

THE STATE OF TEXAS §  
  §           **CONTRACT FOR ELECTION SERVICES**  
COUNTY OF BEXAR       §

This Contract is entered into by and between the BEXAR COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”) on behalf of Bexar County, a political subdivision of the State of Texas, and the CITY OF SAN ANTONIO (“CITY”) (also, individually, a “Party” or, collectively, the “Parties”), pursuant to Texas Election Code Section 31.092.

**RECITALS**

CITY, by appropriate action of its governing body acting in accordance with all applicable laws, has called a general election to be conducted by Bexar County on Saturday, May 9, 2015 and a Runoff on June 13, 2015, if needed, desires that certain election services be provided by ADMINISTRATOR through her Elections Department.

ADMINISTRATOR has provided cost estimates for election services to be rendered by her office pursuant to the terms of this Contract that are set out on Exhibits “A” and “B,” attached and incorporated into this Contract.

CITY and ADMINISTRATOR want to enter into this Contract setting out the respective responsibilities of the Parties.

Accordingly, the Parties agree as follows:

**ARTICLE I**  
**PURPOSE**

1.01. The Parties have entered into this Contract for election services described in Article II to be provided to CITY for its election to be held on May 9, 2015 and June 13, 2015, if needed.

**ARTICLE II**  
**SERVICES**

2.01. ADMINISTRATOR agrees to provide to CITY the following general services:

- (A) Procure and distribute election supplies, including, but not limited to, the preparation, printing and distribution of ballots and sample ballots;
- (B) Procure election judges and clerks for early voting and election day voting;
- (C) Procure early voting polling places and election day polling places, as ordered;
- (D) Procure, prepare, and distribute adequate election equipment and transport

equipment to and from the initial polling locations, including early voting substations, for CITY;

- (E) Distribute the lists of registered voters to be used in conducting the election, as provided by Bexar County Voter Registration pursuant to the request by CITY;
- (F) Pay election day and early voting judges and clerks;
- (G) Pay the judges for election night returns and early voting returns;
- (H) Provide information for election officers;
- (I) Provide general overall supervision of the election and advisory services;
- (J) Prepare writ of election to election officers and notice of appointment to Presiding and Alternate judges, as required by law;
- (K) Conduct early voting, in person and by mail, for CITY;
- (L) Establish a Central Counting Station for the purpose of tabulating ballots;
- (M) Provide such incidental related services as may be necessary to effect the election;
- (N) Meet ADA requirements as the law relates to polling locations and voter assistance, etc; and
- (O) Provide for Central Count Tabulation (s):
  - a. Preparation and programming of the ballots on the AIS 650 Optical Scanner
  - b. Preparation and tabulation of votes from the iVotronic Voting System.

**ARTICLE III**  
**SCHEDULE FOR PERFORMANCE OF SERVICES**

3.01. Specific services to be provided related to the general services identified in Article II will be performed in accordance with the time requirements set out in the Texas Election Code.

**ARTICLE IV**  
**SERVICES NOT PROVIDED BY COUNTY**

4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by the CITY, posting the election notice as required by the Texas

Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of CITY'S election records.

**ARTICLE V**  
**TERM**

5.01. Except as hereinafter set out, the term of this Contract will be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

**ARTICLE VI**  
**COST OF SERVICE AND BILLING**

6.01. In consideration for the services provided hereunder by ADMINISTRATOR, CITY shall pay ADMINISTRATOR the actual cost of performing the services, including any overtime incurred by ADMINISTRATOR'S employees. CITY shall deposit with ADMINISTRATOR \$ \_\_\_\_\_ no later than April 2, 2015 and May 22, 2015, if needed, to cover the estimated cost.

6.02. If the actual election costs exceed CITY'S deposit, the difference between the actual costs and the deposit will be paid by CITY within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment must be made by check payable to the Bexar County Clerk and mailed to:

Jacquelyn F. Callanen  
Bexar County Elections Administrator  
203 W Nueva St., Ste. 3.61  
San Antonio, Texas 78207-4505

6.03. Any monies remaining after the payment of all costs of elections bills, will be the property of the CITY and returned to it.

**ARTICLE VII**  
**GENERAL PROVISIONS**

7.01. This Contract will be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Bexar County, Texas.

7.02. If any one or more of the provisions contained in this Contract is for any reason held to be invalid, illegal or unenforceable in any respect, that invalidity, illegality or unenforceability will not affect any other provision, and this Contract will be construed as if the invalid, illegal or unenforceable provision had never been contained in the Contract.

7.03. This Contract constitutes the sole and only agreement of the Parties and supersedes any

prior understanding or written or oral agreement between the Parties respecting the written subject matter.

7.04. No amendment, modification, or alteration of this Contract will be binding unless it is in writing, dated subsequent to the date hereof and executed by the Parties.

**ARTICLE VIII**  
**BACKGROUND CHECKS**

8.01 ADMINISTRATOR has conducted all criminal background checks required by Texas Election Code § 129.051(g).

SIGNED this 7<sup>th</sup> day of April, 2015.

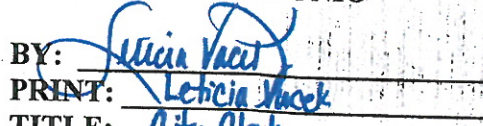
ELECTIONS ADMINISTRATOR

CITY OF SAN ANTONIO

BY:

  
JACQUELYN F. CALLANEN

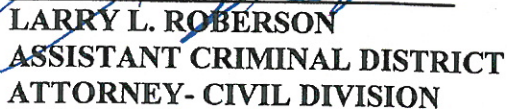
BY:

  
PRINT: Leticia Vack  
TITLE: City Clerk

APPROVED AS TO LEGAL FORM:

NICHOLAS "NICO" LAHOOD  
CRIMINAL DISTRICT ATTORNEY  
BEXAR COUNTY, TEXAS

BY:

  
LARRY L. ROBERSON  
ASSISTANT CRIMINAL DISTRICT  
ATTORNEY- CIVIL DIVISION

	Early Voting	Units	Cost Per Unit	Estimated	TOTALS
<b>A</b>	<b>REMUNERATION</b>				
	REMUNERATION SUMMARY				
	NUMBER OF JUDGES	1			
	HOURS WORKED	99	\$12.00	\$1,188.00	
	HOURS WORKED OVERTIME	0	\$18.00	\$0.00	
	NUMBER OF CLERKS	3			
	HOURS WORKED	99	\$10.50	\$3,118.50	
	HOURS WORKED OVERTIME	19	\$15.00	\$855.00	
	JUDGES DAILY RETURN FEE				
	NUMBER OF TRIPS	2			
	COST PER TRIP		\$7.50	\$15.00	
	COST PER CREW	CC		\$5,176.50	
	NUMBER OF SITES	23			
	WAGES			\$119,059.50	
	TOTAL FICA			\$9,108.05	
	TEMP AGENCY MARKUP		15.59%	\$19,981.32	
	<b>TOTAL REMUNERATION</b>			\$148,148.87	<b>\$148,148.87</b>
<b>B</b>	<b>PRINTING</b>				
	PRINTING OF EARLY VOTING SUPPLIES				
	FORMATTING STYLE	2	\$50.00	\$100.00	
	COST OF BALLOTS		\$0.40		
	NUMBER OF BALLOTS	7,000		\$2,800.00	
	COST OF SAMPLE BALLOTS		\$0.05		
	NUMBER OF SAMPLE BALLOTS	30,000		\$1,500.00	
	Freight		\$0.00	\$0.00	
	<b>TOTAL PRINTING</b>			\$4,400.00	<b>\$4,400.00</b>
<b>C</b>	<b>MAIL</b>				
	NUMBER OF WHITE ENVELOPES	10,000	\$0.09	\$900.00	
	NUMBER APPLICATIONS	5,000	\$0.05	\$250.00	
	NUMBER OF CARRIER ENVELOPES	10,000	\$0.09	\$900.00	
	NUMBER OF TRANSPORT ENVELOPES	10,000	\$0.09	\$900.00	
	NUMBER OF POSTAGE STAMPS	10,000	\$0.60	\$6,000.00	
	<b>TOTAL MAIL</b>			\$8,950.00	<b>\$8,950.00</b>
<b>D</b>	<b>TEMPORARY WORKERS</b>				
	NUMBER OF TEMP EMPLOYEES/MAIL	2			
	HOURS WORKED	260	\$12.00	\$6,240.00	
	NUMBER OF MONTHS	3			
	WORKMANS COMP UNEMPLOYEMENT		\$49.33	\$295.98	
	iVotronic PREPARATION				
	NUMBER OF TEMPORARY EMPLOYEES	3	\$9.75		
	HOURS WORKED	36		\$1,053.00	
	WAREHOUSE				
	NUMBER OF TEMPORARY EMPLOYEES	4			
	HOURS WORKED	320	\$9.75	\$12,480.00	
	WORKMANS COMP UNEMPLOYEMENT		\$49.33		
	NUMBER OF MONTHS	2		\$394.64	
	FICA			\$1,432.08	
	<b>TOTAL TEMP EMPLOYEE COST</b>			\$21,895.70	<b>\$21,895.70</b>
<b>E</b>	<b>RENTAL</b>				
	NUMBER OF SITES	23			
	NUMBER OF SITES COSTS	3	\$500.00	\$1,500.00	
	NUMBER OF IVOTRONICS	4	\$118.90	\$10,938.80	
	NUMBER OF IVOTRONICS - ADA	1	\$143.05	\$3,290.15	
	NUMBER OF FLASH CARDS	110	\$33.00	\$3,630.00	
	NUMBER OF PEBS	92	\$7.50	\$690.00	
	NUMBER OF DAYS PROVISIONAL BAGS USED	8	\$6.00	\$48.00	
	NUMBER OF COMPUTERS	23	\$250.00	\$5,750.00	
	NUMBER OF TABLES	12	\$10.00	\$120.00	
	NUMBER OF CHAIRS	10	\$2.50	\$25.00	
	NUMBER LOCKS ,CHAINS,	23	\$5.00	\$115.00	
	<b>TOTAL RENTAL</b>			\$26,106.95	<b>\$26,106.95</b>
<b>F</b>	<b>STAFFTIME</b>				
	DAILY RETURNS				
	NUMBER OF EMPLOYEES	18	\$30.00		
	HOURS WORKED ( DAYS X NO. HOURS)	35		\$18,900.00	
	FICA 7.65			\$90.22	
	TOTAL WAGES			\$18,990.22	
	PRO RATA COST	1			
	<b>TOTAL STAFFTIME</b>			\$18,990.22	<b>\$18,990.22</b>

	Early Voting	Units	Cost Per Unit	Estimated	TOTALS
<b>G</b>	<b>E.B.B.AND S.V.C.</b>				
	EARLY BALLOT BOARD				
	NUMBER OF BOARD MEMBERS	8			
	HOURS WORKED	24	\$12.00	\$2,304.00	
	SIGNATURE VERIFICATION COMM.				
	NUMBER OF MEMBERS	0			
	HOURS WORKED	0	\$9.75	\$0.00	
	TOTAL WAGES			\$2,304.00	
	UNEMPLOYMENT			\$0.08	
	FICA 7.65			\$176.26	
	PRO RATA COST	1			
	<b>TOTAL E.B.B. AND S.V.C. COST</b>			<b>\$2,480.34</b>	<b>\$2,480.34</b>
<b>H</b>	<b>PUBLICATION POLLING PLACES</b>				
	EXPRESS NEWS	1	\$36,000.00	\$36,000.00	
	LA PRENSA	1	\$3,200.00	\$3,200.00	
	PRO RATA COST	1		\$0.00	
	<b>TOTAL PUBLICATION</b>			<b>\$39,200.00</b>	<b>\$39,200.00</b>
<b>I</b>	<b>MISCELLANEOUS</b>				
	NUMBER OF LABELS	32	\$15.00	\$480.00	
	NUMBER OF CELL PHONES	22	\$35.00	\$770.00	
	TRAINING CLASS FOR E.V. JUDGES				
	NUMBER OF JUDGES	0			
	NUMBER OF HOURS	4	\$20.00	\$80.00	
	WRITS AND MAILOUTS TO JUDGES				
	ENVELOPES AND POSTAGE	176	\$0.40	\$70.40	
	NUMBER OF KITS	23	\$55.00	\$1,265.00	
	<b>TOTAL MISCELLANEOUS</b>			<b>\$2,665.40</b>	<b>\$2,665.40</b>
<b>K</b>	<b>SUMMARY OF E.V. COST</b>				
	REMUNERATION			\$148,148.87	\$148,148.87
	PRINTING OF E.V. SUPPLIES			\$4,400.00	\$4,400.00
	MAIL			\$8,950.00	\$8,950.00
	TEMPORARY EMPLOYEE COST			\$21,895.70	\$21,895.70
	RENTAL			\$26,106.95	\$26,106.95
	STAFFTIME			\$18,990.22	\$18,990.22
	E.B.B.AND S.V.C. COST			\$2,480.34	\$2,480.34
	MISCELLANEOUS			\$2,665.40	\$2,665.40
	PUBLICATION			\$39,200.00	\$39,200.00
	EARLY VOTING COST SUBTOTAL			\$272,837.48	\$272,837.48
	TOTAL EARLY VOTING COST				
	10% CONTRACT FEE EARLY VOTING			\$27,283.75	\$27,283.75
	<b>Grand Total Early Voting</b>			<b>\$300,121.23</b>	<b>\$300,121.23</b>

	Election Day	Units	Cost Per Unit	Estimated	TOTALS
<b>II</b>	<b>REMUNERATIONS</b>				
<b>A</b>	NUMBER OF JUDGES	1			
	HOURS WORKED	15	\$12.00	\$180.00	
	NUMBER OF CLERKS	2			
	HOURS WORKED	15	\$10.50	\$315.00	
	FICA 7.65 FOR JUDGES AND CLERKS			\$37.87	
	TOTAL WAGES JUDGES and CLERKS			\$532.87	
	NUMBER OF SITES	228	\$532.87	\$121,493.79	
	SECURITY	8			
	HOURS WORKED	18	\$30.00	\$4,320.00	
	FICA 7.65 FOR SECURITY			\$330.48	
	TOTAL WAGES SECURITY			\$4,650.48	
	TOTAL REMUNERATION			\$126,144.27	
	<b>REMUNERATIONS TOTAL</b>			\$126,144.27	<b>\$126,144.27</b>
<b>B</b>	<b>ELECTION NIGHT RETURNS</b>				
	NUMBER OF SITES RETURNS	228	\$25.00	\$5,700.00	
	NUMBER OF KITS	228	\$40.00	\$9,120.00	
	<b>TOTAL KITS AND RETURNS</b>			\$14,820.00	<b>\$14,820.00</b>
<b>C</b>	<b>RENTAL</b>				
	NUMBER OF IVOTRONICS	701	\$118.90	\$83,348.90	
	NUMBER OF IVOTRONICS - ADA	228	\$143.05	\$32,615.40	
	NUMBER OF COMMPACS	228	\$80.00	\$18,240.00	
	NUMBER OF PEBS	912	\$7.50	\$6,840.00	
	NUMBER OF FLASH CARDS	929	\$33.00	\$30,657.00	
	NUMBER OF PROVISIONAL BAGS USED	228	\$6.00	\$1,368.00	
	NUMBER OF TV'S	0	\$10.00	\$0.00	
	TABLES	40	\$10.00	\$400.00	
	CHAIRS	120	\$2.50	\$300.00	
	TRAFFIC CONES	25	\$1.20	\$30.00	
	SHRINK WRAP COST	0	\$50.00	\$0.00	
	NUMBER OF BALLOT BOXES	10	\$1.45	\$14.50	
	COST OF LOCKS AND SEALS	228	\$1.50	\$342.00	
	<b>TOTAL RENTAL</b>			\$174,155.80	<b>\$174,155.80</b>
<b>D</b>	<b>TRANSPORTATION</b>				
	MOVERS	250	\$136.00	\$34,000.00	
	TRUCK RENTAL	6	\$400.00	\$2,400.00	
	PRO RATA COST	1			
	TRANSPORTATION			\$36,400.00	<b>\$36,400.00</b>
	<b>TRANSPORTATION TOTAL</b>			\$0.00	
<b>E</b>	<b>PROGRAMMING, EQUIPMENT, TECHNICAL SERVICES</b>				
	PERSONEL COST ON SITE TECHS	80	\$300.00	\$24,000.00	
	TEMP AGENCY MARKUP		15.59%	\$3,741.60	
	PROGRAMMING	10	\$1,500.00	\$15,000.00	
	VOICE FILES	1	\$2,500.00	\$2,500.00	
	CENTRAL COUNTING STATION JUDGE	8	\$25.00	\$200.00	
	REGIONAL SENDING SITES	8	\$560.00	\$4,480.00	
	NUMBER OF SITES/PERSONNEL	8		\$35,840.00	
	CENTRAL COUNTING STATION MGR HRS	25	\$40.00	\$1,000.00	
	TABULATION SUPERVISOR HOURS	12	\$35.00	\$420.00	
	ASST TO TAB. SUPERVISOR HOURS	12	\$25.00	\$300.00	
	COMPUTER COST	0	\$40,500.00	\$0.00	
	TABULATION SOFTWARE	0	\$25,800.00	\$0.00	
	AIS 650 OPTICAL SCANNERS	1	\$7,600.00	\$7,600.00	
	PUBLIC TEST	1	\$50.00	\$50.00	
	PREVENTIVE MAINT. INSP	1	\$2,600.00	\$0.00	
	PICK AND DELIVERY	0	\$20.00	\$0.00	
	PRO RATA COST	1			
	INFORMATION SERVICES			\$95,131.60	

	Election Day	Units	Cost Per Unit	Estimated	TOTALS
	<b>TOTAL PETS</b>			\$95,131.60	\$95,131.60
<b>F</b>	<b>ELECTION DEPARTMENT STAFF</b>				
	NUMBER OF EMPLOYEES	18	\$30.00		
	HOURS WORKED	19		\$10,260.00	
	FICA 7.65			\$784.89	
	PRO RATA COST	1			
	<b>TOTAL STAFFTIME WAGES</b>			\$11,044.89	\$11,044.89
<b>G</b>	<b>TEMPORARY EMPLOYEE</b>				
	NUMBER OF EMPLOYEES ( POST ELEC.)	2			
	HOURS WORKED	40	\$10.00	\$800.00	
	PRO RATA COST			\$0.00	
	WORKMANS COMP UNEMPLOYEMENT	1	\$49.33	\$98.66	
	PHONE BANK RATE PER HOUR		\$9.75	\$0.00	
	HOURS WORKED	12			
	NUMBER OF EMPLOYEES	20		\$2,340.00	
	TEMPORARY EMPLOYEE COST	40		\$3,238.66	
	FICA 7.65	1		\$247.76	
	<b>TOTAL TEMP EMPLOYEE COST</b>	1		\$3,486.42	\$3,486.42
<b>H</b>	<b>PUBLICATION</b>				
	EXPRESS NEWS ACCURACY TEST	1	\$325.00	\$325.00	
	PRO RATA COST	1			
	<b>TOTAL PUBLICATION</b>			\$325.00	\$325.00
<b>I</b>	<b>MISCELLANEOUS</b>				
	NOTIFICATION TO JUDGES/payroll	2,400	\$0.47	\$1,128.00	
	POLLING SITE RENTAL	150	\$210.00	\$31,500.00	
	CELL PHONES AND AIRTIME	228	\$30.00	\$6,840.00	
	<b>TOTAL MISCELLANEOUS</b>			\$39,468.00	\$39,468.00
<b>J</b>	<b>SUMMARY ELECTION DAY COST</b>				
	REMUNERATIONS			\$126,144.27	\$126,144.27
	ELECTION KITS AND RETURNS			\$14,820.00	\$14,820.00
	RENTAL			\$174,155.80	\$174,155.80
	STAFFTIME			\$11,044.89	\$11,044.89
	PRINTING COST			\$0.00	\$0.00
	INFORMATION SERVICES			\$95,131.60	\$95,131.60
	TEMPORARY EMPLOYEE COST			\$3,486.42	\$3,486.42
	PUBLICATION			\$325.00	\$325.00
	TRANSPORTATION			\$36,400.00	\$36,400.00
	MISCELLANEOUS			\$39,468.00	\$39,468.00
	ELEC. DAY COST SUBTOTAL			\$500,975.98	\$500,975.98
	<b>TOTAL ELECTION DAY</b>			\$500,975.98	\$500,975.98
	10% CONTRACT FEE			\$50,097.60	\$50,097.60
	<b>Grand Total Election Day</b>			\$551,073.58	\$551,073.58

	Total	ESTIMATE
Early Voting Grand Total	\$300,121.23	\$300,121.23
Election Day Grand Total	\$551,073.58	\$551,073.58
Total For Early Voting and Election Day	\$851,194.81	\$851,194.81
Amount of Deposit	\$0.00	\$0.00
(Overpaid)/Underpaid		