

ORDINANCE 2021 - 04 - 15 - 0241

APPROVING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE EARLY HEAD START-CHILD CARE PARTNERSHIP GRANT FOR THE PERIOD AUGUST 1, 2021 TO JULY 31, 2022, AND ACCEPTANCE UPON AWARD OF UP TO \$2,982,243.00, A BUDGET INCLUDING AN IN-KIND GRANT MATCH OF \$745,561.00, AND A PERSONNEL COMPLEMENT.

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WHEREAS, in 2015, the U.S. Department of Health and Human Services (HHS) awarded the Department of Human Services (DHS) a grant to establish an Early Head Start - Child Care Partnership (EHS-CCP) and in 2019 for an Early Head Start (EHS) program, early childhood education and development programs for low-income families with infants and toddlers (ages 6 weeks to 35 months), in addition to the City's Head Start preschool program for children ages 3 and 4 years old (collectively, the "City's Head Start Program"); and

WHEREAS, the City currently contracts with six childcare centers located in the San Antonio and Edgewood independent school districts through 2024 to provide high-quality comprehensive EHS-CCP services for 216 children and families while allowing parents to work or engage in training or education; and

WHEREAS, on March 4, 2021, HHS notified DHS of available funding for the period August 1, 2021 to July 31, 2022, and

WHEREAS, the grant application is due to HHS on May 1, 2021, and the Head Start Policy Council approved the application on March 23, 2021; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Submission of an Early Head Start – Child Care Partnership (EHS-CCP) grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$2,982,243.00 for the period August 1, 2021 to July 31, 2022 is approved. A copy of the grant application is on file with DHS.

SECTION 2. The City Manager or designee, or the Director of the DHS or designee, is further authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of the grant, and to execute grant contract amendments pertaining to the grant when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change

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in the number of participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.


SECTION 3. A proposed total budget of \$3,727,804.00, which includes the grant award and an in-kind matching budget of up to \$745,561.00, which is attached and incorporated here for all purposes as **Attachment I**, is approved and adopted for entry in the City books. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount \$2,982,243.00 from HHS will be appropriated in the fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

SECTION 4. The personnel complement of sixteen (16) positions for the EHS-CCP program, attached and incorporated here for all purposes as **Attachment II**, is approved.


SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 15th day of April, 2021.

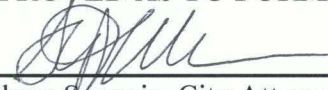

M A Y O R
Ron Nirenberg

ATTEST:



Tina J. Flores, City Clerk

APPROVED AS TO FORM:



for Andrew Segovia, City Attorney



City of San Antonio

City Council

April 15, 2021

Item: 14

File Number: 21-2418

Enactment Number:

2021-04-15-0241

Ordinance approving the submission of an application to the U.S. Department of Health and Human Services for the Early Head Start-Child Care Partnership Grant for the period August 1, 2021 to July 31, 2022, and acceptance upon award of up to \$2,982,243.00, a budget including an in-kind grant match of \$745,561.00, and personnel complement. [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Councilmember Shirley Gonzales made a motion to approve. Councilmember John Courage seconded the motion. The motion passed by the following vote:

Aye: 11 Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia, Gonzales, Cabello Havrda, Sandoval, Pelaez, Courage and Perry

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Attachment I

**2021-2022 Early Head Start - Child Care Partnership Program
August 1, 2021 to July 31, 2022**

REVENUES:	2020 - 2021	+ / -	2021 - 2022
4501000 Grants Federal - Operating	\$ 2,847,532	\$ 134,711	\$ 2,982,243
Subtotal Grant	\$ 2,847,532	\$ 134,711	\$ 2,982,243
6500000 In Kind Revenue	\$ 711,883	\$ 33,678	\$ 745,561
Subtotal (In Kind)	\$ 711,883	\$ 33,678	\$ 745,561
TOTAL REVENUES	\$ 3,559,415	\$ 168,389	\$ 3,727,804

APPROPRIATIONS:

138000000xxx 2020-2021 EHS-CCP COSA

5101010 Regular Salaries	\$ 745,538	\$ 43,632	\$ 789,170
5101020 Overtime Salaries	0	0	0
5101050 Language Skill Pay	3,600	(1,200)	2,400
5101070 Retiree Payout Sal	0	0	0
5103005 FICA & Medicare Exp	57,034	3,338	60,372
5103010 Life Insurance	746	44	790
5103035 Pers Leave Buy Back	7,000	588	7,588
5103056 Transportation Allow	0	0	0
5103105 Cell Phone Reimburse	0	0	0
5105010 Retirement Exp	89,017	5,210	94,227
5170040 CivIn Actv Healthcr	113,982	6,560	120,542
5201040 Fees to Pros	6,650	0	6,650
5202020 Contractual Services-COSA	63,000	2,000	65,000
5203040 Adv and Publications	300	0	300
5203050 Membership Dues	0	0	0
5203060 Binding & Printing	1,500	3,000	4,500
5203070 Subs to Publications	0	0	0
5203080 Subs to Comp. Serv	2,351	0	2,351
5203090 Transportation Fees	2,500	1,000	3,500
5204050 Maint - Buildings	11,592	0	11,592
5205010 Mail and Parcel Post	0	0	0
5205020 Rental Office Equip.	1,000	0	1,000
5208530 Alarm and Sec. Serv.	0	0	0
5302010 Office Supplies	2,272	4,528	6,800
5304010 Food	1,000	5,000	6,000
5304075 Computer Software	0	2,000	2,000
5304080 Other Commodities	0	0	0
5403040 Cell Phone Services	1,800	2,200	4,000
5403510 Wireless Data Communication	800	1,200	2,000
5404520 Software Licenses	0	0	0
5404530 Gas and Electricity	2,600	800	3,400
5404540 Water and Sewer	250	53	303
5407032 DW Other	1,000	1,000	2,000
5501000 Cap<5000 - Computer Equipment	4,000	8,178	12,178

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Attachment II

EARLY HEAD START-CHILD CARE PARTNERSHIP PROGRAM
AUGUST 1, 2021 to JULY 31,2022
PERSONNEL COMPLEMENT

Positions 13800000XXXX 2021-2022 EARLY HEAD START- CCP	Job Class	Current Number of Positions	Add/Delete	FY 2021-2022 Positions
SENIOR MANAGEMENT ANALYST	0999	2		2
MANAGEMENT ANALYST	0046	5		5
SPECIAL PROJECTS MANAGER	0866	1		1
FAMILY SUPPORT WORKER	2283	7		7
FAMILY SUPPORT SUPERVISOR	0046	1		1
13800000XXXX 2021-2022 EARLY HEAD START- CCP		16	0	16
TOTAL POSITIONS FOR EARLY HEAD START - CCP PROGRAM		16	0	16