

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR
RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH EVENT PROFESSIONAL SERVICES, LLC IN THE AMOUNT OF \$150,000.00 FOR A TERM OF ONE YEAR TO PROVIDE PROJECT MANAGEMENT SERVICES FOR SMALL, MINORITY, WOMEN AND AFRICAN-AMERICAN OWNED CONSTRUCTION BUSINESSES CURRENTLY WORKING OR ASPIRING TO PROCURE CONSTRUCTION CONTRACTS WITH THE CITY OF SAN ANTONIO.

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WHEREAS, After numerous public meetings in which the community, corporate representatives and civic leaders expressed their concern with limited minority opportunities to do business with the City, City Council approved a 5-Year Diversity Action Plan on January 11, 2013. An important strategy of the Plan was to build capacity and encourage small, minority, and women-owned businesses (SMWBEs) to participate on City Contracts as prime and subcontractors; and

WHEREAS, City Council approved funds in the FY 2014 Adopted Budget for the Small, Minority, Women Business Enterprise (SMWBE) Management and Technical Assistance Program Initiative; and

WHEREAS, In May 2014, City Council approved Phase I of the Management and Technical Assistance Program (MTAP) in which two consultants were selected to provide technical assistance to small businesses in the construction trade with high level one-on-one training; and

WHEREAS, A Request for Qualifications for Project Management Services for Small, Minority, Women and African -American Owned Businesses was released in November 2016. The RFQ was advertised in the San Antonio Hart Beat, TVSA, and on the City Website. A Pre-Submittal Conference was held on November 1, 2016 and responses were due on November 28, 2016. Five firms responded and submitted proposals. A selection committee made up of City staff from Transportation & Capital Improvements Department, Aviation Department, representatives from the San Antonio Chapter of Associated General Contractors (AGC) and NAACP evaluated and scored the proposals based on the published criteria, which included experience, qualifications and proposed plan. The selection committee recommends the contract be awarded to Event Professional Services, LLC.; and

WHEREAS, This contract will be awarded in the compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee applied the Small and Minority/Women -Owned Business Enterprise Prime Contract Program with twenty evaluation preference points awarded to Event Professional Services, LLC as they are a certified Small Business Enterprise and a Minority Business Enterprise firm located within the San Antonio Metropolitan Statistical Area. Additionally, the Goal Setting Committee also set a 21% M/WBE subcontracting and a 4% AABE

goal and Event Professional Services, LLC has committed to meeting the subcontractor participation goals.; **NOW THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Funding in the amount of \$150,000.00 for this ordinance is available in Fund 2902800, Cost Center 2340100001 and General Ledger 5201040 as part of the Fiscal Year 2017 Budget.

SECTION 2. Payment not to exceed the budgeted amount is authorized to Event Professional Services, LLC and should be encumbered with a purchase order.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Number, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this 20th day of April, 2017.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney