

San Antonio Public Library
Monthly Operating Statement
October 1, 2019 to December 31, 2019
Percent of FY Elapsed: 25%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
City General Fund--Personnel Services					
Car Exp Allowance	18,000	4,500	-	13,500	25%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	3,600	1,980	-	1,620	55%
Civil Actv Healthcr	2,492,541	623,135	-	1,869,406	25%
Def Comp-Executives	21,245	-	-	21,245	0%
FICA & Medicare Exp	1,510,090	371,615	-	1,138,475	25%
Language Skill Pay	33,600	9,900	-	23,700	29%
Life Insurance	16,186	2,810	-	13,376	17%
Overtime Salaries	1,737	1,298	-	439	75%
Pers Leave Buy Back	199,688	318,611	-	(118,923)	160%
Regular Salaries	19,688,988	4,741,650	-	14,947,338	24%
Reserve COLA	325,725	-	-	325,725	0%
Reserve Performance Pay	267,964	-	-	267,964	0%
Retiree Hlth Assess	424,439	106,110	-	318,329	25%
Retiree Payout Sal	-	6,330	-	(6,330)	0%
Retirement Exp	1,926,362	501,538	-	1,424,824	26%
Salary Turnover Targ	(900,977)	-	-	(900,977)	0%
Shift Differential	19,300	11,293	-	8,007	59%
Temp FICA & Medicare	-	185	-	(185)	0%
Temporary Salaries	-	2,403	-	(2,403)	0%
Total General Fund Personal Services	26,051,008	6,703,359	-	19,347,649	26%
City General Fund--Contractual Services					
Adv and Publications	11,450	4,601	-	6,849	40%
Alarm and Sec. Serv.	65,055	16,560	8,960	39,535	39%
Binding & Printing	52,585	5,305	1,095	46,185	12%
Cleaning Services	1,139,245	310,455	893,855	(65,066)	106%
Computer Software Maint.	666,315	493,560	10,785	161,970	76%
Contractual Services	924,763	202,013	520,751	201,999	78%
Construction Cost	-	-	21,587	(21,587)	0%
Credit Card Fees	24,000	4,784	-	19,216	20%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	724,828	235,164	-	489,664	32%
Disposal Services	-	33	-	(33)	0%
Freight and Storage	31,817	7,017	24,253	548	98%
Mail and Parcel Post	14,526	11,647	-	2,879	80%
Maint - Buildings	924,671	311,854	581,505	31,313	97%
Maint & Rep - Cmrc	3,393	378	-	3,015	11%
Maint. - M&E	40,420	14,161	7,760	18,499	54%
Maint.- Repair Auto	12,595	5,058	-	7,537	40%
Membership Dues	15,300	202	-	15,098	1%
Other Contract Svcs	23,000	-	-	23,000	0%
Participation-Booth Fees	-	490	-	(490)	0%
Public Copy/Print	306,218	67,852	73	238,294	22%
Rental of Equipment	5,000	4,419	2,021	(1,440)	129%
Rental Office Equipment	9,000	2,582	-	6,418	29%
Subscriptions to Computer Svcs	70,000	151,342	-	(81,342)	216%
Temporary Services	123,262	59,533	69,385	(5,656)	105%
Transportation Fees	89,485	23,489	-	65,996	26%
Travel-Official	1,000	511	-	489	51%
Total General Fund Contractual Services	5,281,551	1,933,010	2,142,029	1,206,512	77%

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City General Fund--Commodities					
Clothing and Linen	6,092	2,037	6,866	(2,811)	146%
Computer Software	63,300	3,548	-	59,752	6%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,731	-	(1,731)	0%
Janitorial Supplies	36,452	11,665	3,072	21,716	40%
Library Materials	222,257	48,758	13,087	160,412	28%
Library Resources	5,192,944	1,294,321	155,828	3,742,794	28%
M&R Material Bldg/Imp	60,854	18,107	1,269	41,479	32%
M&R Material Mach/Eq	28,608	701	2,192	25,715	10%
M&R Parts Automotive	7,741	1,263	-	6,478	16%
Office Supplies	135,877	18,702	3,732	113,443	17%
Other Commodities	53,000	8,222	5,261	39,517	25%
Total General Fund Commodities	5,808,125	1,409,055	191,306	4,207,763	28%
City General Fund Other Expenditures					
Automotive Admin Chg	1,551	388	-	1,163	25%
Build. Maint. Chg	253,152	63,288	-	189,864	25%
Gas and Electricity	1,038,159	236,242	-	801,917	23%
General Liab. Assess	62,994	15,749	-	47,246	25%
Mail & Delivery Svcs	9,973	2,493	-	7,480	25%
Unemploy Comp Assess	542	136	-	407	25%
Motor Fuel and Lub.	23,494	5,182	-	18,312	22%
Rent of City Equip. (Vehicle Replacement Fund)	108,584	27,146	-	81,438	25%
Water and Sewer	298,773	61,350	-	237,423	21%
Workers Comp Assess	60,238	15,059	-	45,179	25%
Total General Fund Other Expenditures	1,857,460	427,032	-	1,430,428	23%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	291	-	(291)	0%
CAP Admin Cost-Indir	-	145	-	(145)	0%
Cell Phone Services	7,227	382	-	6,845	5%
Communications Radio	-	5	-	(5)	0%
Interfnd Transf Out	138,106	34,526	-	103,580	25%
IT Assessment Fee	2,629,923	657,481	-	1,972,442	25%
Procurement Fee	164,767	41,192	-	123,575	25%
Wireless Data Communications	3,000	242	-	2,758	8%
Total General Fund Scheduled Line Items	2,943,023	734,265	-	2,208,758	25%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	27,700	15,366	-	12,334	55%
Cap<5000 - Furn & Fix	195,650	-	342	195,308	0%
Cap<5000 - M&E Other	6,550	5,261	-	1,289	80%
Cap<5000 - PC Replct	659,091	-	-	659,091	0%
Cap>5000 - M&E	30,657	5,570	-	25,087	18%
Total General Fund Capital Outlay	919,648	26,196	342	893,110	3%
Total City General Fund	42,860,815	11,232,917	2,333,677	29,294,221	32%
Major Gifts					
Friends of the Library	50,000	48,955	583	462	99%
Library Foundation	225,559	173,388	42,479	9,692	96%
Total Major Gifts	275,559	222,343	43,062	10,154	96%

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