



# City of San Antonio

## Contract Summary Sheet

Date: 2/11/2021  
Agenda Item: 20-7469

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Building Glass Maintenance and Replacement Citywide 6100012854 MPB	
<b>Brief Description of Item(s) and Use:</b> This contract will provide full service glass maintenance, repair and replacement services for various City Departments on an as-needed basis. The contractor will provide all the necessary labor, materials, service equipment, tools, transportation, supervision, supplies, etc. to replace broken glass at various locations. These glass replacement services are required to preserve the safety, reliability and functionality of buildings at various City facilities throughout the city.	
<b>Total \$:</b>	\$201,000.00 annually
<b>Contract Period:</b>	Upon award though October 31, 2023 with two, one-year renewal options
<b>Method of Procurement:</b>	Competitive (2 bids received)
<b>Price Trend:</b>	3.82 % increase due to rise in cost of labor and materials
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	<b>Samuels Glass Company, 3011 NE Loop 410, Suite 120, San Antonio, TX 78218</b> Item(s): 1-28, 30-40, 43-46
<b>Previous Contractor(s):</b>	Samuels Glass Co., 3011 NE Loop 410, Suite 120, San Antonio, TX 78218
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the City will be required to purchase glass replacement and window tinting services on an as needed basis. Lack of a contract could result in increased costs and delayed delivery times.
<b>Using Department (s):</b>	Citywide