

San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to December 31, 2020
Percent of FY Elapsed: 25%

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	4,500	-	13,500	25%
Cell Phone Reimburse	5,400	1,050	-	4,350	19%
Civ Cloth/Boot Allowance	-	2,150	-	(2,150)	
Civl Actv Healthcr	2,655,681	663,920	-	1,991,761	25%
Def Comp-Executives	20,412	-	-	20,412	0%
FICA & Medicare Exp	1,543,012	356,702	-	1,186,310	23%
Language Skill Pay	39,000	9,050	-	29,950	23%
Life Insurance	16,503	2,760	-	13,743	17%
Overtime Salaries	1,737	(1,111)	-	2,848	-64%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,173,301	4,523,492	-	15,649,809	22%
Retiree Hlth Assess	441,842	110,460	-	331,382	25%
Retiree Payout Sal	-	6,013	-	(6,013)	
Retirement Exp	2,026,388	504,047	-	1,522,341	25%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	5,027	-	14,273	26%
Temp FICA & Medicare	-	283	-	(283)	
Temporary Salaries	-	3,704	-	(3,704)	
Total General Fund Personal Services	25,097,310	6,541,505	-	18,555,805	26%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,231	-	8,219	28%
Alarm and Sec. Serv.	65,055	23,681	-	41,374	36%
Binding & Printing	52,585	5,390	-	47,195	10%
Cleaning Services	1,239,747	262,292	-	977,455	21%
Computer Software Maint.	521,604	328,066	4,180	189,358	64%
Contractual Services	943,903	187,042	520,660	236,201	75%
Credit Card Fees	24,000	216	-	23,784	1%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	724,828	298,751	-	426,077	41%
Freight and Storage	31,817	297	-	31,520	1%
Mail and Parcel Post	14,526	1,459	-	13,067	10%
Maint - Buildings	963,335	243,303	369,341	350,690	64%
Maint & Rep - Cmrcl	3,393	10,353	-	(6,960)	305%
Maint. - M&E	40,420	4,930	-	35,490	12%
Maint.- Repair Auto	12,595	2,238	-	10,357	18%
Membership Dues	15,300	-	-	15,300	0%
Other Contract Svcs	23,000	-	-	23,000	0%
Public Copy/Print	306,218	63,928	-	242,290	21%
Rental of Equipment	5,000	670	4,388	(58)	101%
Rental Office Equipment	9,000	2,489	-	6,511	28%
Rental of Facilities	-	176	-	(176)	
Subscriptions to Computer Svcs	214,711	206,982	-	7,729	96%
Temporary Services	123,262	43,624	49,079	30,559	75%
Transportation Fees	89,485	21,206	-	68,279	24%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,439,357	1,710,326	947,648	2,781,383	49%
City General Fund--Commodities					
Clothing and Linen	6,092	1,603	9,280	(4,791)	179%
Computer Software	63,300	-	-	63,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,090	-	(1,090)	
Janitorial Supplies	36,452	5,688	-	30,764	16%
Library Materials	222,257	555	2,509	219,193	1%
Library Resources	5,192,944	1,104,586	64,135	4,024,223	23%

*Budget line overages are allowable. Budget control is at the Department level.

San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to December 31, 2020
Percent of FY Elapsed: 25%

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
M&R Material Bldg/Imp	60,854	10,137	-	50,717	17%
M&R Material Mach/Eq	28,608	11,955	-	16,653	42%
M&R Parts Automotive	7,741	943	-	6,798	12%
Office Supplies	135,877	24,503	551	110,823	18%
Other Commodities	53,000	16,015	1,650	35,335	33%
Total General Fund Commodities	5,808,125	1,177,075	78,125	4,552,924	22%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	396	-	1,188	25%
Build. Maint. Chg	264,444	66,111	-	198,333	25%
Gas and Electricity	1,131,500	228,456	-	903,044	20%
General Liab. Assess	96,483	24,121	-	72,362	25%
Mail & Delivery Svcs	10,890	2,723	-	8,168	25%
Unemploy Comp Assess	1,457	364	-	1,093	25%
Motor Fuel and Lub.	15,384	3,621	-	11,763	24%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	9,597	-	28,791	25%
Water and Sewer	315,200	64,265	-	250,935	20%
Workers Comp Assess	52,254	13,064	-	39,191	25%
Total General Fund Other Expenditures	1,927,584	412,717	-	1,514,867	21%
City General Fund Scheduled Line Items					
Cell Phone Services	7,227	1,759	-	5,468	24%
Communications Radio	-	133	-	(133)	
Interfnd Transf Out	138,106	34,526	-	103,580	25%
IT Assessment Fee	2,090,180	522,545	-	1,567,635	25%
Procurement Fee	172,507	43,127	-	129,380	25%
Wireless Data Communications	1,754	503	-	1,251	29%
Total General Fund Scheduled Line Items	2,409,774	602,594	-	1,807,180	25%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	2,963	-	212,868	1%
Cap<5000 - Furn &Fix	178,886	3,214	-	175,672	2%
Cap<5000 - M&E Other	77,867	-	-	77,867	0%
Cap<5000 - PC Replct	946,736	39,587	-	907,149	4%
M&E (Budget Only)	115,000	-	-	115,000	0%
Total General Fund Capital Outlay	1,534,320	45,764	-	1,488,556	3%
Total City General Fund	42,216,470	10,489,981	1,025,773	30,700,716	27%
2020 Major Gifts					
Friends of the Library	37,900	11,916	6,965	19,019	50%
Library Foundation	200,128	160,808	14,869	24,451	88%
Library Foundation - Carryforward	20,802	1,600	1,591	17,611	15%
Total Major Gifts	258,830	174,324	23,425	61,081	76%