AUTHORIZING ACCEPTANCE OF A CONTINUATION GRANT FROM THE ALAMO AREA COUNCIL OF GOVERNMENTS FOR THE SENIOR NUTRITION PROGRAM IN AN AMOUNT UP TO \$1,967,590.00 FOR THE PERIOD OF OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016; AUTHORIZING A TOTAL PROGRAM BUDGET OF UP TO \$5,457,701.00, WHICH INCLUDES THE GRANT FUNDS, \$3,437,111.00 IN MATCHING FUNDS FROM THE FY 2016 GENERAL FUND, AND AN ESTIMATED \$53,000.00 IN CLIENT CONTRIBUTIONS; AND AUTHORIZING A PERSONNEL COMPLEMENT OF 49 GRANT-FUNDED POSITIONS.

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WHEREAS, the City's Senior Nutrition Program (SNP) provides approximately 2,900 meals daily, Monday through Friday, to seniors ages 60 and older at senior center sites located throughout the community; and

WHEREAS, in FY 2016 with the opening of a new center at Normoyle Park located in District 5, the City will operate 9 comprehensive senior centers and 8 senior nutrition sites and will continue to partner with community agencies to provide meals at 45 sites; and

WHEREAS, the City, through the Department of Human Services, has operated the SNP using City General Fund and federal U.S. Department of Health and Human Services funds awarded by the Texas Department of Aging and Disability Services through the Alamo Area Council of Governments since 1973; NOW THEREFORE:

#### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to accept a continuation grant in an amount up to \$1,967,590.00 from the Alamo Area Council of Governments (AACOG) and up to \$53,000.00 in program income from client contributions for the Senior Nutrition Program for the period of October 1, 2015 through September 30, 2016, and to execute any and all necessary documents to effectuate acceptance of the funds. A copy of the original grant application is on file with DHS.

**SECTION 2.** So long as City's portion of the required match is available in City's budget, acceptance of additional funds if awarded, and any and all actions necessary to effectuate the acceptance of funds and provision of City's match, is hereby authorized.

**SECTION 3**. Should funding be awarded, fund 26011000 entitled "Texas Department on Aging" is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant, and the sum of up \$1,967,590.00 from AACOG, \$3,437,111.00 from the General Fund, and \$53,000.00 in client contributions will be appropriated in said fund. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved and adopted for entry in the City books.

**SECTION 4.** The personnel complement of forty-nine (49) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6**. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 17th day of September, 2015.

APPROVED AS TO FORM:

Martha G. Sepeda, Adting City Attorney

Ivy R. Taylor

Agenda Item:	27 (in consent vote: 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 22A, 22B, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 35, 36, 37, 38, 40, 41, 42, 43)						
Date:	09/17/2015						
Time:	10:02:11 AM						
Vote Type:	Motion to Approv	re					
Description:	An Ordinance authorizing acceptance of a continuation grant from the Alamo Area Council of Governments for the Senior Nutrition Program in the amount of \$1,967,590.00 for the period of October 1, 2015 through September 30, 2016; authorizing a total program budget of \$5,457,701.00, which includes the grant funds, \$3,437,111.00 in matching funds from the FY 2016 General Fund, and an estimated \$53,000.00 in client donations; and authorizing a personnel complement of 49 grant-funded positions. [Xavier Urrutia, Interim Assistant City Manager; Melody Woosley, Director, Human Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		х				х
Alan Warrick	District 2		x				
Rebecca Viagran	District 3		х				
Rey Saldaña	District 4		х				
Shirley Gonzales	District 5		х				
Ray Lopez	District 6		X			x	
Cris Medina	District 7		х				
Ron Nirenberg	District 8		х				
Joe Krier	District 9		x				
Michael Gallagher	District 10		X				

# 2016 Senior Nutrition Program October 1, 2015 - September 30, 2016

### REVENUES: ### 4501000 Grants Program Income - Congregate Meals ### 4501000 Grants Program Grant ### 4500000XXXX Senior Nutrition Program Grant ### 5101010 Regular Salaries ### 1,800 ### 5103005 FICA & Medicare Expense ### 51030010 Life Insurance ### 51030010 Life Insurance ### 5103005 FICA & Medicare Expense ### 5103005 Grantsportation Allowance ### 4,860 ### 5103005 Cell Phone Reimbursement ### 2,400 ### 5103005 Cell Phone Reimbursement ### 2,400 ### 5103001 Retirement Expense ### 304010 Food ### 5009,549 ### 500000XXXX Senior Nutrition Grant Match ### 5101010 Regular Salaries ### 5103000 FICA & Medicare Expense ### 5103001 Life Insurance ### 5103001 Life Insurance ### 5103001 Life Insurance ### 5103001 Retirement Expense ### 5103001 Retirement Expense ### 5103001 Retirement Expense ### 5103001 Retirement Expense ### 5202010 Temporary Services ### 5202010 Temporary Services ### 5202010 Temporary Services ### 5203000 Membership Dues ###			BUDGET
A502230 Grants Program Income - Congregate Meals		REVENUES:	
6101100 Interfund Transfers In TOTAL REVENUES         3,437,111           APPROPRIATIONS:           13800000XXXX Senior Nutrition Program Grant           5101010 Regular Salaries         1,143,084           5101010 Language Skill Pay         1,800           5103005 FICA & Medicare Expense         87,448           5103035 Personal Leave Buy Back         25,566           5103035 Transportation Allowance         4,860           5103105 Cell Phone Reimbursement         2,400           5170040 Civilian Flex Benefits Contr         148,800           5105010 Retirement Expense         96,189           5304010 Food         509,549           TOTAL 1380000XXXX         \$2,020,590           1380000XXXX Senior Nutrition Grant Match           51101010 Regular Salaries         214,311           5101050 Language Skill Pay         600           5103005 FICA & Medicare Expense         16,394           5103010 Life Insurance         179           5105000 Retirement Expense         18,394           5103010 Life Insurance         179           5105000 Retirement Expense         18,394           5202010 Temporary Services         29,890           5202020 Contractual Services         34,000           5	4501000	Grants Revenue - AACOG/Title III	\$1,967,590
APPROPRIATIONS:           13800000XXXX Senior Nutrition Program Grant           5101010 Regular Salaries         1,143,084           5101050 Language Skill Pay         1,800           5103005 FICA & Medicare Expense         894           5103005 Frosonal Leave Buy Back         25,566           5103056 Transportation Allowance         4,860           51030105 Cell Phone Reimbursement         2,400           5170040 Civilian Flex Benefits Contr         148,800           5105010 Retirement Expense         96,189           5304010 Food         509,549           TOTAL 1380000XXXX         \$2,020,590           13800000XXXX Senior Nutrition Grant Match         214,311           5101010 Regular Salaries         214,311           5101010 Regular Salaries         214,311           5101010 Ide Insurance         16,394           5103005 FICA & Medicare Expense         16,394           5103010 Retirement Expense         19,283           5201040 Fees to Professional Contractors         7,800           5202020 Contractual Services         29,890           52020202 Contractual Services         29,890           5203020 Administrative Fees         34,000           5203080 Binding & Printing         26,000	4502230	Grants Program Income - Congregate Meals	53,000
APPROPRIATIONS:   13800000XXXX Senior Nutrition Program Grant   5101010   Regular Salaries   1,143,084   5101050   Language Skill Pay   1,800   5103005   FICA & Medicare Expense   874,488   5103010   Life Insurance   894   5103035   Personal Leave Buy Back   25,566   5103056   Transportation Allowance   4,860   5103105   Cell Phone Reimbursement   2,400   5170040   Civilian Flex Benefits Contr   148,800   5105010   Retirement Expense   96,189   5304010   Food   5309,549   TOTAL 1380000XXXX   \$2,020,590   \$2,020,590   \$13800000XXXX Senior Nutrition Grant Match   5101010   Regular Salaries   214,311   5101050   Language Skill Pay   600   5103005   FICA & Medicare Expense   16,394   5103010   Life Insurance   179   5170040   Civilian Flex Benefits Contr   44,640   5105010   Retirement Expense   19,283   5201040   Fees to Professional Contractors   7,800   5202010   Temporary Services   29,990   5202020   Contractual Services   278,816   5203020   Administrative Fees   34,000   5203060   Binding & Printing   26,000   5203060   Binding & Printing   26,000   5203060   Subscriptions to Computer Services   22,236   5203090   Transportation Fees   23,000   5204010   Linen & Laundry Services   6,606   5204020   Maint & Repair - Commercial   5,909   5204060   Cleaning Services   16,320   5204080   Maint & Repair - Commercial   5,909   5204060   Cleaning Services   16,320   5204080   Maint & Repair - Auto   63,030   5205010   Mail & Parcel Post   6600   6204000   Maint & Repair - Auto   63,030   6205010   Mail & Parcel Post   6600   620600   62	6101100	Interfund Transfers In	3,437,111
1,143,084   5101010 Regular Salaries   1,143,084   5101050 Language Skill Pay   1,800   5103005 FICA & Medicare Expense   87,448   5103010 Life Insurance   894   5103035 Personal Leave Buy Back   25,566   5103056 Transportation Allowance   4,860   5103015 Cell Phone Reimbursement   2,400   5170040 Civilian Flex Benefits Contr   148,800   5105010 Retirement Expense   96,189   5304010 Food   509,549   70TAL 1380000XXXX   5101010 Regular Salaries   214,311   5101050 Language Skill Pay   600   5103005 FICA & Medicare Expense   16,394   5103010 Life Insurance   16,394   5103010 Life Insurance   16,394   5103010 Retirement Expense   16,394   5103010 Retirement Expense   16,394   5103010 Life Insurance   179   5170040 Civilian Flex Benefits Contr   44,640   5105010 Retirement Expense   19,283   5201040 Fees to Professional Contractors   7,800   5202010 Temporary Services   29,890   5202020 Contractual Services   278,816   5203020 Administrative Fees   34,000   5203060 Membership Dues   400   5203060 Membership D		TOTAL REVENUES	<u>\$5,457,701</u>
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5103010 Life Insurance       179         5170040 Civilian Flex Benefits Contr       44,640         5105010 Retirement Expense       19,283         5201040 Fees to Professional Contractors       7,800         5202010 Temporary Services       29,890         5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5101050	Language Skill Pay	600
5170040 Civilian Flex Benefits Contr       44,640         5105010 Retirement Expense       19,283         5201040 Fees to Professional Contractors       7,800         5202010 Temporary Services       29,890         5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5103005	FICA & Medicare Expense	16,394
5105010 Retirement Expense       19,283         5201040 Fees to Professional Contractors       7,800         5202010 Temporary Services       29,890         5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5103010	Life Insurance	179
5201040 Fees to Professional Contractors       7,800         5202010 Temporary Services       29,890         5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204090 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5170040	Civilian Flex Benefits Contr	44,640
5201040 Fees to Professional Contractors       7,800         5202010 Temporary Services       29,890         5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5105010	Retirement Expense	19,283
5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		•	7,800
5202020 Contractual Services       278,816         5203020 Administrative Fees       34,000         5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5202010	Temporary Services	29,890
5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		•	278,816
5203040 Advertising and Publications       600         5203050 Membership Dues       400         5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5203020	Administrative Fees	34,000
5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5203040	Advertising and Publications	
5203060 Binding & Printing       26,000         5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60	5203050	Membership Dues	400
5203080 Subscriptions to Computer Services       22,236         5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		·	26,000
5203090 Transportation Fees       23,000         5204010 Linen & Laundry Services       6,606         5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60			
5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60			23,000
5204020 Maint & Repair - Commercial       5,909         5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		•	
5204060 Cleaning Services       16,320         5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		•	
5204080 Maint - M&E       10,000         5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		•	
5204090 Maint - Repair - Auto       63,030         5205010 Mail & Parcel Post       60		<del>-</del>	
5205010 Mail & Parcel Post 60			
		•	
5205020 Nental of Office Equipment 2,410		Rental of Office Equipment	2,410

5206010 Rental of Facilities	16,200
5207010 Travel - Official	10,000
5301020 M & R Parts Automotive	38,220
5302010 Office Supplies	7,500
5303010 Janitorial Supplies	31,235
5304010 Food	2,039,374
5304080 Other Commodities	54,570
5403020 Communications Radios	1,790
5403510 Wireless Data Communications	9,832
5403545 Motor Fuel and Lubricants	70,201
5407510 Rental of City Eqt	313,706
5501055 Cap<5000 - M&E Other	12,000
5501065 Cap<5000 - Furn & Fix	10,000
TOTAL 13800000XXXX	\$3,437,111
TOTAL APPROPRIATIONS	\$5,457,701

## **Senior Nutrition Program**

October 1, 2015 - September 30, 2016

### Attachment II

#### PERSONNEL COMPLEMENT

POSITIONS	JOB CLASS NO.	CURRENT POSITIONS	ADDED/ DELETED	REVISED POSITIONS
ADMINISTRATIVE ASSISTANT I	38-0040	1		1
ADMINISTRATIVE ASSOCIATE (FT)	38-2063	3		3
ADMINISTRATIVE ASSOCIATE (PT)	38-2063	2		2
CHAUFFEUR (FT)	38-0907	4		4
CHAUFFEUR (PT)	38-0907	10	(2)	8
COMMUNITY SERVICES SPECIALIST	38-2062	2		2
COMMUNITY SERVICES SUPERVISOR	38-2054	5		5
FISCAL ANALYST	38-2218	1		1
FISCAL MANAGER	38-2216	0	1	1
HUMAN SERVICES ADMINISTRATOR	38-2187	1		1
NUTRITIONIST	38-0286	1		1
NUTRITION SITE SUPERVISOR (PT)	38-0984	12	(2)	10
NUTRITION SITE SUPERVISOR (FT)	38-0984	1		1
MAINTENANCE WORKER (PT)	38-7579	3		3
MOBILITY SERVICES MANAGER	38-2255	1		1
SENIOR ACCOUNTANT	38-2219	1		1
SENIOR MANAGEMENT ANALYST	38-0999	2		2
TIME & ATTENDANCE SPECIALIST	38-2197	1		1
VOLUNTEER SERVICES COORDINATOR	38-0407	1		11
TOTAL POSITIONS FOR SENIOR NUTRITION PROGRAM		52	(3)	49