



City of San Antonio

Contract Summary Sheet

Date: 8/22/2019
Agenda Item: 19-5280

Name/Title (Caption as shown on agenda): Change Order for Annual Contract for Industrial Water Treatment 6100010368	
Brief Description of Item(s) and Use: This Change Order will provide the Building and Equipment Services Department with a Contractor to provide the necessary labor, materials, and chemicals required to perform scheduled preventive maintenance, chemical treatment, and repairs to the industrial water equipment located at the City Tower. This Change Order will also authorize the Contractor to remove existing chemical control and feeder equipment and provide and install new non-proprietary chemical control and feeder equipment for the boiler and chilled water system at the City Tower for a one-time cost of \$15,239.46. On May 2, 2019 City Council approved Ordinance 2019-05-02-0347 authorizing the City to execute a two year contract with three, one year renewal options for Industrial Water Treatment services at various facilities throughout the City for an estimated amount of \$92,000.00 annually. The net result of this Change Order will increase the contract value by \$42,000.00 for Year 1 which includes a one-time equipment purchase of \$15,239.46, and approximately \$27,000.00 annually thereafter for water treatment chemicals and services for the City Tower.	
Total \$:	\$42,000.00 increase Year 1
Contract Period:	October 1, 2019 through December 31, 2020 with 3, 1 year renewal options
Method of Procurement:	Change Order
Price Trend:	N/A
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Chemsearch, a division of NCH Corporation, 2727 Chemsearch Blvd, Irving, TX 75062 (Non-Local)
Previous Contractor(s):	N/A
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Department would be required to process individual procurements to provide water treatment, maintenance and repair services to the boiler and chilled water system at City Tower on an as needed basis, thus affecting the timeliness of services to the equipment. The department does not have the staff to perform these services in-house. Processing individual procurements will affect the cost of services due to non-contract pricing.

**Using
Department (s):**

Building and Equipment Services