

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING AND AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH ALDERSON & ASSOCIATES, INC. TO PERFORM A LIGHTING STUDY AND DEVELOP A DOWNTOWN LIGHTING MASTER PLAN FOR A TOTAL AMOUNT NOT TO EXCEED \$500,000, WITH THE COSTS TO BE PAID EQUALLY BY THE CITY AND CPS ENERGY.**

\* \* \* \* \*

**WHEREAS**, a Request for Qualifications (“RFQ”), soliciting statements of qualifications for a lighting consultant to perform a lighting study and develop a Downtown Lighting Master Plan to include streetlights, pedestrian lighting, architectural lighting and identifying possible incentives to encourage the movement of private lighting to a standard, was released on December 16, 2016, with responses due on January 30, 2017; and

**WHEREAS**, four (4) firms submitted statements of qualifications in response to the RFQ, which were received by the City and evaluated by an Evaluation Committee consisting of representatives from the Finance Department, City Manager’s Office, and CPS Energy, as well as three citizen members representing hotels, Downtown residents and architectural interests; and

**WHEREAS**, the evaluation involved, among other inquiries, a firm’s (a) experience, background and qualifications of key personnel; (b) experience with San Antonio and San Antonio Regional issues (c) proposed project management plan; and

**WHEREAS**, in addition to evaluating the responses, all four (4) firms submitting responses were interviewed by the Evaluation Committee, in order to address any outstanding issues and to gain a clear perspective of each firm’s ability to service the City’s unique and varied requirements; and

**WHEREAS**, City Staff has recommended that the City enter into a Professional Services Agreement with Alderson & Associates, Inc. to provide the services described above for a total amount not to exceed \$500,000.00, with the costs to be paid equally by the City and CPS Energy; and

**WHEREAS**, following discussion and deliberations by the City Council on the matter, the City Council desires to accept the City Staff recommendation; and

**WHEREAS**, authorization of all matters incident and related thereto is needed; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The *Professional Services Agreement* (the “Agreement”) between the City and Alderson & Associates, Inc. (the “Firm”), pursuant to which the Firm shall provide the services described above and more specifically described in the Agreement in consideration for payment in an amount not to exceed \$500,000.00, with the costs being shared equally by the City and CPS Energy, is hereby approved.

**SECTION 2.** The City Manager or her designee or the Chief Financial Officer or his designee or the Deputy Chief Financial Officer or his designee is authorized to execute the Agreement. A copy of the Agreement, in substantially final form, is attached hereto and incorporated herein by reference for all purposes as **Attachment I**. The City Manager or the Chief Financial Officer or the Deputy Chief Financial Officer is authorized forty-five (45) business days from the effective date of this Ordinance within which to negotiate and execute a contract, substantially according to the terms and conditions set forth in **Attachment I**. If said contract is not negotiated and executed within said forty-five (45) business days, or if the parties cannot agree to terms of such contract within such time, then there shall be no authority to execute said contract unless there is subsequent City Council approval.

**SECTION 3.** Funds are authorized to be received from CPS Energy to SAP Fund 43099000, Certificates of Obligation Capital Projects, SAP Project Definition 07-00007, LED Street Light Replacement, and the budget shall be revised by increasing WBS element 07-00007-90-09, CPS Contribution and SAP General Ledger 4502280, Contribution from other Agencies, in the amount of \$250,000.00.

**SECTION 4.** The amount of \$250,000.00 is appropriated in SAP Fund 43099000, Certificates of Obligation Capital Projects, SAP Project Definition 07-00007, LED Street Light Replacement, and the budget shall be revised by increasing/decreasing SAP WBS Elements as follows:

WBS NO.	WBS NAME	G/L	PLAN VERSION 0 REVISION/ Appropriation
07-00007-01-02-01	Design-City-Downtown Lighting Master Plan	5201170	250,000.00
07-00007-01-02-02	Design-CPS-Downtown Lighting Master Plan	5201270	250,000.00
07-00007-01-04	Design-Cap Admin	5402030	33,000.00
07-00007-01-04	Design-Cap Admin	5402050	17,000.00
07-00007-05-02-01	City Construction	5202020	-300,000.00
			250,000.00

**SECTION 5.** A Payment in an amount not to exceed \$500,000.00 in SAP Fund 43099000, Certificates of Obligation Capital Projects, SAP Project Definition 07-00007, LED Street Light Replacement, is authorized to be encumbered and made payable to Alderson & Associates, Inc., to perform a lighting study and develop a Downtown Lighting Master Plan.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio (“DCFO). The DCFO, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_, 2018.

**M A Y O R**  
Ron Nuremberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney

**DRAFT**

**ATTACHMENT I**