

**TRANSPORTATION AND MOBILITY COUNCIL COMMITTEE
MEETING MINUTES
MONDAY, MARCH 15, 2021
2:00 PM
VIDEOCONFERENCE**

Members Present:	Councilmember Shirley Gonzales, Chair, <i>District 5</i> Councilmember Roberto Treviño, <i>District 1</i> Councilmember Melissa Cabello Havrda, <i>District 6</i> Councilmember Ana Sandoval, <i>District 7</i> Councilmember Clayton Perry, <i>District 10</i>
Staff Present:	Roderick Sanchez, <i>Assistant City Manager</i> ; Laura Reyna, <i>Assistant City Attorney</i> ; Razi Hosseini, <i>Director, Public Works Department</i> ; Tamika Monterville, <i>Director, Transportation Planning & Operations</i> ; Bridgett White, <i>Director, Planning Department</i> ; Zan Gibbs, <i>Chief Equity Officer, Office of Equity</i> ; Jonathan Butler, <i>Equity Manager, Office of Equity</i> ; Nancy Cano, <i>Office of the City Clerk</i>
Others Present:	None

Roll Call

Chairwoman Gonzales called the meeting to order.

1. Approval of the Minutes for the February 26, 2021 Transportation and Mobility Committee Meeting.

Councilmember Sandoval moved to approve the Minutes from the February 26, 2021 Transportation and Mobility Committee Meeting as amended to reflect the support by all Committee members for the Culebra Road Project. Councilmember Treviño seconded the motion. The motion carried unanimously.

Public Comment

Written Testimony

There were no written comments submitted.

Live Testimony

There were no citizens registered to speak.

2. Briefing on a proposed strategy to incorporate equity into the transportation decision-making process. [Roderick Sanchez, Assistant City Manager; Tomika Monterville, Transportation]

Transportation Director Tamika Monterville reported that the Office of Equity had partnered with the Transportation and Planning Department to incorporate equity into the transportation decision-making process. She stated that staff would utilize the existing Atlas Tool to identify and refine

equity criteria to develop a score card for transportation planning, studies and transportation project deliveries.

Jonathan Butler reported that equity would be introduced and integrated into the Multi-Modal Transportation Plan (MTP). He indicated that a pilot application of the Equity Score Card with an assessment of the MTP would occur in FY 2022.

Chairwoman Gonzales asked if the Pavement Condition Index (PCI) would be utilized to address equity. Ms. Monterville stated that it would be one of the criteria included in a category. Chairwoman Gonzales asked if the overall score assigned would be utilized to direct funding. Ms. Monterville replied that the score would inform the decision making process as it related to funding projects.

Councilmember Treviño expressed concern that renters were not considered in the Atlas Tool. He suggested that staff discuss transportation needs with housing advocates. Ms. Monterville stated that spatial data would be utilized for projects to determine whether the plan captured the needs of marginalized and underrepresented communities. Mr. Butler reported that staff had discussed embedding displacement mitigation into the score card. He noted that race and income were good predictors to be able to overlay where and how individuals lived.

Councilmember Sandoval asked what was recommended today. Ms. Monterville stated that an update of the Micro-Mobility and Multi-Modal Plans to include equity was proposed today. Councilmember Sandoval noted that the bond process would begin prior to the update of the plans and asked how the Bond Program could be made equitable. Assistant City Manager Rod Sanchez reported that staff would review the bond process to include equity later in the week.

Councilmember Sandoval requested that the following be discussed at the meeting to review the bond process: 1) The Transportation Research Board's equity score card; and 2) Synthesis of the bond program with the Climate Action and Adaptation Plan (CAAP).

Councilmember Cabello Havrda asked for clarification on the greatest disparity gap identified in the white paper that staff would expand on. Ms. Monterville stated that she would provide a memorandum to the Committee outlining staff's approach to address disparity gaps.

Councilmember Perry asked if weighted scores such as for the PCI would be included in the process. Ms. Monterville stated that the PCI would be one of the criteria that evaluation of projects would be based upon and staff would determine if the PCI would be weighted. Councilmember Perry added that the PCI should be a higher weighted portion of the process.

Chairwoman Gonzales requested that staff highlight projects such as the Culebra Road Project, to include data points and scores be provided at the next meeting. Ms. Monterville stated that the Transportation Prioritization Tool could be applied to projects. She added that equity had been applied in the prioritization of projects and could be applied to the planning process. Razi Hosseini indicated that a presentation would be made to the City Council on March 18, 2021 on the 2022 Bond Program with the project selection criteria applied. He added that he would send the presentation for that meeting to the City Council in advance of the meeting.

3. Briefing on the Transportation Department’s programs and priorities. [Roderick Sanchez, Assistant City Manager; Tomika Monterville, Director, Transportation Department]

Ms. Monterville outlined the department’s start-up priorities:

Activity	30 days	90 days	90 days-6 months	6 months-1 year	1-2 years	2-3 years
DOT SWOT Analysis	✓	✓	✓			
Internal department and external partner Coordination	✓	✓	✓	✓	✓	✓
Project delivery and oversight	✓	✓	✓	✓	✓	✓
Staffing assessment	✓	✓	✓			
Funding and programmatic needs assessment	✓	✓	✓	✓	✓	✓
Develop program of projects and department branding			✓	✓	✓	✓

Ms. Monterville stated that she would coordinate with the City Council Offices and staff during the process. She indicated that the priorities would be utilized to develop the department’s FY 2022 Budget.

Ms. Monterville reported that the department’s five focus areas included: 1) Service delivery; 2) Strategic/corridor planning; 3) safety, compliance, oversight, and procurement; 4) Project delivery; and 5) Grants administration. She stated that the following were included in the focus areas:

Service Delivery

- Transit
- Autonomous transportation
- Bicycle and bike sharing
- Pedestrian
- Scooters and micro-mobility
- For-hire vehicles
- Ride sharing
- Parking demand management

Strategic/Corridor planning

- Regional activity centers and area plans
- Multi-modal plans and HIA’s
- Bicycle and pedestrian plans
- Transit-oriented and transit supportive plans

Safety, compliance, oversight and procurement

- Oversight of third party service providers
- ADA compliance and administration
- Third party procurement

Project delivery

- Planning, design and construction of bicycle and pedestrian facilities
- Management and coordination with stakeholders

Grants administration

- Grant writing and management
- Grant development and coordination

Ms. Monterville stated that the Federal Transportation Administration (FTA) funding opportunities included:

- Pilot Program for Transit Oriented Development Planning
- Mobility on Demand Sandbox
- Access and Mobility Partnership Grants
- Low-No Emission Vehicle Program
- State of Good Repair (5337)

She indicated that the FTA Formula Funding options included:

- Urbanized Area Formula (5307)
- Bus and Bus Facility Investment Program (5339)
- Enhanced Mobility for Seniors and Individuals with Disabilities (5310)

Ms. Monterville indicated that there were many sources of funding that the department competed for, based on the formula, and that formula included the number of low income and minority individuals who were supported and served with the projects.

Ms. Monterville reviewed the following programmatic needs:

- Transportation plans
- Consultant management and on-call consultant support
- Partner coordination and community collaboration
- Design review
- Policy development

Ms. Monterville stated that there were three major vacancies in the department which made it challenging to manage staff and remain responsive to residents and the vacancies must be filled to deliver and maintain momentum for current projects.

Ms. Monterville stressed the importance of internal and external engagement. She reported that partners included:

- Residents and business owners/groups
- Council liaisons
- City departments
- VIA Metropolitan Transit Authority
- Alamo Area Metropolitan Planning Organization (AAMPO)
- Texas Department of Transportation (TxDOT)
- Federal Transit Administration (FTA) Region 8 and headquarters
- Adjacent jurisdictions and municipalities

Ms. Monterville stated that it was critical for the department to have a brand and to invest in itself to assure its success in communicating with future partners. She reported that the future vision for the department included: 1) Parking demand management; 2) Sustainability; and 3) Autonomous technology.

Chairwoman Gonzales asked for the amount of funding for projects which were derived from outside organizations. Mr. Hosseini stated that staff would submit for slightly less than \$200 million in projects to the MPO. Chairwoman Gonzales requested the amount of funding received from all sources at a future meeting. She requested a future discussion on enforcement related to transportation.

Councilmember Cabello Havrda asked of the tangible output that demonstrated the relationship with VIA and the MPO. Ms. Monterville stated that the tangible output was the result of the department's focus on building relationships with partners.

Adjourned

There being no further discussion, the meeting was adjourned at 3:29 pm.

Shirley Gonzales, Chair

Respectfully submitted,

Denice F. Trevino, Office of the City Clerk