

**San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to May 31, 2021
Percent of FY Elapsed: 67%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	12,000	-	6,000	67%
Cell Phone Reimburse	5,400	2,700	-	2,700	50%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civl Actv Healthcr	2,655,681	1,770,455	-	885,226	67%
Def Comp-Executives	20,412	19,564	-	848	96%
FICA & Medicare Exp	1,543,012	892,072	-	650,940	58%
Hol.Pay-Hourly Sal.	-	179	-	(179)	
Language Skill Pay	39,000	24,000	-	15,000	62%
Life Insurance	16,503	7,329	-	9,175	44%
Overtime Salaries	1,737	(661)	-	2,398	-38%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,052,784	11,728,581	-	8,324,203	58%
Retiree Hlth Assess	441,842	294,561	-	147,281	67%
Retiree Payout Sal	-	33,103	-	(33,103)	
Retirement Exp	2,026,388	1,294,252	-	732,136	64%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	14,197	-	5,103	74%
Temp FICA & Medicare	-	773	-	(773)	
Temporary Salaries	-	9,201	-	(9,201)	
Total General Fund Personal Services	24,976,793	16,454,011	-	8,522,782	66%
City General Fund--Contractual Services					
Adv and Publications	11,450	4,341	-	7,109	38%
Alarm and Sec. Serv.	65,055	125,745	825	(61,515)	195%
Binding & Printing	52,585	8,555	1,062	42,967	18%
Cleaning Services	1,239,747	672,613	-	567,134	54%
Computer Software Maint.	521,604	364,478	-	157,126	70%
Contractual Services	943,903	389,568	190,637	363,698	61%
Credit Card Fees	24,000	585	-	23,415	2%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	766,411	691,347	-	75,064	90%
Freight and Storage	31,817	742	-	31,075	2%
Mail and Parcel Post	14,526	11,459	-	3,067	79%
Maint - Buildings	963,335	675,895	303,664	(16,224)	102%
Maint & Rep - Cmrcl	3,393	11,895	-	(8,502)	351%
Maint. - M&E	40,420	5,967	-	34,453	15%
Maint.- Repair Auto	12,595	7,826	-	4,769	62%
Membership Dues	15,300	14,365	-	935	94%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Participation-Booth Fees	-	60	-	(60)	
Public Copy/Print	306,218	174,146	10,900	121,173	60%
Rental of Equipment	5,000	7,068	-	(2,068)	141%
Rental Office Equipment	9,000	7,356	-	1,644	82%
Rental of Facilities	-	911	-	(911)	
Subscriptions to Computer Svcs	252,711	248,643	-	4,068	98%
Temporary Services	123,262	118,264	65,583	(60,585)	149%
Transportation Fees	89,485	55,259	-	34,226	62%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,518,940	3,621,901	572,671	1,324,368	76%
City General Fund--Commodities					
Clothing and Linen	6,092	3,855	7,145	(4,908)	181%
Computer Software	45,634	-	-	45,634	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,930	-	(1,930)	
Janitorial Supplies	36,452	28,055	705	7,692	79%

*Budget line overages are allowable. Budget control is at the Department level.

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	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
Library Materials	184,257	7,209	15,635	161,414	12%
Library Resources	5,192,944	2,819,838	124,820	2,248,286	57%
M&R Material Bldg/Imp	60,854	25,015	-	35,839	41%
M&R Material Mach/Eq	28,608	12,984	-	15,624	45%
M&R Parts Automotive	7,741	5,471	-	2,270	71%
Office Supplies	135,877	55,836	1,309	78,732	42%
Other Commodities	53,000	23,175	1,044	28,780	46%
Total General Fund Commodities	5,752,459	2,983,369	150,658	2,618,432	54%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	1,056	-	528	67%
Build. Maint. Chg	264,444	176,296	-	88,148	67%
Gas and Electricity	970,063	597,394	-	372,669	62%
General Liab. Assess	96,483	64,322	-	32,161	67%
Mail & Delivery Svcs	10,890	7,260	-	3,630	67%
Unemploy Comp Assess	1,457	729	-	729	50%
Motor Fuel and Lub.	15,384	11,827	-	3,557	77%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	25,592	-	12,796	67%
Water and Sewer	312,511	136,403	-	176,108	44%
Workers Comp Assess	52,254	34,836	-	17,418	67%
Total General Fund Other Expenditures	1,763,458	1,055,714	-	707,744	60%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	469	-	(469)	#DIV/0!
CAP Admin Cost-Indir	-	231	-	(231)	#DIV/0!
Cell Phone Services	7,227	4,502	-	2,725	62%
Communications Radio	-	609	-	(609)	
Interfnd Transf Out	138,106	92,071	-	46,035	67%
IT Assessment Fee	2,090,180	1,393,453	-	696,727	67%
Procurement Fee	172,507	115,005	-	57,502	67%
Wireless Data Communications	1,754	1,536	-	218	88%
Total General Fund Scheduled Line Items	2,409,774	1,607,876	-	801,898	67%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	79,857	-	135,974	37%
Cap<5000 - Furn & Fix	178,886	31,914	102,920	44,052	75%
Cap<5000 - M&E Other	77,867	-	1,500	76,367	2%
Cap<5000 - PC Replct	933,236	121,196	427,085	384,954	59%
M&E (Budget Only)	115,000	-	-	115,000	0%
Total General Fund Capital Outlay	1,520,820	232,967	531,505	756,347	50%
Total City General Fund	41,942,244	25,955,838	1,254,834	14,731,572	65%
2020 Major Gifts					
Library Foundation	200,128	182,236	6,973	10,919	95%
Total 2020 Major Gifts	200,128	182,236	6,973	10,919	95%
2021 Major Gifts					
Friends of the Library	30,000	950	1,200	27,850	7%
Friends of the Library-FY20 Carryforward	37,900	17,087	10,562	10,251	73%
Library Foundation	233,490	48,882	122,520	62,088	73%
Library Foundation - FY20 Carryforward	20,802	11,390	7,609	1,803	91%
Total 2021 Major Gifts	322,192	78,309	141,890	101,993	68%