

**FINANCE DEPARTMENT**  
**Certificate of Exemption Form**

Date: 11/06/2015

Originating Department: ITSD

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

- a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property
- a procurement to preserve or protect the public health or safety of the city's residents
- a procurement necessary because of unforeseen damage to machinery, equipment or other property
- a procurement for personal, professional or planning services
- a procurement for work that is performed and paid for by the day as the work progresses
- a purchase of land or right-of-way
- a procurement of items available from only one source
- a purchase of rare books, papers and other materials for a public library
- paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments
- a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized
- a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.
- personal property sold
- services performed by blind or severely disabled persons
- goods purchased by a municipality for subsequent retail sale by the municipality
- electricity
- advertising, other than legal notices

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

Maintenance and support is required for the Field Based Reporting System. Intergraph Corporation, now doing business as Hexagon Safety & Infrastructure is the owner of the intellectual property and is the sole distributor of the product and only authorized agent to perform associated maintenance and enhancements.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with Hexagon Safety & Infrastructure which will cost approximately \$332,586.80

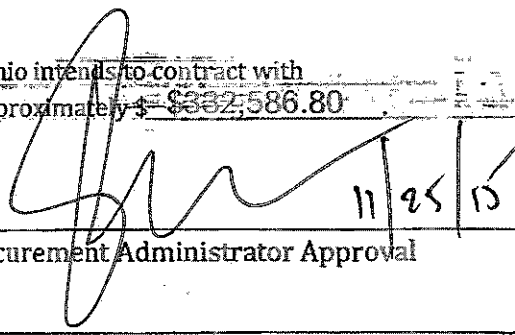
**Kevin Holmes**

Originator

  
Department Director Approval

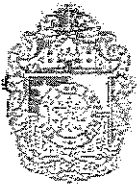
Revised 3/12/2014

**CONTRACT**

  
Procurement Administrator Approval

City Manager  
(approval required only for ratification by City Council)

Tracking Number: FY160052  
(For Finance Use Only)



**City of San Antonio  
Justification for Sole Source Purchase**

**Purchasing and  
General Services**

This questionnaire is designed to assist staff in relating information necessary for the Purchasing & General Services Department to process sole source requisitions.  
(Sole Source purchases are permissible only when goods or services are available from only ONE source. Please refer to Procurement Policy & Procedures Manual on COSAweb for complete requirements.)

**Source Details**

\*Name of Item: Field based Reporting System

\*Manufacturer: Hexagon Safety & Infrass

\*Model Number: \_\_\_\_\_

Available from only one source

Available from more than one source

\*Name of Source: Hexagon Safety & Infrastructure (Intergraph)

\*Brief description of where or how the item(s) will be used:

This system is in use today for police officers to create offense reports related to calls for service. In addition detectives complete investigative reports for the DA's office.

\*Describe the performance functions proprietary to the item(s) requested and why they are necessary to accomplish the project:

Ongoing Maintenance and Support for existing product.

\*Will the item be used in conjunction with existing equipment?

Yes

No

\*Will training be required?

Yes

No

\*Name other sources whose products have been evaluated and why they do not meet requirements:

Maintenance and Support for the product is required. Hexagon Safety & Infrastructure is the owner of the intellectual property and is the sole distributor of the product and only authorized agent to perform associated maintenance and enhancements.

**Signatures**

Originator's Name:

[Signature]

Date:

11-6-2015

Division's Approval:

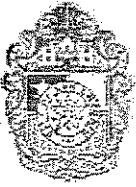
[Signature]

Date:

11/23/15

Purchasing Approval:

Date:



# City of San Antonio Justification for Sole Source Purchase

Purchasing and  
General Services

This questionnaire is designed to assist staff in relating information necessary for the Purchasing & General Services Department to process sole source requisitions.  
(Sole Source purchases are permissible only when goods or services are available from only ONE source. Please refer to Procurement Policy & Procedures Manual on COSAweb for complete requirements.)

### Source Details

\*Name of Item: Field based Reporting System

\*Manufacturer: Hexagon Safety & Infrass

\*Model Number: \_\_\_\_\_

Available from only one source

Available from more than one source

\*Name of Source: Hexagon Safety & Infrastructure (Intergraph)

\*Brief description of where or how the item(s) will be used:

This system is in use today for police officers to create offense reports related to calls for service. In addition detectives complete investigative reports for the DA's office.

\*Describe the performance functions proprietary to the item(s) requested and why they are necessary to accomplish the project:

Ongoing Maintenance and Support for existing product.

\*Will the item be used in conjunction with existing equipment?

Yes

No

\*Will training be required?

Yes

No

\*Name other sources whose products have been evaluated and why they do not meet requirements:

Maintenance and Support for the product is required. Hexagon Safety & Infrastructure is the owner of the intellectual property and is the sole distributor of the product and only authorized agent to perform associated maintenance and enhancements.

### Signatures

Originator's Name: \_\_\_\_\_

Date: 11-6-2015

Division's Approval: \_\_\_\_\_

Date: 11/23/15

Purchasing Approval: \_\_\_\_\_

Date: 11/25/15



Hexagon Safety & Infrastructure  
305 Intergraph Way  
Madison, Alabama 35758  
t: 1.256.730.1369 f: 1. 256.730.2899  
Doug.Hawkins @hexagon.si.com  
www.hexagonsafetyinfrastructure.com

November 2, 2015

Ted Manganello  
Applications Solutions Lead  
Information Technology Services Dept. (ITSD)  
City of San Antonio

Subject: Proprietary Software and Services

Dear Mr. Manganello:

As the manufacturer of the Intergraph software products, Intergraph Corporation, now doing business as Hexagon Safety & Infrastructure, provides unique value in supporting the elements of the software directly provided by Intergraph. Only Intergraph directly may provide the maintenance and support services for these products. No other vendor may offer substitute maintenance services for the products currently in use, as Intergraph owns the intellectual property and source code incorporated into the products.

Please feel free to contact me at 256-730-1369 or [doug.hawkins@hexagon.si.com](mailto:doug.hawkins@hexagon.si.com) should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Hawkins", with a stylized flourish at the end.

Doug Hawkins  
Contracts Manager