that would grant contracting preferences to local businesses for certain types of contracts. The City adopted such a policy, known as the Local Preference Program, by Ordinance No. 2013-03-21-0167, effective for solicitations issued after May 1, 2013.**

**This solicitation is subject to the Local Preference Program. For more information on the program, refer to the Local Preference Program Identification Form attached to this solicitation.**

**In order to receive consideration the Local Bidder must complete and return the attached Local Preference Identification Form.**

**ATTACHMENT A**

**PRICE SCHEDULE**

| ITEM | QUANTITY | DESCRIPTION                                    |
|------|----------|--|
| 1    | 2        | ¾ Ton Utility Bed Service Truck with Pipe Rack |

PRICE EACH : \$ 34400.00 TOTAL \$ 68000.00

YEAR, MAKE & MODEL OFFERED: 2018 RAM 2500

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

HEMI 6.4 L 410 HP

WARRANTY:

3 YR/36000 MILE BUMPER TO BUMPER , 5YR/ 100000 MILE POWERTRAIN

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

ANCIRA CHRYSLER JEEP AND DODGE

10807 IH 10 WEST, SAN ANTONIO, TX 78230

PRODUCTION CUT-OFF DATE: 12/2017

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: 12/2017.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? 12/2017.

DELIVERY WILL BE MADE WITHIN 90-120 CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

| ITEM | QUANTITY | DESCRIPTION                       |
|------|----------|-----------------------------------|
| 2    | 3        | ¾ Ton Live Animal Transport Truck |

PRICE EACH : \$ 48500.00 TOTAL \$ 145500.00

YEAR, MAKE & MODEL OFFERED: 2018 RAM 2500

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

HEMI 5.7 L 383 HP

WARRANTY:

3 YR/ 36000 MILE BUMPER TO BUMPER 5 YR/ 100000 MILE POWERTRAIN

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

ANCIRA CHRYSLER JEEP AND DODGE

10807 IH 10 WEST SAN ANTONIO, TX 78230

PRODUCTION CUT-OFF DATE: 12/2017

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: 12/2017.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? 12/2017.

DELIVERY WILL BE MADE WITHIN 90-120 CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.





| ITEM | QUANTITY | DESCRIPTION   |
|------|----------|---|
| 4    | 1        | 14,001 – 16,000 lb. GVW 120" Cab to Axle, DRW, 4x4 16ft Flat Bed w/Lift |

PRICE EACH : \$ 47182.00 TOTAL \$ 47182.00

YEAR, MAKE & MODEL OFFERED: 2018 RAM 4500

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

CUMMINS 6.7L 325 HP

WARRANTY:

3 YR/ 36000 MILE BUMPER TO BUMPER , 5 YR/ 100000 POWERTRAIN

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

ANCIRA CHRYSLER JEEP AND DODGE

10807 IH 10 WEST, SAN ANTONIO, TX 78230

PRODUCTION CUT-OFF DATE: 12/2017

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: 12/2017.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? 12/2017.

DELIVERY WILL BE MADE WITHIN 90-120 CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

| ITEM | QUANTITY | DESCRIPTION                                 |
|------|----------|---|
| 5    | 2        | ¾ Ton Vector Control Truck with Attachments |

PRICE EACH : \$ NA TOTAL \$ \_\_\_\_\_

YEAR, MAKE & MODEL OFFERED: \_\_\_\_\_

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

\_\_\_\_\_

WARRANTY:

\_\_\_\_\_

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

\_\_\_\_\_

PRODUCTION CUT-OFF DATE: \_\_\_\_\_

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: \_\_\_\_\_.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? \_\_\_\_\_.

DELIVERY WILL BE MADE WITHIN \_\_\_\_\_ CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

| ITEM | QUANTITY | DESCRIPTION                 |
|------|----------|-----------------------------|
| 6    | 1        | ¾ Ton Utility Service Truck |

PRICE EACH : \$ 34927 TOTAL \$ 34927

YEAR, MAKE & MODEL OFFERED: 2018 RAM 2500

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

HEMI 6.4L 410 HP

WARRANTY:

3 YR/ 36000 MILES BUMPER TO BUMPER , 5 YR/ 100000 MILE POWERTRAIN

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

ANCIRA CHRYSLER JEEP AND DODGE

10807 IH 10 WEST SAN ANTONIO, TX 78230

PRODUCTION CUT-OFF DATE: 12/2017

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: 12/2017.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? 12/2017.

DELIVERY WILL BE MADE WITHIN 12/2017 CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

| ITEM | QUANTITY | DESCRIPTION                                 |
|------|----------|---|
| 7    | 1        | ¾ Ton Low Profile Utility Bed Service Truck |

PRICE EACH : \$ 38277.00 TOTAL \$ 38277.00

YEAR, MAKE & MODEL OFFERED: 2018 RAM 2500

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

HEMI 6.4L 410 HP

WARRANTY:

3 YR/ 36000 MILE BUMPER TO BUMPER, 5 YR/ 100000 MILE POWERTRAIN

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

ANCIRA CHRYSLER JEEP DODGE

10807 IH 10 WEST SAN ANTONIO, TX 78230

PRODUCTION CUT-OFF DATE: 12/2017

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: 12/2017.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? 12/2017.

DELIVERY WILL BE MADE WITHIN 90-120 CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

\*\*\* 1600 lb LIFTGATE \*\*\*

| ITEM | QUANTITY | DESCRIPTION      |
|------|----------|------------------|
| 8    | 1        | 1.5 Ton Step Van |

PRICE EACH : \$ NA TOTAL \$

YEAR, MAKE & MODEL OFFERED:

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

WARRANTY:

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

PRODUCTION CUT-OFF DATE:

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT  
MISSING THE PRODUCTION CUT OFF DATE: .

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT  
THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE  
BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? .

DELIVERY WILL BE MADE WITHIN  CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.



| ITEM | QUANTITY | DESCRIPTION  |
|------|----------|--|
| 10   | 2        | ¾ Ton 12-15 Medium Roof Passenger Van w/ Tow Package |

PRICE EACH : \$ NA TOTAL \$ \_\_\_\_\_

YEAR, MAKE & MODEL OFFERED: \_\_\_\_\_

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

\_\_\_\_\_

WARRANTY:

\_\_\_\_\_

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

WARRANTY SERVICE PROVIDER FACILITY ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

PRODUCTION CUT-OFF DATE: \_\_\_\_\_

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT

MISSING THE PRODUCTION CUT OFF DATE: \_\_\_\_\_.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? \_\_\_\_\_.

DELIVERY WILL BE MADE WITHIN \_\_\_\_\_ CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

| ITEM | QUANTITY | DESCRIPTION                |
|------|----------|----------------------------|
| 11   | 1        | Mini Cargo Van w/ Shelving |

PRICE EACH : \$ 26764.00 TOTAL \$ 26764.00

YEAR, MAKE & MODEL OFFERED: 2017 RAM PROMASTER CITY

SPECIFIC MAKE & MODEL OF ENGINE OFFERED (INCLUDE SAE NET HP):

CHRYSLER 2.4L TIGERSHARK 178 HP

WARRANTY:

3 YR/ 36000 MILE BUMPER TO BUMPER , 5 YR/ 100000 MILE POWERTRAIN

WARRANTY SERVICE PROVIDER FACILITY NAME & ADDRESS:

ANCIRA CHRYSLER JEEP AND DODGE

10807 IH 10 WEST SAN ANTONIO, TX 78230

WARRANTY SERVICE PROVIDER FACILITY ADDRESS:

\_\_\_\_\_  
 \_\_\_\_\_

PRODUCTION CUT-OFF DATE: 4/2017

INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT  
 MISSING THE PRODUCTION CUT OFF DATE: 10/2017.

BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT OFF DATE. IN THE EVENT  
 THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT OFF DATE, CAN BIDDER PROVIDE  
 BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT OFF DATE? 10/2017.

DELIVERY WILL BE MADE WITHIN 90-120 CALENDER DAYS AFTER ISSUANCE OF PURCHASE ORDER.

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)



**ATTACHMENT B**

**City of San Antonio Local Preference Program Form**

**City of San Antonio**  
**Finance Department - Purchasing Division**  
**Local Preference Program Identification Form**

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The City of San Antonio Local Preference Program, described in the San Antonio City Code Chapter 2, Article XII, establishes a local preference for specific contracting categories. Each time a bidder or respondent submits a bid for a solicitation, this Local Preference Program Identification Form must be completed and turned in with the solicitation response in order to be identified as a City Business and receive the preference described below. The City will not rely on Local Preference Program Identification Forms submitted with prior or contemporaneous bids or proposals.

The Local Preference Program allows the City to grant a preference to a business meeting the definition of *City Business* in the award of the following types of contracts, when selection is made based on price alone:

- **Personal Property (Goods / Supplies):** The local bidder's price must be within 3% of the price of the lowest non-local bidder for contracts of \$50,000 or more;
- **Non-professional Services:** The local bidder's price must be within 3% of the price of the lowest non-local bidder for contracts of \$50,000 to under \$500,000;
- **Construction Services:** The local bidder's price must be within 3% of the price of the lowest non-local bidder for contracts of \$50,000 to under \$100,000, excluding contracts awarded using alternative delivery methods.

The Local Preference Program also allows the award of additional points, when multiple evaluation criteria are used in the award of professional service contracts, where the selection process is not governed by statute and in revenue generating and concession contracts. A business meeting the definition of *City Business* stated below may be awarded 10 points for being headquartered within the city, or 5 points for having a local office within the city.

Moreover, the program recognizes joint venture agreements and allows for apportioning of points based upon the percentage of ownership of joint ventures by *City Businesses* responding to solicitations for which discretionary points are applied. For solicitations where selection is made based on price alone, all members of a joint venture must be *City Businesses* for the preference to be applied.

**City Business** is defined as a business headquartered within the incorporated San Antonio city limits for one year or more OR one that meets the following conditions:

- Has an established place of business for one year or more in the incorporated limits of the City:
  - (a) from which at least 100 of its employees OR at least 20% of its total full-time, part-time and contract employees are regularly based; and
  - (b) from which a substantial role in the business' performance of a commercially useful function or a substantial part of its operations is conducted by those employees.

A location utilized solely as a post office box, mail drop or telephone message center or any similar combination, with no other substantial work function, is not a *City Business*.

For the purposes of this program, Headquartered is defined as the place where a business entity's officers direct, control, and coordinate the entity's activities.

NOTE: Bidders / Respondents are required to submit documentation to substantiate that the requirements of a City Business have been met. Examples of documentation may include, but are not limited to the following:

1. Existence of local headquarters or office: For corporations, Texas Comptroller's listing of names/addresses of officers and directors. For partnerships, partnership agreement and any documents identifying the current managing partners and their current work addresses
2. Evidence of local headquarters or office in existence for one year or more: Utility bills, real property lease agreements, equipment leases, personal property taxes, real property taxes
3. Evidence of number of employees: Organizational charts, payroll records by location

**City of San Antonio**  
**Finance Department - Purchasing Division**  
**Local Preference Program Identification Form**

CITY RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION TO VALIDATE BIDDERS'/RESPONDENTS' DESIGNATION AS A CITY BUSINESS.

COMPLETE THE FOLLOWING FORM AND SUBMIT WITH YOUR RESPONSE EVEN IF YOU ARE NOT SEEKING A LOCAL PREFERENCE. THE BIDDER / RESPONDENT MUST COMPLETE THE FOLLOWING FORM TO BE IDENTIFIED AS A CITY BUSINESS. IF BIDDER / RESPONDENT IS SUBMITTING AS A JOINT VENTURE, EACH CITY BUSINESS THAT IS A MEMBER OF THE JOINT VENTURE MUST COMPLETE AND SIGN THIS FORM.

**PROVIDE THE FOLLOWING INFORMATION IF BIDDER/ RESPONDENT IS SUBMITTING AS PART OF A JOINT VENTURE.** Joint Venture means a collaboration of for-profit business entities, in response to a solicitation, which is manifested by a written agreement, between two or more independently owned and controlled business firms to form a third business entity solely for purposes of undertaking distinct roles and responsibilities in the completion of a given contract. Under this business arrangement, each joint venture partner shares in the management of the joint venture and also shares in the profits or losses of the joint venture enterprise commensurately with its contribution to the venture.

STATE BIDDER'S / RESPONDENT'S PERCENTAGE OF OWNERSHIP IN THE JOINT VENTURE: \_\_\_\_\_%

SUBMIT A COPY OF THE JOINT VENTURE AGREEMENT. SUBMIT ANY OTHER DOCUMENTATION REQUESTED BY CITY TO SUBSTANTIATE THE EXISTANCE OF AND/OR PARTICIPATION IN THE JOINT VENTURE. NO PREFERENCE POINTS WILL BE ALLOCATED TO A JOINT VENTURE THAT FAILS TO SUBMIT REQUIRED DOCUMENTATION.

SOLICITATION NAME/NUMBER: 610009217

**PROVIDE THE FOLLOWING INFORMATION REGARDING BIDDER'S / RESPONDENT'S HEADQUARTERS:**

|   |                                      |    |
|---|--------------------------------------|----|
| Name of Business:   | ANCIRA MOTOR COMPANY                 |    |
| Physical Address:   | 10807 IH 10 WEST                     |    |
| City, State, Zip Code:  | SAN ANTONIO, TX 78230                |    |
| Phone Number:   | 210-558-1500                         |    |
| Email Address:  | TBRANDT@ANCIRA.COM                   |    |
| Provide the total number of full-time, part-time, and contract personnel employed by Bidder / Respondent: <u>100</u>  |                                      |    |
| Is Business headquartered within the incorporated San Antonio city limits? (circle one)   | <input checked="" type="radio"/> Yes | No |
| Has the business been headquartered in the incorporated San Antonio city limits for one year or more? (circle one)  | <input checked="" type="radio"/> Yes | No |
| If the answers to the questions above are "Yes", stop here. If the answer to either of the above questions is "No", provide responses to the following questions: |                                      |    |

**City of San Antonio**  
**Finance Department - Purchasing Division**  
**Local Preference Program Identification Form**

**PROVIDE THE FOLLOWING INFORMATION REGARDING BIDDER'S / RESPONDENT'S LOCAL OFFICE (IF APPLICABLE):**

|  |     |    |
|--|-----|----|
| Name of Business:  |     |    |
| Physical Address:  |     |    |
| City, State, Zip Code:   |     |    |
| Phone Number:  |     |    |
| Email Address:   |     |    |
| Provide the total number of full-time, part-time, and contract personnel employed by Bidder / Respondent in the local office: _____  |     |    |
| Is the business located in the incorporated San Antonio city limits? (circle one)  | Yes | No |
| Has the business been located in the incorporated San Antonio city limits for one year or more? (circle one)   | Yes | No |
| Are at least 100 full-time, part-time or contract employees regularly based in the San Antonio office? (circle one)  | Yes | No |
| Are at least 20% of the business' total full-time, part-time or contract employees regularly based in the San Antonio office? (circle one)   | Yes | No |
| Do the employees in the San Antonio office perform a substantial role in the business' performance of a commercially useful function or are a substantial part of the business' operations conducted in the San Antonio office? (circle one) | Yes | No |

**City of San Antonio**  
**Finance Department - Purchasing Division**  
**Local Preference Program Identification Form**

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**ACKNOWLEDGEMENT**

THE STATE OF TEXAS

I certify that my responses and the information provided on this Local Preference Program Identification Form are true and correct to the best of my personal knowledge and belief and that I have made no willful misrepresentations on this form, nor have I withheld any relevant information in my statements and answers to questions. I am aware that any information given by me on this Local Preference Program Identification Form may be investigated and I hereby give my full permission for any such investigation, including the inspection of business records and site visits by City or its authorized representative. I fully acknowledge that any misrepresentations or omissions in my responses and information may cause my offer to be rejected or contract to be terminated. I further acknowledge that providing false information is grounds for debarment.

BIDDER'S / RESPONDENT'S FULL NAME:

PAUL ZINI

(Print Name) Authorized Representative of Bidder / Respondent



(Signature) Authorized Representative of Bidder / Respondent

FLEET DIRECTOR

Title

8/15/2017

Date

**This Local Preference Identification Form must be submitted with the bidder's /  
respondent's bid/proposal response.**

**ATTACHMENT C**

**Veteran-Owned Small Business Preference Program Tracking Form**

# City of San Antonio

## Veteran-Owned Small Business Program Tracking Form

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**Authority.** San Antonio City Code Chapter 2, Article XI describes the City's veteran-owned small business preference program.

**Tracking.** This solicitation is not eligible for a preference based on status as a veteran-owned small business (VOSB). Nevertheless, in order to determine whether the program can be expanded at a later date, the City tracks VOSB participation at both prime contract and subcontract levels.

**Certification.** The City relies on inclusion in the database of veteran-owned small businesses (VOSB) maintained by the U.S. Small Business Administration to verify VOSB status; however, veteran status may also be confirmed by certification by another public or private entity that uses similar certification procedures.

### Definitions.

The program uses the federal definitions of veteran and veteran-owned small business found in 38 CFR Part 74.

- The term "veteran" means a person who served on active duty with the U.S. Army, Air Force, Navy, Marine Corps, Coast Guard, for any length of time and at any place and who was discharged or released under conditions other than dishonorable. Reservists or members of the National Guard called to federal active duty or disabled from a disease or injury incurred or aggravated in line of duty or while in training status.
- A veteran-owned small business is a business that is not less than 51 percent owned by one or more veterans, or in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; the management and daily business operations of which are controlled by one or more veterans and qualifies as "small" for Federal business size stand purposes.

The program uses the below definition of joint venture.

- Joint Venture means a collaboration of for-profit business entities, in response to a solicitation, which is manifested by a written agreement, between two or more independently owned and controlled business firms to form a third business entity solely for purposes of undertaking distinct roles and responsibilities in the completion of a given contract. Under this business arrangement, each joint venture partner shares in the management of the joint venture and also shares in the profits or losses of the joint venture enterprise commensurately with its contribution to the venture.

The program does not distinguish between a veteran and a service-disabled veteran-owned business and is not limited geographically.

COMPLETE THE FOLLOWING FORM AND SUBMIT WITH YOUR BID/PROPOSAL.

### INSTRUCTIONS

- IF SUBMITTING AS A PRIME CONTRACTOR ONLY, COMPLETE **SECTION 1** OF THIS FORM.
- IF SUBMITTING AS A PRIME CONTRACTOR UTILIZING A SUBCONTRACTOR, COMPLETE **SECTIONS 1 AND 2** OF THIS FORM.

**City of San Antonio**  
**Veteran-Owned Small Business Program Tracking Form**

SOLICITATION NAME/NUMBER: 6100009217

|   |                       |                                     |
|---|-----------------------|-------------------------------------|
| Name of Respondent:   | ANCIRA MOTOR COMPANY  |                                     |
| Physical Address:   | 10807 IH 10 WEST      |                                     |
| City, State, Zip Code:  | SAN ANTONIO, TX 78230 |                                     |
| Phone Number:   | 210-558-1500          |                                     |
| Email Address:  | TBRANDT@ANCIRA.COM    |                                     |
| Is Respondent certified as a VOSB with the U.S. Small Business Administration?<br>(circle one)  | Yes                   | <input checked="" type="radio"/> No |
| If yes, provide the SBA Certification #   |                       |                                     |
| If not certified by the SBA, is Respondent certified as a VOSB by another public or private entity that uses similar certification procedures? (circle one) | Yes                   | <input checked="" type="radio"/> No |
| If yes, provide the name of the entity who has certified Respondent as a VOSB. Include any identifying certification numbers.                               |                       |                                     |
| Participation Percentage:   |                       |                                     |
| Participation Dollar Amount:  |                       |                                     |

|   |     |                                     |
|---|-----|-------------------------------------|
| Is Respondent subcontracting with a business that is certified as a VOSB? (circle one)  | Yes | <input checked="" type="radio"/> No |
| Name of <b>SUBCONTRACTOR</b> Veteran-Owned Small Business:  |     |                                     |
| Physical Address:   |     |                                     |
| City, State, Zip Code:  |     |                                     |
| Phone Number:   |     |                                     |
| Email Address:  |     |                                     |
| Is <b>SUBCONTRACTOR</b> certified as a VOSB with the U.S. Small Business Administration? (circle one)   | Yes | <input checked="" type="radio"/> No |
| If yes, provide the SBA Certification #   |     |                                     |
| If not certified by the SBA, is <b>SUBCONTRACTOR</b> certified as a VOSB by another public or private entity that uses similar certification procedures? (circle one) | Yes | <input checked="" type="radio"/> No |
| If yes, provide the name of the entity who has certified <b>SUBCONTRACTOR</b> as a VOSB. Include any identifying certification numbers.                               |     |                                     |
| Participation Percentage:   |     |                                     |
| Participation Dollar Amount   |     |                                     |



**City of San Antonio**  
**Veteran-Owned Small Business Program Tracking Form**

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**ACKNOWLEDGEMENT**

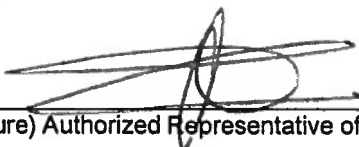
**THE STATE OF TEXAS**

I certify that my responses and the information provided on this Veteran-Owned Small Business Preference Program Identification Form are true and correct to the best of my personal knowledge and belief and that I have made no willful misrepresentations on this form, nor have I withheld any relevant information in my statements and answers to questions. I am aware that any information given by me on this Veteran-Owned Small Business Preference Program Identification Form may be investigated and I hereby give my full permission for any such investigation, including the inspection of business records and site visits by City or its authorized representative. I fully acknowledge that any misrepresentations or omissions in my responses and information may cause my offer to be rejected or contract to be terminated. I further acknowledge that providing false information is grounds for debarment.

**BIDDER/RESPONDENT'S FULL NAME:**

PAUL ZINI

(Print Name) Authorized Representative of Bidder/Respondent

  
\_\_\_\_\_  
(Signature) Authorized Representative of Bidder/Respondent

FLEET DIRECTOR

Title

8/15/2017

Date

**This Veteran-Owned Small Business Program Tracking Form must be submitted with the Bidder/Respondent's bid/proposal.**