



City of San Antonio

Contract Summary Sheet

Date: 12/11/14
Agenda Item: 14-2844

Name/Title (Caption as shown on agenda): Annual Contract for HVAC Disposable Air Filters 6100004680 SM	
Brief Description of Item(s) and Use: This contract will provide for the purchase and delivery of specialty Heating, Ventilation, and Air Conditioning (HVAC) disposable air filters and pads for Citywide departments. HVAC air filters are required for regular maintenance and efficient operation of HVAC systems. Different filters will be utilized at various City facilities and will be ordered on an as needed basis.	
Total \$:	\$53,000.00 annually
Contract Period:	Upon award through December 31, 2017, with two, one year renewal options
Method of Procurement:	Competitive
Price Trend:	N/A - No comparable match. Last contract did not contain specialty HVAC filters.
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	<p>Advanced Filtration Products, 3101 Longhorn Blvd. #116, Austin, TX 78758 Item(s): 5 & 9 (Non-Local)</p> <p>All Materials Construction, 1532 Lorelei Lane, New Braunfels, TX 78130 Item(s): 3 (Non-Local)</p> <p>Dustless Air Filter Co., 11603 N. Weidner Rd., San Antonio, TX 78233 Item(s): 2 & 6 (Local)</p> <p>JF Filtration Inc., 4707 NW Industrial, San Antonio, TX 78238 Item(s): 10 (Non-Local)</p>
Previous Contractor(s):	Dustless Air Filter Co., 11603 N. Weidner Rd., San Antonio, TX 78233
Comments:	<p>NAS: The first and second lowest bidder (Dustless Air Filter and JF Filtration) for line item 5 did not meet the specifications and were deemed "NAS" (not as specified). Item 5 was awarded to the third lowest bidder (Advanced Filtration).</p> <p>Items 1, 4, 7, and 8 were deleted (no longer required) and will not be re-bid at a later date.</p>
Anticipated Future Requirements and Action:	N/A

Procurement Alternative:	Should this contract not be approved, the City will be required to purchase specialty HVAC filters on an as needed basis, where increased costs due to non-contract buying could be realized and cause a delay in delivery times.
Using Department (s):	CSF, Library and Aviation