

August 4, 2016

Melody Woosley, Director  
Department of Human Services  
City of San Antonio  
P.O. Box 839966  
San Antonio, TX 78283-3966

[workforcesolutionsalamo.org](http://workforcesolutionsalamo.org)

Dear Ms. Woosley:

The purpose of this letter is to provide the City of San Antonio with your draft Board Contract Year (BCY) 2017 Child Care Services (CCS) allocation from Alamo Workforce Development, Inc. (dba Workforce Solutions Alamo) beginning October 1, 2016 through September 30, 2017. Your current contract expires on September 30, 2016.

The City will be awarded \$31,924,690 for Child Care Development Fund (CCDF) operations and direct care. The City will also need to certify \$3,665,255.00 in local match to draw down \$6,712,980 in federal matching funds for direct care. The performance target for BCY17 has not been provided by the Texas Workforce Commission (TWC).

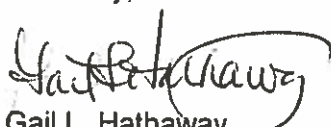
WSA is providing additional Child Care Quality (CCQ) funding in the amount of \$155,000 for two Texas Rising Star (TRS) assessors. These two TRS assessors must meet the criteria established in the Texas Workforce Commission's (TWC) Workforce Development (WD) letter 13-14 to include a minimum of 30 hours of professional development annually for each assessor.

In addition, an indefinite amount of funds will be available September 1, 2016 through August 31, 2017 for direct child care services for children determined eligible by the Department of Family and Protective Services (DFPS). The City will be allowed to incur operational expenses up to 5% of DFPS direct care expenditures.

We are requesting that you immediately begin developing a line item budget for BCY17 operational costs including salary schedules to include a budget narrative and any revisions to the statement of work and submit to WSA no later than the close of business on September 7, 2016. Please include your estimated recoupments with your budget. Once your budget, statement of work, and supporting documentation is approved, you will receive a fully executed contract modification no later than September 30, 2016.

Should you have any questions regarding this letter of intent, please contact Susan Ashmore, Director of Child Care Services at (210) 581-1098.

Sincerely,

  
Gail L. Hathaway  
Chief Executive Officer

MORE THAN

a source.

A SOLUTION.