

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY  
COUNCIL**

**AN ORDINANCE**

**AUTHORIZING A CONTRACT WITH GARTNER, INC. TO PROVIDE PROFESSIONAL SERVICES TO ASSIST IN REQUIREMENTS DEFINITION, STRATEGY DEVELOPMENT, RFCSP SOLICITATION AND RFCSP RESPONSE ANALYSIS FOR A COMPREHENSIVE LAND AND BUILDING DEVELOPMENT MANAGEMENT SYSTEM SOFTWARE SOLUTION, ASSIST IN DEVELOPING A STRATEGY, PROVIDE PROJECT PLANNING, PERFORM REQUIREMENTS GATHERING, DEVELOP A REQUEST FOR COMPETITIVE SEALED PROPOSAL (RFCSP), ASSIST WITH THE EVALUATION OF THE PROPOSED SOLUTION(S) AND APPROPRIATING \$595,000.00 FROM DEVELOPMENT SERVICES FUNDS'S FUND BALANCE.**

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**WHEREAS**, a Request for Proposal (RFP) for "Permit and Inspection Management System Consulting Services" (RFP 6100003120) was issued on July 19, 2013 in order to assist the Development Services Department in developing a replacement strategy for its current permitting, land development, inspection, and code enforcement systems ; and

**WHEREAS**, six proposals were received and reviewed by an evaluation committee comprised of members from Development Services and the Information Technology Services Department and City procurement policy and procedure assistance from the Finance Department, Purchasing Division; and

**WHEREAS**, and after initial committee review and discussions, individual technical scores were submitted and based on the results, three firms were shortlisted. Interviews were held on November 4, 2013 and the evaluation committee selected Gartner, Inc. to provide these services based on the City's standard RFP process. The proposals were evaluated based on several weighted factors, to include experience, background, and qualifications, proposed plan and price. Other factors included SBE Prime Contract Program, M/WBE Prime Contract and the Local Preference Program. The Local Preference Program was applied in the evaluation of responses received for this contract; however, the highest ranked firm is not a local business; and

**WHEREAS** Development Services uses two principal systems to support its business operations: Hansen and ECCO. This initiative will ultimately allow the convergence of all the Development Services Department's core business operations into a "one-address, one-system" solution and will significantly enhance customer service delivery and leverage new technology to

greatly improve our ability to support the citizens of San Antonio, the development community and Development Services customers; **NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** A contract with Gartner, Inc. providing the Development Services Department assistance with project initiation, strategy development, project planning, requirements gathering, developing an a Request for Competitive Sealed Proposal (RFCSP), and system selection for a total cost of \$595,000.00, is hereby approved. A copy of the contract is attached hereto and is incorporated by reference as **Attachment 1.**

**SECTION 2:** The amount of \$595,000.00 is appropriated for this ordinance in Fund 29097000, Cost Center 2904030001 and General Ledger 5201040 and the Fiscal Year 2014 Budget is amended to reflect this change.

**SECTION 4:** Payment not to exceed the budgeted amount is authorized to Gartner, Inc. and should be encumbered with a purchase order.

**SECTION 4:** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

**PASSED and APPROVED** this 30<sup>th</sup> day of January, 2014.

**M A Y O R**  
Julián Castro

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Robert F. Greenblum, City Attorney