

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE EARLY HEAD START-CHILD CARE PARTNERSHIP GRANT FOR THE PERIOD AUGUST 1, 2021 TO JULY 31, 2022, AND ACCEPTANCE UPON AWARD OF UP TO \$2,982,243.00, A BUDGET INCLUDING AN IN-KIND GRANT MATCH OF \$745,561.00, AND A PERSONNEL COMPLEMENT.**

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**WHEREAS**, in 2015, the U.S. Department of Health and Human Services (HHS) awarded the Department of Human Services (DHS) a grant to establish an Early Head Start - Child Care Partnership (EHS-CCP) and in 2019 for an Early Head Start (EHS) program, early childhood education and development programs for low-income families with infants and toddlers (ages 6 weeks to 35 months), in addition to the City's Head Start preschool program for children ages 3 and 4 years old (collectively, the "City's Head Start Program"); and

**WHEREAS**, the City currently contracts with six childcare centers located in the San Antonio and Edgewood independent school districts through 2024 to provide high-quality comprehensive EHS-CCP services for 216 children and families while allowing parents to work or engage in training or education; and

**WHEREAS**, on March 4, 2021, HHS notified DHS of available funding for the period August 1, 2021 to July 31, 2022, and

**WHEREAS**, the grant application is due to HHS on May 1, 2021, and the Head Start Policy Council approved the application on March 23, 2021; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** Submission of an Early Head Start – Child Care Partnership (EHS-CCP) grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$2,982,243.00 for the period August 1, 2021 to July 31, 2022 is approved. A copy of the grant application is on file with DHS.

**SECTION 2.** The City Manager or designee, or the Director of the DHS or designee, is further authorized to negotiate and execute any and all necessary documents to effectuate the application and acceptance of the grant, and to execute grant contract amendments pertaining to the grant when approved by HHS, to include: a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters

of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases or decreases due to a change in the number of participant served; g) one-time equipment purchases or defined program services; and h) changes in regulations.

**SECTION 3.** A proposed total budget of \$3,727,804.00, which includes the grant award and an in-kind matching budget of up to \$745,561.00, which is attached and incorporated here for all purposes as **Attachment I**, is approved and adopted for entry in the City books. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount \$2,982,243.00 from HHS will be appropriated in the fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

**SECTION 4.** The personnel complement of sixteen (16) positions for the EHS-CCP program, attached and incorporated here for all purposes as **Attachment II**, is approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Tina J. Flores, City Clerk

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Andrew Segovia, City Attorney