

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING A PROFESSIONAL SERVICES CONTRACT WITH PROFESSIONAL AUDITING SERVICES OF AMERICA, CO, TO PROVIDE ACCOUNTS PAYABLE RECOVERY AUDIT SERVICES TO THE CITY FOR A ONE (1) YEAR TERM BEGINNING UPON EXECUTION BY BOTH PARTIES, WITH THE OPTION TO EXTEND FOR TWO (2) ADDITIONAL ONE (1) YEAR TERMS, WITH COMPENSATION SET AT 21.0% OF RECOVERED SUMS FOR THE INITIAL TERM.**

\* \* \* \* \*

**WHEREAS**, a Request for Proposal (“RFP”), soliciting proposals to assist the City in identifying potential revenue recoveries due to the City as a result of erroneous accounts payable disbursements in Fiscal Year 2015 was released on October 30, 2015; and

**WHEREAS**, two (2) responsive Proposals were received on December 1, 2015, and were evaluated by an evaluation committee; and

**WHEREAS**, the evaluation involved assessment of, among other factors, the experience, background, qualifications and price schedule of each Respondent; and

**WHEREAS**, City Staff recommends that the City enter into a Professional Services Contract For Accounts Payable Recovery Audit Services with Professional Auditing Services of America, Co. to provide accounts payable recovery audit services to the City for a three (3) year term beginning upon execution by both parties, with one (1) renewal term of two (2) years, with total compensation not set at 21.0% of recovered sums; and

**WHEREAS**, upon consideration of this recommendation and after deliberations on the matter, the City Council desires to accept the Staff recommendation and authorize execution of this contract; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee or the Deputy Chief Financial Officer or his designee is each authorized to execute a Professional Services Contract For Accounts Payable Recovery Audit Services with Professional Auditing Services of America, Co. to provide accounts payable recovery audit services to the City for a one (1) year term upon execution by both parties, with two (2) renewal terms of one (1) year each, with total compensation set at 21.0% of recovered sums for the initial year, 20.0% of recovered sums for the first renewal year, and 19.0% of recovered sums for the second renewal year. A copy of said contract, in

substantially final form, is attached hereto and incorporated herein by reference, for all purposes as **Attachment I**.

**SECTION 2.** Funding for this ordinance is contingent upon City Council approval of the Fiscal Year 2017 and subsequent budgets for the term of the contract in Fund 11001000, Cost Center 0709010001 and General Ledger 5201040. Recovered funds will be deposited into the fund of the original funding source.

**SECTION 3.** Payment in the amount of 21% of recoveries is authorized to Professional Auditing Services of America, Co. Payment shall be made after recoveries of funds are received.

**SECTION 4** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance..

**SECTION 5.** This Ordinance is effective upon passage by eight affirmative votes; otherwise, this Ordinance is effective on the tenth (10<sup>th</sup>) day after passage hereof.

*PASSED and APPROVED* this \_\_\_\_ day of \_\_\_\_, 2016.

**M A Y O R**  
Ivy R. Taylor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
City Attorney

DRAFT

**A T T A C H M E N T I**