

THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AN ORDINANCE

APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HOST COMPLIANCE LLC TO PROVIDE SHORT TERM RENTAL REGISTRATION, PERMITTING, COMPLIANCE AND COLLECTION SERVICES FOR A TERM COMMENCING DECEMBER 15, 2018 AND ENDING DECEMBER 31, 2019, WITH TWO RENEWAL TERMS OF ONE YEAR EACH AT THE CITY'S OPTION.

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WHEREAS, on November 1, 2018, the City Council approved Ordinance No. 2018-11-01-___ (“Ordinance”), which provides for the regulation of Short Term Rental (“STR”) properties in the City, thereby completing a legislative process of approximately two years; and

WHEREAS, with the approval of the Ordinance, it is projected that there will be a significant increase in STR activity in the City, which will require STR registration, permitting, HOT collection, and compliance activities by the City; and

WHEREAS, in anticipation of these increased activities, on December 13, 2017, the City issued a Short Term Rental Monitoring and Compliance Services Request for Proposal (“RFP”); and

WHEREAS, on January 19, 2018, the City received three (3) Proposals in response to the RFP; and

WHEREAS, all three Proposals were evaluated by the City Staff, and following this evaluation, City Staff has recommended that Host Compliance LLC be selected to provide professional services to facilitate the administration of STR registration, permitting, compliance, and collection; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Proposal submitted by Host Compliance LLC (“Host Compliance”) to provide the City with STR registration, permitting, compliance, and collection services for a term commencing December 15, 2018 and ending December 31, 2019, with two renewal terms of one year each on the same terms and conditions at the City’s option, is hereby accepted.

SECTION 2. The Deputy Chief Financial Officer or his designee is hereby authorized to complete negotiations on and execute a *Professional Services Agreement For Short Term Rental Registration, Permitting, Collection And Compliance Services* (“Agreement”) with Host Compliance that is substantially in accordance with the terms and conditions set forth in **Exhibit 1**. The City and Host Compliance shall have sixty (60) business days after the effective date of this Ordinance to complete negotiations of the final terms of the Agreement and execute the Agreement. The final terms of the Agreement shall be substantially in accordance with those set forth in **Exhibit 1**, with such revisions as are approved by the City Attorney or his designee. If the Agreement has not been

fully negotiated and executed by the time set out above, the Agreement must be brought back to City Council for further approval.

SECTION 3. *Insert financial language.*

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage hereof.

PASSED AND APPROVED this ____ day of _____, 2018.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney

RKN
__/__/18
Item No.

E X H I B I T I

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__/__/18
Item No.

INTEGRATION AGREEMENT

RKN
__/__/18
Item No.

BEST AND FINAL OFFER

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__/__/18
Item No.

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