

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2017 to May 31, 2018  
Percent of FY Elapsed: 67%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	12,000	-	6,000	67%
Cell Phone Reimburse	6,720	4,580	-	2,140	68%
Civil Actv Healthcr	2,629,117	1,752,745	-	876,372	67%
Def Comp-Executives	6,200	7,741	-	(1,541)	125%
FICA & Medicare Exp	1,412,950	883,420	-	529,530	63%
Hol.Pay-Hourly Sal.	-	7,472	-	(7,472)	
Language Skill Pay	34,200	23,450	-	10,750	69%
Life Insurance	15,303	7,102	-	8,201	46%
Overtime Salaries	1,737	16,146	-	(14,409)	930%
Pers Leave Buy Back	199,688	316,783	-	(117,095)	159%
Regular Salaries	18,418,265	11,710,255	-	6,708,010	64%
Reserve COLA	216,693	-	-	216,693	0%
Reserve for Pay Plan	264,498	-	-	264,498	0%
Reserve Performance Pay	254,478	-	-	254,478	0%
Retiree Hlth Assess	337,113	224,742	-	112,371	67%
Retiree Payout Sal	-	36,760	-	(36,760)	
Retirement Exp	1,780,579	1,210,519	-	570,060	68%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	34,748	-	(15,448)	180%
Temp FICA & Medicare	-	1,934	-	(1,934)	
Temporary Salaries	-	25,147	-	(25,147)	
Transportation Allowance	286	-	-	286	0%
<b>Total General Fund Personal Services</b>	<b>25,201,464</b>	<b>16,275,543</b>	<b>-</b>	<b>8,925,921</b>	<b>65%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	10,562	1,600	(712)	106%
Alarm and Sec. Serv.	65,055	61,623	-	3,432	95%
Binding & Printing	52,585	21,707	1,740	29,139	45%
Cleaning Services	1,086,322	772,639	-	313,683	71%
Computer Software Maint.	560,811	545,919	-	14,892	97%
Contractual Services	908,513	509,301	373,858	25,354	97%
Construction Cost	-	-	9,270	(9,270)	
Credit Card Fees	24,000	18,812	-	5,188	78%
Education - Classes	3,623	3,425	-	198	95%
Fees to Prof Contr.	751,721	619,349	-	132,372	82%
Freight and Storage	31,817	15,648	12,237	3,932	88%
Mail and Parcel Post	14,526	13,040	-	1,486	90%
Maint - Buildings	544,267	427,175	187,188	(70,096)	113%
Maint & Rep - Cmrcl	3,393	6,493	-	(3,100)	191%
Maint. - M&E	20,420	43,043	520	(23,143)	213%
Maint.- Repair Auto	12,595	10,081	-	2,514	80%
Membership Dues	15,300	15,858	-	(558)	104%
Other Contract Svcs	23,000	21,552	-	1,448	94%
Participation-Booth Fees	-	11,487	-	(11,487)	
Public Copy/Print	292,263	118,895	-	173,368	41%
Rental of Equipment	5,000	4,244	-	756	85%
Rental Office Equipment	9,000	7,660	-	1,340	85%
Subscriptions to Computer Svcs	-	1,705	-	(1,705)	
Temporary Services	340,000	219,553	147,609	(27,163)	108%
Transportation Fees	89,485	74,267	-	15,218	83%
Travel-Official	1,000	847	-	153	85%
<b>Total General Fund Contractual Services</b>	<b>4,866,146</b>	<b>3,554,883</b>	<b>734,022</b>	<b>577,241</b>	<b>88%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	7,096	4,617	(5,621)	192%
Computer Software	63,300	27,721	-	35,579	44%
Expense Allowance	1,000	-	-	1,000	0%

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2017 to May 31, 2018  
Percent of FY Elapsed: 67%**

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
Food	-	4,754	-	(4,754)	
Janitorial Supplies	36,452	31,259	533	4,660	87%
Library Materials	222,257	123,140	5,400	93,717	58%
Library Resources	4,512,944	2,919,545	4,167	1,589,232	65%
M&R Material Bldg/Imp	71,854	36,606	2,197	33,051	54%
M&R Material Mach/Eq	37,608	21,676	68	15,864	58%
M&R Parts Automotive	7,741	2,954	-	4,787	38%
Office Supplies	135,877	72,664	1,317	61,896	54%
Other Commodities	53,000	24,249	-	28,751	46%
Tools & Apparatus	-	3,587	-	(3,587)	
<b>Total General Fund Commodities</b>	<b>5,148,125</b>	<b>3,275,251</b>	<b>18,299</b>	<b>1,854,575</b>	<b>64%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,353	902	-	451	67%
Software Licenses	-	113	-	(113)	
Build. Maint. Chg	359,513	239,675	-	119,838	67%
Gas and Electricity	975,350	599,086	-	376,264	61%
General Liab. Assess	92,078	61,385	-	30,693	67%
Mail & Delivery Svcs	11,065	7,377	-	3,688	67%
Motor Fuel and Lub.	21,959	13,859	-	8,100	63%
Rent of City Equip. (Vehicle Replacement Fund)	27,628	18,419	-	9,209	67%
Water and Sewer	213,802	117,471	-	96,331	55%
Workers Comp Assess	107,737	71,825	-	35,912	67%
<b>Total General Fund Other Expenditures</b>	<b>1,810,485</b>	<b>1,130,112</b>	<b>-</b>	<b>680,373</b>	<b>62%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	872	-	(872)	
CAP Admin Cost-Indir	-	156	-	(156)	
Cell Phone Services	6,483	6,879	-	(396)	106%
Communications Radio	1,106	8	-	1,098	1%
Interfnd Transf Out	111,487	74,325	-	37,162	67%
IT Assessment Fee	2,370,434	1,580,289	-	790,145	67%
Procurement Fee	138,868	92,579	-	46,289	67%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	12,122	1,589	-	10,533	13%
<b>Total General Fund Scheduled Line Items</b>	<b>2,641,498</b>	<b>1,756,697</b>	<b>-</b>	<b>884,801</b>	<b>67%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Furn &Fix	419,530	197,708	228,683	(6,860)	102%
Cap<5000 - PC Replct	502,762	210,685	19,192	272,885	46%
<b>Total General Fund Capital Outlay</b>	<b>922,292</b>	<b>408,392</b>	<b>247,875</b>	<b>266,025</b>	<b>71%</b>
<b>Total City General Fund</b>	<b>40,590,010</b>	<b>26,400,878</b>	<b>1,000,195</b>	<b>13,188,936</b>	<b>68%</b>
<b>Major Gifts</b>					
Friends of the Library	60,000	35,000	9,269	15,731	74%
Library Foundation	280,094	77,588	66,310	136,196	51%
<b>Total General Fund, State/Federal Grants and Major Gifts</b>	<b>40,930,103</b>	<b>26,513,466</b>	<b>1,075,774</b>	<b>13,340,863</b>	<b>67%</b>

### Library General Fund % Spent

FY 15 Budget \$34.9M, FY16 \$37.7M, FY 17 \$39.8M & FY18 \$40.4M

