

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AN ORDINANCE

APPROVING A CONTRACT WITH THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES FOR CONTINUED ON-LINE ACCESS TO BIRTH RECORDS THROUGH AUGUST 31, 2023.

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WHEREAS, the Vital Records Division transferred to the Office of the City Clerk (OCC) on October 1, 2012, and it currently issues certified copies of Texas and Bexar County birth certificates to qualified applicants pursuant to a contract with the Department of State Health Services which provides on-line access to the State database; and

WHEREAS, the OCC currently issues certified copies of Texas and Bexar County birth certificates to qualified applicants; and

WHEREAS, the access provides the OCC the ability to print Texas abstract birth certificates for anyone born in the State of Texas dating back to 1926; and

WHEREAS, the City of San Antonio pays the State a fee of \$1.83 for every birth certificate printed from the State database; and

WHEREAS, the proposed contract maintains the existing \$1.83 fee for the period of September 1, 2018 through August 31, 2023; and

WHEREAS, the current contract with the Texas Department of State Health Services will expire on August 31, 2018; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the City Clerk or her designee, is authorized to execute a contract with the Texas Department of State Health Services for continued on-line access to birth records through August 31, 2023. A copy of the contract in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. Funding for this Ordinance in the amount of \$16,000.00 is available in Fund 11001000, Cost Center 0204010001 General Ledger 5201030 as part of the Fiscal Year 2018 Budget. Additional funding for this Ordinance is contingent upon City Council approval of the City's operating budget and the availability of funds for subsequent Fiscal Years.

SECTION 3. Payment not to exceed the budgeted amount is authorized to the Department of State Health Services and should be encumbered with a purchase order.

SECTION 4. Funds generated by this Ordinance will be deposited into Fund 11001000, Internal Order 202000000012 and General Ledger 4402500.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ____ day ____.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney