



January 25, 2016

Leticia Vacek  
Office of the City Clerk  
City of San Antonio  
P.O. Box 839966  
San Antonio Texas 78283

Re: CPS Energy request for City Council Agenda Placement February 18, 2016

This letter is to request City Council agenda placement for a resolution to appoint Mr. John Steen to a 5 year term on the CPS Energy Board of Trustees.

The CPS Energy Board of Trustees took action to appoint John Steen to this first term at their January 25, 2016 meeting and the term of office for this position is from February 1, 2016 through January 31, 2021. We request a consent agenda item to be placed on the February 18<sup>th</sup> City Council agenda in advance of our February 29<sup>th</sup> Board of Trustee meeting.

Additionally, this request is for agenda placement of a second resolution to appoint John Steen and reappointment of Mayor Ivy Taylor, respectively to the SA Energy Acquisition Public Facility Corporation. These terms of office will be from February 1, 2016 through January 31, 2017.

If you have any questions, please feel free to contact me.

Regards,

A handwritten signature in blue ink that reads "John C. Leal". The signature is written in a cursive style with a large, stylized "J" and "L".

John C. Leal  
Director, Local Government Relations  
External Relations  
CPS Energy