

AN ORDINANCE **2014-12-11-1031**

AMENDING THE INTERLOCAL AGREEMENT WITH SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL FOR SOFTWARE ACCESS AND MAINTENANCE FOR THE FIRE DEPARTMENT USE OF LICENSING FOR PATIENT CARE RECORDS AND FIRE INCIDENTS REPORTING AND STATISTICAL ANALYSIS FOR AN ESTIMATED COST OF \$400,000.00 ANNUALLY, FUNDED FROM THE FY 2015 BUDGET.

* * * * *

WHEREAS, on May 10, 2007, San Antonio City Council passed Ordinance No. 2007-05-10-0528, which established an Interlocal Agreement (ILA) with the Southwest Texas Regional Advisory Council (STRAC) and provided the San Antonio Fire Department (SAFD) with software access and maintenance to collect and maintain patient contact and billing records; and

WHEREAS, this amendment to the ILA will correct the name of STRAC from South Texas Regional Area Council to the Southwest Texas Regional Advisory Council, extend the term of the agreement through annual renewal based on budgetary allocations, increase capabilities of the software, and update language in the ILA; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. An amendment to the Interlocal Agreement with the Southwest Texas Regional Advisory Council for software access and maintenance for the Fire Department, use of licensing for patient care records and fire incidents reporting and statistical analysis, for an estimated cost of \$400,000.00, is hereby approved. A copy of the amendment is attached hereto and is incorporated by reference as **Attachment I**. The Chief Technology Officer or his designee is authorized to execute the amendment and any related documents.

SECTION 2. Funding in the amount of \$400,000.00 for this ordinance is available for Fund 74001000, Cost Center 0911010001 and General Ledger 5201047, as part of the Fiscal Year 2015 Budget.

SECTION 3. Future funding through the term of this contract is contingent upon City Council approval of subsequent fiscal year budgets.

SECTION 4. Payment not to exceed the budgeted amount is authorized to Southwest Texas Regional Advisory Council and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers,

JK
12/11/2014
#34

SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this 11th day of December, 2014.

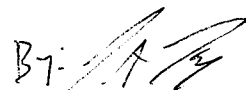

M A Y O R
Ivy R. Taylor

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Martha G. Sepeda, Acting City Attorney

Agenda Item:	34 (in consent vote: 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20A, 20B, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 32, 33, 34, 35, 36A, 36B, 37A, 37B, 38A, 38B, 39A, 39B, 41)						
Date:	12/11/2014						
Time:	02:45:24 PM						
Vote Type:	Motion to Approve						
Description:	An Ordinance amending a contract with Southwest Texas Regional Advisory Council for software access and maintenance for the Fire Department use of licensing for patient care records and fire incidents reporting and statistical analysis for an estimated cost of \$400,000.00 annually, funded from the FY 2015 Budget. [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Trevino	District 1	x					
Keith Toney	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7	x					
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x			x	

**AMENDMENT TO
THE INTERLOCAL COOPERATION AGREEMENT
CONCERNING A TRAUMA DATA PROJECT SYSTEM**

THIS AMENDMENT TO THE INTERLOCAL COOPERATION AGREEMENT ("Amendment") concerning A Trauma Data Project System is entered into by and between the THE CITY OF SAN ANTONIO, hereinafter referred to as CITY, a Texas Home Rule Municipality and the SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL FOR TRAUMA, hereinafter referred to as "STRAC", a political subdivision of the State of Texas.

This Amendment is entered into by the PARTIES pursuant to authority granted under the Interlocal Cooperation Act, Tex. Chapter 791 of the Texas Government Code.

RECITALS

WHEREAS, Chapter 773 of the Texas Health and Safety Code provides the authority pursuant to which the South Texas Regional Area Council has been established; and

WHEREAS, the San Antonio Fire Department, is the recognized emergency medical services agency for the CITY, and is authorized, ready, able and willing to provide as stated herein, paramedics, who are certified, and to record emergency services provided in the course of performing such services; and

WHEREAS, the Parties previously entered into an INTERLOCAL COOPERATION AGREEMENT CONCERNING A TRAUMA DATA PROJECT SYSTEM ("Agreement"), which is attached hereto and incorporated by reference for all purposes as Exhibit I;

WHEREAS, subsequent to the execution of the Agreement, it is necessary to amend the Agreement due to changes in circumstances and requirements of the Parties;

NOW THEREFORE, in order to carry out the intent of the Parties as expressed above, and for and in consideration of the mutual promises and covenants contained herein and the receipt and sufficiency of which are hereby acknowledged by both Parties, the Parties agree to amend the Agreement as follows by amending or adding the following sections:

Title: The title shall be changed from "Interlocal Agreement concerning a Trauma Data System" to "Interlocal Agreement concerning a Clinical Informatics System."

2.01 The Fire Department and STRAC agree to work collaboratively to maintain a Clinical Informatics reporting system to transfer data from the Fire Department units to other health care providers via computer and to determine content and frequency of any and all reporting.

2.02 Fire Department shall have the sole authority over determining any and all issues regarding clinical necessity and the appropriate emergency medical treatment.

2.03 The Fire Department shall have sole authority over determining any and all usage regarding their data.

2.04 In the performance of the work, duties and obligations herein, it is mutually understood and agreed that the Parties shall not be considered employees of each other Party. The Parties shall be considered and are independent contractors. The Parties shall not have control, direction and/or dominion over the other nor any of their respective employees, other than the terms of this Agreement. The Parties shall be responsible for performing the services contemplated herein in good manner and the work shall be conducted in strict accordance with currently approved practices and in compliance with all laws, licenses and certification requirements, if any. No partnership, joint venture or other arrangement (other than independent contractor) is intended to be, or has been, created as a result of this Agreement. Parties have no authority to act for or on behalf of the other Party except as provided for in this Agreement, and no other authority, power or use is granted or implied. Parties may not incur any debt, obligation, expense, or liability of any kind on behalf of the other Parties without said party's expressed written permission.

2.05 Parties have no exclusive rights or benefits other than those set forth herein.

2.06 Parties are neither responsible nor liable for any misrepresentations, errors, omissions of any kind, negligence, carelessness, or other problems or disputes which the other Party may cause or be involved in or that may arise during the term of this Agreement.

3.01 STRAC agrees to purchase software support and software upgrades on an annual basis for transmission of EMS data from the Fire Department to hospitals, and other team members supported by STRAC. To offset the cost of this software support and upgrades, the City agrees to pay an annual support fee to STRAC based on the number of licenses issued. The license maintenance fee is set by the STRAC Clinical Informatics Division Director and STRAC Executive Director and is approved by the STRAC Executive Committee and subject to approval by the City.

3.02 Payment for licenses shall be made based on the prices listed in the attached pricing schedule, which is incorporated by reference for all purposes. Pricing may be changed for each subsequent year by both parties signing a new pricing schedule which shall replace the previously incorporated pricing schedule.

3.03 This Section Deleted.

3.04 The Fire Department agrees to consider all requests for related research from STRAC Clinical Informatics Division or the San Antonio Military Medical Center's Institute of Surgical Research. Each individual request will be reviewed and either approved or denied by the Chief of the Fire Department's Operation Section. These individual requests will be in writing and will describe in detail the scope and responsibilities of the research project. A response to research requests will be no longer than 90 days from date of receipt of the written request. Although scope and responsibilities may be similar, an individual request must be submitted for each instance.

3.05 The Fire Department shall provide appropriate staff for deployment, maintenance, and initial and ongoing training of the data transfer software with the assistance of the System Administrator of STRAC's Clinical Informatics Division.

4.01 The Agreement may be extended from year to year, providing City Council has budgeted funds for its continuation. The term of this Agreement will begin upon signature of both parties and continue until terminated by one of the parties.

5.01 The Fire Department shall utilize STRAC Clinical Informatics software to transfer emergency service records to STRAC, including but not limited to: medical history forms, consent forms, monitoring forms, incident records and preplans. STRAC maintains these records on its record retention system, but SAFD shall remain the Custodian of record for any patient record requests.

6.01 Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or three (3) days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail, return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either party may from time to time designate in writing.

**FOR SAN ANTONIO
FIRE DEPARTMENT:**

Charles N. Hood
Fire Chief
315 Santa Rosa Suite 2000
San Antonio, Texas 78205

**FOR SOUTHWEST TEXAS REGIONAL
ADVISORY COUNCIL:**

Eric Epley
Executive Director
7500 US Highway 90 West, Suite 200
San Antonio, Texas 78227

All other sections of the Agreement remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, ON THIS _____ DAY OF _____, 2014.

SAN ANTONIO FIRE DEPARTMENT

BY: _____
Charles N. Hood
Fire Chief

**SOUTHWEST TEXAS REGIONAL
ADVISORY COUNCIL**

BY: _____
Eric Epley
Executive Director

APPROVED AS TO FORM:

BY: _____
Robert F. Greenblum
City Attorney

STATE OF TEXAS	§	INTERLOCAL COOPERATION
	§	AGREEMENT CONCERNING
	§	A TRAUMA DATA
COUNTY OF BEXAR	§	PROJECT SYSTEM

THIS INTERLOCAL COOPERATION AGREEMENT (the "Agreement") concerning a Trauma Data Project System is entered into by and between the following parties.

CITY OF SAN ANTONIO, hereinafter referred to as CITY, a Texas Home Rule Municipality and the SOUTH TEXAS REGIONAL AREA COUNCIL, hereinafter referred to as "STRAC", a political subdivision of the State of Texas.

~~----- This Agreement is entered into by the PARTIES pursuant to authority granted under the Interlocal Cooperation Act, Tex. Chapter 791 of the Texas Government Code. -----~~

RECITALS:

WHEREAS, Chapter 773 of the Texas Health and Safety Code provides the authority pursuant to which the South Texas Regional Area Council has been established; and

WHEREAS, the San Antonio Fire Department, is the recognized emergency medical services agency for the CITY, and is authorized, ready, able and willing to provide as stated herein, paramedics, who are certified, and to record emergency medical services provided in the course of performing such services; and

WHEREAS, the Parties believe that it is in their best interest and for the economical and efficient administration of the necessary and essential services, which the parties to this Agreement are authorized to perform, and is in the best interest of all the residents of the City of San Antonio, for the parties of this Agreement to provide the services provided for herein:

Exhibit I

NOW THEREFORE, in order to carry out the intent of the Parties as expressed above, and for and in consideration of the mutual promises and covenants contained herein and the receipt and sufficiency of which are hereby acknowledged by both Parties, the Parties agree as follows:

ARTICLE I.
CONTRACTING PARTIES

- 1.01 The South Texas Regional Area Council, which has been established and authorized in accordance with the Texas Health and Safety Code, Chapter 773 ("STRAC").
- 1.02 The City of San Antonio, Texas, acting by and through the San Antonio Fire Department (the "Fire Department").
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- 1.03 The Fire Department and STRAC may be collectively referred to herein as the "Parties."

ARTICLE II.
STATEMENT OF SERVICES TO BE PERFORMED
AND LIMITATIONS OF AUTHORITY

- 2.01 The Fire Department and STRAC agree to work collaboratively to establish a trauma data reporting system to transfer data from Emergency Medical Service (EMS) units to other health care providers via computer and to determine content and frequency of any and all reporting.
- 2.02 The Fire Department EMS division shall have the sole authority over determining any and all issues regarding clinical necessity and the appropriate emergency medical services necessary to resolve a case necessitating emergency medical treatment.
- 2.03 In the performance of the work, duties and obligations herein, it is mutually understood and agreed that the Parties shall not be considered employees of each other Party. The Parties shall be considered and are independent contractors. The Parties shall not have control, direction and/or dominion over the other nor any of their respective employees, other than the terms of this Agreement. The Parties shall be responsible for performing
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the services contemplated herein in good manner and the work shall be conducted in strict accordance with currently approved practices and in compliance with all laws, licenses and certification requirements, if any. No partnership, joint venture or other arrangement (other than independent contractor) is intended to be, or has been, created as a result of this Agreement. Parties have no authority to act for or on behalf of the other Party except as provided for in this Agreement, and no other authority, power or use is granted or implied. Parties may not incur any debt, obligation, expense, or liability of any kind on behalf of the other Parties without said party's expressed written permission.

2.04 Parties have no exclusive rights or benefits other than those set forth herein.

2.05 Parties are neither responsible nor liable for any misrepresentations, errors, omissions of any kind, negligence, carelessness, or other problems or disputes which the other Party may cause or be involved in or that may arise during the term of this Agreement.

ARTICLE III

MOBILE UNIT SUPPORT FEE SCHEDULE

3.01 STRAC agrees to purchase software support and software upgrades on an annual basis for transmission of trauma data from the Fire Department EMS to hospitals, and other team members supported by STRAC. To offset the cost of this software support and upgrades, the City agrees to pay an annual support fee to STRAC based on the number of mobile unit licenses in use. The mobile unit license maintenance fee is set by the Trauma Data Project System Administrator and STRAC Executive Director and is approved by the STRAC Executive Committee and subject to approval by the City.

3.02 Upon receipt and invoice from STRAC, the City shall pay an annual fee of \$400.00 for each mobile unit ("MU") in use by the Fire Department EMS at the beginning of the contract term. For MU's added after the beginning of the fiscal year, the City shall pay for all or any portion of a calendar quarter the MU is used. For the period July 1, 2007 to June 30, 2008, the City shall pay a fee of \$20,000 for the initial installation of 50 licenses.

- 3.03 MU's are the property of STRAC. Three years (36 months) after the Fire Department has fully implemented ZollData Tablet PCR and is using the STRAC Trauma Data Project and ZollData TabletPCR for routine patient reporting use, the MU will become the property of the Fire Department. If the Fire Department opts out of any aspect of the STRAC Trauma Data Project or stops utilizing all software prior to the completion of this three-year period, the MU's will remain the property of STRAC and must be surrendered upon request.
- 3.04 The Fire Department agrees to consider all requests for related research from STRAC Trauma Data Project, TRISAT, or the Brooke Army Medical Center's Institute of Surgical Research. Each individual request will be reviewed and either approved or denied by the Chief of the Fire Department's EMS division. These individual requests ~~will be in writing and will describe in detail the scope and responsibilities of the research~~ project. A response to research requests will be no longer than 90 days from date of receipt of the written request. Although scope and responsibilities may be similar, an individual request must be submitted for each instance.
- 3.05 The Fire Department shall provide appropriate staff for deployment, maintenance, and initial and ongoing training of the data transfer software with the assistance of the System Administrator of STRAC's Trauma Data Project.
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ARTICLE IV.
TERM OF AGREEMENT

- 4.01 The Agreement may be extended from year to year, providing City Council has budgeted funds for its continuation. The term of this Agreement will begin July 1, 2007 and continue for a term of three years, unless terminated by one of the parties.
- 4.02 Either party may terminate this Agreement immediately if the party has cause to believe that termination of the Agreement is in the best interests of the health and safety of persons needing medical care served under this Agreement, or for any reason upon sixty (60) days written notice.
- 4.03 The exchange of information between the Fire Department and STRAC shall be in accordance with applicable law, to include Chapter 773 of the Texas Health and Safety Code, and, to the extent applicable, the Health Insurance Portability and Accounting Act of 1966 and the regulations thereunder ("HIPAA"). This Agreement does not contemplate or permit disclosure of "protected health information" except for treatment purposes as that term is defined under and for purposes of HIPAA and implementing regulations issued pursuant thereto. Any and all exchange and/or disclosure of "protected health information" between the Parties shall be in accordance with HIPAA and all applicable state and federal statutes and regulations. Parties shall comply and shall cause its employees or persons performing services hereunder (including subcontractors) to comply with applicable provisions of HIPAA to the extent such law and regulations apply regarding patient and medical record confidentiality. Each Party assumes full responsibility for any breach of confidence by its employees or its personnel with regard to the provision of services under this Agreement. The Parties agree to execute such agreements, including Business Associate Agreements, as each Party reasonably believes are necessary to comply with these requirements.

ARTICLE V.

MEDICAL RECORDS AND PRACTICE OF MEDICINE

- 5.01 The Fire Department shall utilize STRAC trauma software to transfer emergency treatment records to STRAC, including but not limited to: medical history forms, consent forms and monitoring forms. STRAC maintains these records on its record retention system.
- 5.02 Although STRAC maintains the records, these remain the property of the Fire Department. In the event of a request for records governed under the Texas Public Information Act, Chapter 552, Texas Government Code (the "Act"), the Party from whom records have been requested shall respond to said request in compliance with applicable provisions of the the Act. Consultation regarding requests for records with other Parties to this Agreement will be done in compliance with the terms of the request and applicable law.
- 5.03 Nothing contained herein is intended to (a) constitute the use of a medical license for the practice of medicine by anyone other than a licensed physician; (b) aid the Parties or any corporation to practice medicine when in fact such corporation is not licensed to practice medicine; or (c) constitute or result in any other act or create any other arrangements in violation of the Texas Medical Practice Act currently codified in the Texas Occupations Code.
- 5.04 The Parties warrant and certify that any person designated to provide services hereunder has the requisite training, license and/or certification to provide said services, and meets all competence standards promulgated by all other authoritative bodies, as applicable to the services provided herein.
- 5.05 The Parties acknowledge they are political subdivisions to the State of Texas and are subject to, and comply with the applicable provisions to the Texas Tort Claims Act, as set out in the Civil Practices and Remedies Code, Section 101.001 et. seq. and the

remedies authorized therein regarding claims or causes of action that may be asserted by third parties for accident, injury and death.

**ARTICLE VI.
MISCELLANEOUS**

6.01 Except where the terms of this Agreement expressly provide otherwise, any election, notice or communication required or permitted to be given under this Agreement shall be in writing and deemed to have been duly given if and when delivered personally (with receipt acknowledged), or three (3) days after depositing same in the U.S. mail, first class, with proper postage prepaid, or upon receipt if sending the same by certified mail,

~~return receipt requested, or upon receipt when sent by a commercial courier service (such as Federal Express or DHL Worldwide Express) for expedited delivery to be confirmed in writing by such courier, at the addresses set forth below or to such other address as either party may from time to time designate in writing.~~

**FOR SAN ANTONIO
FIRE DEPARTMENT:**

Charles N. Hood
Fire Chief
115 Auditorium Circle
San Antonio, Texas 78205

**FOR SOUTH TEXAS REGIONAL
ADVISORY COUNCIL:**

Eric Epley
Executive Director
8610 N. New Braunfels, Suite 105
San Antonio, Texas 78217

6.02 **THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND ALL OBLIGATIONS OF THE PARTIES CREATED HEREUNDER ARE ENFORCEABLE EXCLUSIVELY IN BEXAR COUNTY, TEXAS.**

6.03 If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the City Charter, City Code, or ordinances of the City of San Antonio, Texas, then and in that event it is the intention of the parties hereto that such invalidity, illegality or

unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained herein; it is also the intention of the parties hereto that in lieu of each clause or provision of this Agreement that is invalid, illegal, or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

6.04 Except where the terms of this Agreement expressly provide otherwise, any alterations, additions, or deletions to the terms hereof, shall be effected by amendment, in writing, executed by both City and STRAC, and subject to approval by the City Council, as evidenced by passage of an ordinance.

6.05 The signers of this Agreement for the Parties represent, warrant, assure and guarantee that they have full legal authority to execute this Agreement on behalf of the Parties and to bind the Parties to all of the terms, conditions, provisions and obligations herein contained.

6.06 This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, and successors and assigns, except as otherwise expressly provided for herein.

6.07 The captions contained in this Agreement are for convenience of reference only, and in no way limit or enlarge the terms and/or conditions of this Agreement.

6.08 This Agreement, together with its authorizing ordinance and its exhibits, if any, constitute the final and entire agreement between the parties hereto and contain all of the terms and conditions agreed upon. No other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto, unless same be in writing, dated subsequent to the date hereto, and duly executed by the parties, in accordance with Section 6.04.

EXECUTED IN DUPLICATE ORIGINALS. EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL. ON THIS 4th DAY OF May, 2007, A.D.

SAN ANTONIO FIRE DEPARTMENT

SOUTH TEXAS REGIONAL AREA
COUNCIL

BY: 

BY: 

CHARLES N. HOOD

ERIC EPLEY

FIRE CHIEF

Executive Director

APPROVED AS TO FORM:

BY: 

Michael Bernard

City Attorney



Southwest Texas Regional Advisory Council
 7500 US Hwy 90 West Suite 200
 San Antonio, TX 78227-4023

(210)233-5834
 mary.roel@strac.org
 http://www.strac.org

Invoice

Date	Invoice No.
08/29/2014	STRAC071464
Terms	Due Date
Net 30	09/28/2014

Bill To

San Antonio Fire Division
 Diana Flores/Hope Brooks
 315 S. Santa Rosa Ste 2000
 San Antonio, TX 78207

Description	Quantity	Rate	Amount
• Fire RMS	1	325,467.00	325,467.00
• Fire RMS - Apex desktop - initial	1	895.00	895.00
• Fire RMS - Apex desktop - subsequent	51	170.00	8,670.00
• Fire RMS - Apex mobile	51	525.00	26,775.00
• Vine Lights - stations	52	175.00	9,100.00
• Vine Lights - concurrent users	25	600.00	15,000.00
• These costs include software installation, deployment, and training services.			
• 50% due 9/28/14 \$192,953.50			
• Balance due upon delivery			

Total	\$385,907.00
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