

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

APPROVING THE SUBMISSION OF A HEAD START GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND AUTHORIZING ACCEPTANCE UPON AWARD OF AN AMOUNT UP TO \$22,706,657.00 FOR THE PERIOD FEBRUARY 1, 2018 – JANUARY 31, 2019, A BUDGET OF \$28,383,321.00, WHICH INCLUDES AN IN-KIND MATCH OF \$5,676,664.00 AND A PERSONNEL COMPLEMENT OF 96 POSITIONS FOR THE DEPARTMENT OF HUMAN SERVICES, AND MEMORANDA OF UNDERSTANDING WITH AGENCIES IN SUPPORT OF CITY OF SAN ANTONIO HEAD START PROGRAM SERVICES.

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WHEREAS, the Head Start program is a federally-funded early childhood education program administered by the U.S. Department of Health and Human Services (HHS) and provides education and family support services to children between the ages of three and five; and

WHEREAS, the City, through the Department of Human Services, has served as a grantee for the Head Start for over 30 years and currently serves 3,020 children and their families in 26 Head Start centers located in the San Antonio and Edgewood Independent School Districts; and

WHEREAS, on September 18, 2017, the City received notification from HHS of available funding in the amount of \$22,706,657.00 for the continuation of Head Start services through January 31, 2019; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Submission of a grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$22,706,657.00 for the GY 2018 Head Start Program for the period February 1, 2018 through January 31, 2019 is hereby approved. A copy of the application is on file with Department of Human Services (DHS).

SECTION 2. The City Manager or her designee, or the Director of the DHS or her designee, is further authorized to negotiate and execute any and all necessary documents to effectuate the acceptance of this grant, and to execute associated amendments when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to performance measures so long as the terms stay within the intent of the grant; d) no cost extensions; e) supplemental grant funds up to 10% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of participants served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

SECTION 3. The City Manager or her designee, or the Director of DHS or her designee, is further authorized to execute Memoranda of Agreement after review and approval by the City Attorney's Office with education and community-based organization to support the City of San Antonio Head Start Program services at no cost to the City or City's clients.

SECTION 4. A proposed budget of \$28,283,321.00, including an in-kind matching budget of \$5,676,664.00, is attached hereto and incorporated herein for all purposes as **Attachment I**, and is hereby approved. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$22,706,657.00 from the HHS will be appropriated. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

SECTION 5. The proposed personnel complement of ninety-six (96) positions, attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 7. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ___ day of _____.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney