

**CHARTER REVIEW COMMISSION
MEETING MINUTES
FRIDAY, APRIL 13, 2018 at 10:00 AM
MUNICIPAL PLAZA BUILDING, B ROOM**

Members Present:	Bonnie Prosser Elder, <i>Chair</i> ; Drew Galloway, <i>Community Representative</i> ; Dr. Tom Brereton, <i>Community Representative</i> ; Patti Radle, <i>Former Elected Official</i> ; Don Gonzales, <i>Municipal Finance Expert</i> ; Marc Druck, <i>Former City Employee</i> ; Frank Garza, <i>Municipal Law Expert</i> ; Dr. Charles Cottrell, <i>Human Resources Management Expert</i> ; Dr. Henry Flores, <i>Community Representative</i> ; Dr. Gloria Rodriguez, <i>Community Representative</i> ; Phyllis Ingram, <i>Community Representative</i> ; Margaret Wilson-Anaglia, <i>Former City Employee</i> ; Bonnie Conner, <i>Former Elected Official</i> ; Gyna Juarez, <i>Alternate Community Representative</i>
Others Present:	Ron Nirenberg, <i>Mayor</i> ; Andy Segovia, <i>City Attorney</i> ; Leticia Vacek, <i>City Clerk</i> ; Camila Kunau, <i>Assistant City Attorney</i> ; John Peterek, <i>Assistant to the City Manager</i> ; Caitlin Krobot, <i>Special Projects Manager</i> ; Cecily Hope Pretty, <i>Office of the City Clerk</i> ; Andrew Carrillo, <i>Citizen</i> ; Rhett Smith, <i>Citizen</i> ; Casey Whittington, <i>Citizen</i>

CALL TO ORDER

Chairwoman Bonnie Prosser Elder called the meeting to order and asked Commissioners to introduce themselves.

Mayor Ron Nirenberg thanked Commissioners for their willingness to serve. He stated that he charged the Commission to examine Subcommittee topics of Finance, Governance, Ethics, and Development. He noted that recommendations were desired in anticipation of the November 2018 Election Cycle but the timeline could be delayed if further investigation was deemed necessary.

1. Discussion on Timeline & Process

Chairwoman Prosser Elder asked Commissioners to review the proposed meeting schedule provided.

Commissioner Frank Garza asked of the deadline to call for an election in November. City Attorney Andy Segovia replied that the deadline was August 20th but City Council consideration of propositions for the election was tentatively scheduled for August 9, 2018.

Assistant City Attorney Camila Kunau informed Commissioners that their correspondence was subject to the Texas Public Information Act and their conduct was subject to the City Ethics Code. She noted that some Commissioners may encounter

topics requiring their recusal and all would be required to complete a Financial Disclosure Report.

Chairwoman Prosser Elder suggested the addition of a Subcommittee for Public Outreach and Engagement to ensure inclusion of same during the review process.

Commissioner Don Gonzales asked of consistency in technical definitions and avoiding duplication of work performed by other bodies. Chairwoman Elder replied that the Commission's work would occur simultaneously with other groups but information could be shared to ensure consistency.

Commissioner Patti Radle asked how Charter revisions would be determined on the ballot. Commissioner Garza replied that State Law limited propositions to one per issue so the City Attorney would review and make recommendations for proposition language. Mr. John Peterek added that the Subcommittees would make recommendations to the full Commission and the Commission would make recommendations to the full City Council for consideration.

No action was required for Item 1.

2. Review of 2016-2017 Charter Review Commission Work

Commissioner Bonnie Conner asked of the previous Commission's work. Mr. Peterek replied that all past Agendas and approved Minutes were available on the City's Website and previously performed peer research would be distributed to the Commission. Commissioner Garza asked of Subcommittee records. Mr. Peterek replied that the content of the Subcommittee reports was addressed in full Commission Minutes.

Commissioner Dr. Gloria Rodriguez asked if future public hearing topics would be limited to the Mayor's charges. Mr. Peterek replied that they would.

No action was required for Item 2.

3. Discussion on Schedule of Future Meetings

Commissioner Gonzales asked if meetings could be scheduled nights or weekends. Chairwoman Prosser Elder replied that they could and may be preferable for Subcommittees.

Commissioner Radle requested that meetings be held in central locations near bus routes and asked if translation services would be provided at future public hearings. Mr. Peterek replied that they would.

Commissioner Gyna Juarez asked if Subcommittee membership was limited to a certain number. Ms. Kunau replied that Subcommittees must be less than seven or they would constitute a quorum of the Commission.

Discussion ensued regarding the Commissioners' preferred Subcommittees. Chairwoman Prosser Elder stated that she would coordinate with staff to finalize Subcommittee membership.

Dr. Rodriguez asked if Subcommittees would also have Chairpersons. Chairwoman Prosser Elder replied that they would and she would select them.

City Clerk Leticia Vacek administered the Statement of Officer and Oath of Office to the Commissioners.

ADJOURN

There being no further discussion, Chairwoman Prosser Elder adjourned the meeting at 11:03 am.

Respectfully Submitted,

Bonnie Prosser Elder, Chair

Cecily Hope Pretty, Office of the City Clerk