

**FINANCE DEPARTMENT  
Certificate of Exemption Form**

Date: 11/28/2017

Originating Department: Building & Equipment Svcs

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

- a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property
- a procurement to preserve or protect the public health or safety of the city's residents
- a procurement necessary because of unforeseen damage to machinery, equipment or other property
- a procurement for personal, professional or planning services
- a procurement for work that is performed and paid for by the day as the work progresses
- a purchase of land or right-of-way
- a procurement of items available from only one source
- a purchase of rare books, papers and other materials for a public library
- paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments
- a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized
- a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.
- personal property sold
- services performed by blind or severely disabled persons
- goods purchased by a municipality for subsequent retail sale by the municipality
- electricity
- advertising, other than legal notices

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

The current Ford Parts & Service provider is not able to keep up with the 1,914 vehicles for repair, the bulk of which is police patrol vehicles. Two administrative sedan annual contracts and other low bid vehicles purchased will increase this quantity by 180 vehicles to 2,094 Ford brand vehicles by the end of FY 2018. It is necessary that more than one authorized Ford Motor Company parts and service provider be obtained to perform repairs. This will ensure work is performed in a manner that will not impact the timely repairs of police patrol vehicles, and will provide OEM parts that can not be obtained from current after market parts retail contracts.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with Multiple Ford Dealerships which will cost approximately \$ 5,500,000.00.

Originator

Department Director Approval

Procurement Administrator Approval

City Manager

(approval required only for ratification by City Council)

Revised 3/12/2014

Tracking Number:

F418000 58  
(For Finance Use Only)