



# City of San Antonio Contract Summary Sheet

Date: 11/15/2018  
Agenda Item: 18-5615

**Name/Title (Caption as shown on agenda):**

**Annual Contract for E.J. Ward Automated Fuel Management System 6100010638 MC**

**Brief Description of Item(s) and Use:**

This contract will provide the Building and Equipment Services Department (BESD) with a Support Agreement and a capacity based contract for the purchase of additional hardware for the automated fuel control system service, customer support, and additional fuel terminal and vehicle parts for the automated fuel management system. Services available through this contract are designed to ensure the City receives continuous trouble-free automated fueling system operations with minimal downtime or service interruption. Additionally, this agreement will allow for equipment upgrades to support new software versioning. Funding for FY19 upgrades have been appropriated through the FY19 budget.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

**Total \$:**

\$505,000.00 year 1; \$1,547,825.00 total contract value

**Contract Period:**

Upon award through September 30, 2019 with four, one year renewal options

**Method of Procurement:**

Sole Source

**Price Trend:**

N/A

**Contract Info:**

Formal \_\_\_ Annual X Support/Maintenance \_\_\_ Lease \_\_\_

**Recommended Contractor(s):**

**E.J. Ward Inc., 8801 Tradeway, San Antonio, TX 78217 (Local)**

**Previous Contractor(s):**

E.J. Ward Inc., 8801 Tradeway, San Antonio, TX 78217

**Comments:**

N/A

**Anticipated Future Requirements and Action:**

N/A

<b>Procurement Alternative:</b>	Should this contract not be approved, the BESD fueling operations would be unfavorably impacted. The department will be required to procure services on an as needed basis which could lead to inconsistent service and delay in reactionary response time to maintenance and repair requests for automated fueling equipment.
<b>Using Department (s):</b>	Building and Equipment Services