

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES**

**TUESDAY, JANUARY 17, 2017**

**2:00 PM**

**PRE-K 4 SA SOUTH EDUCATION CENTER TRAINING ROOM 1**

**Members Present:** Board Member Elaine Mendoza, Chair, *Mayoral*  
Board Member Dr. Richard Middleton, *District 1*  
Board Member Pamela Ray, *District 2*  
Board Member Richard Perez, *District 4*  
Board Member Gloria Ramirez, *District 5*  
Board Member Lucy Hall, *District 6*  
Board Member Frances Guzman, *District 7*  
Board Member Dr. Shari Albright, Secretary, *District 8*  
Board Member Dr. Gogi Dickson, *District 9*  
Board Member Phillip Thomson, *District 10*

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**Members Absent:** Board Member Major General Joe Robles, *District 3*

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**Staff Present:** Peter Zaroni, *Deputy City Manager*; Edward Guzman, *City Attorney's Office*; Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Larrisa Wilkinson, *Pre-K 4 SA*; Erin Burnett, *Pre-K 4 SA*; Krista Solie, *Pre-K 4 SA*; Paul Chapman, *Pre-K 4 SA*; Rebecca Garza, *Independent Evaluation Consultant*

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**Also Present:** Brad Davenport, *Pre-K 4 SA*; Alfredo Martinez, *Pre-K 4 SA Department Fiscal Administrator*; Andrea Rodriguez, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Sarah Perez, *Pre-K 4 SA*; Hakeem Miles, *Information Technology Services Department*; Brooke Haley, *Creative Noggin*; Kayde McCormick, *Creative Noggin*; Lauren Woodrow, *Westat*; Gay Lamey, *Westat*

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**Call To Order**

Chairwoman Mendoza called the meeting to order.

1. Citizens to be Heard [Interested speakers will have 3 minutes to address Pre-K 4 SA Board on Pre-K related matters]

There were no citizens to be heard at this time.

2. Approval of minutes of the November 15, 2016 Early Childhood Education Municipal Development Corporation Board of Directors Meetings

Board Member Ray moved to approve the minutes of the November 15, 2016 Early Childhood Education Municipal Development Corporation Board of Directors Meeting. Board Member Albright seconded the motion. Motion carried unanimously by those present.

Board Member Perez entered into the meeting at this time.

### **Education Presentation**

3. Educational presentation on the Teaching Strategies GOLD Assessment and Teachstone CLASS tool [Erin Burnett, Pre-K 4 SA Assistant Director of Professional Learning]

Ms. Burnett presented an overview of the Teaching Strategies GOLD and Teachstone Classroom Assessment Scoring System and compared the two different programs used at Pre-K 4 SA.

Chairwoman Mendoza acknowledged the valuable information presented on the assessments used on the children.

Board Members discussed the different programs and measurements used in the assessments for classrooms and what will continue and what could improve.

Board Member Hall entered into the meeting at this time.

### **Consent Agenda**

There was no consent agenda.

### **CEO Update**

4. CEO Update to include the Pre-K 4 SA a briefing on curriculum, operations, and research [Sarah Baray, Ph.D., Pre-K 4 SA CEO]

Dr. Baray introduced the recently hired Director of Professional Learning and Program Innovation, Larrisa Wilkinson. Ms. Wilkinson gave a brief introduction and mentioned working towards National Association for the Education of Young Children (NAEYC) accreditation for Pre-K 4 SA.

Dr. Baray gave a briefing on Arts Infusion review of the last four years, a program evaluation with short-term and long-term outcomes, an improved enrollment process with goals and solutions, transportation analysis, extended day report, and 2017 convening's Dr. Baray will attend.

### **Individual Briefings**

5. Briefing of family engagement independent evaluation [Rebecca Garza, Ph.D., Educational Consultant]

Dr. Garza presented the family engagement evaluation with findings and proposed recommendations.

Board Members discussed the outcomes from the evaluation and what are the next steps moving forward.

Chairwoman Mendoza requested to see the next steps at the next Board meeting.

6. Briefing and Board approval of the Pre-K 4 SA independent evaluation Years 4 & 5 work plans for Westat and approval of an amendment to increase the contract value by \$202,018 consistent with the Years 4 & 5 work plans [Sarah Baray, Ph.D., Pre-K 4 SA CEO]

Dr. Baray briefed the Board for approval of the Pre-K 4 SA independent evaluation Years 4 & 5 work plans and approval of an amendment to increase the contract value by \$202,018 consistent with Years 4 & 5 work plans.

The Board discussed agreed sharing results across the states and nation will benefit Pre-K 4 SA. Discussion included that the tests used to evaluate the classrooms and the number of classrooms is being evaluated.

Board Member Perez moved to approve item 6 under Individual Briefings. Board Member Middleton seconded the motion. Motion carried unanimously by those present.

Chairwoman Mendoza motioned to carry the following items to next month's meeting due to out of time from this meeting.

7. Briefing of quantitative awareness findings and qualitative learnings to be utilized in the development of communications strategies and messaging [Paul Chapman, Pre-K 4 SA Communications Manager]
8. Briefing on Competitive Grants performance metrics, timeline for renewal and new Request for Proposals, and Evidence Based Showcase [Krista Solie, Pre-K 4 SA Grants Manager]

#### **Consideration of Future Meetings**

9. The next meeting of the Board of Directors meeting is scheduled to take place on Tuesday, February 7, 2017 at 2:00 pm.

#### **Adjournment**

**There being no further discussion, the meeting was adjourned at 3:54 pm.**

*Respectfully Submitted,*

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*Vickie W. Garza, Pre-K 4 SA*

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*Elaine Mendoza, Chairperson*