



City of San Antonio

Contract Summary Sheet

Date: 3/21/2019
Agenda Item: 19-2022

Name/Title (Caption as shown on agenda): Annual Contract for Lamps and Ballasts 6100009924 VF	
Brief Description of Item(s) and Use: This contract will provide the purchase and delivery of various lamps and ballasts, including energy saving products, for Citywide departments. These supplies are utilized to support maintenance, repair or new installation of lighting in City facilities. Bidders provided catalog percentage discounts as listed on the bid tabulation and unit pricing on over eighty of the most utilized lamps and ballasts. Pricing submitted for the most commonly utilized items was evaluated utilizing historical usage to determine the low and responsible bidder. The pricing submitted for the evaluated items by the recommended vendor was deemed to be low and responsive.	
Total \$:	\$176,000.00 annually
Contract Period:	April 1, 2019 through January 31, 2021 with one, one-year renewal option
Method of Procurement:	Competitive (4 bids received)
Price Trend:	33% decrease due to increase in annual usages
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Graybar Electric Co., Inc., 4503 Perrin Creek, San Antonio, TX 78217 (LOCAL)
Previous Contractor(s):	Graybar Electric Co., Inc., 4503 Perrin Creek, San Antonio, TX 78217 (LOCAL)
Comments:	DELETED Section 1: Items 1A.3, 1B.1, 1C.4, 1C.25, 1C.37, 1C.65 – unable to validate pricing DELETED Section 2: Items 1A.3, 1B.1, 1C.4, 1C.25, 1C.37, 1C.63 – unable to validate pricing DELETED Section 2: 1A Allanson, 1C Maxlight, Sylvania, Ushio Catalogs – not as specified DELETED Section 2: 1C Philips Catalog – Discount offered is not conducive to long term contract savings
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, Building and Equipment Services along with other departments such as Convention and Sports Facilities (CSF) and Aviation will not have a reliable and continuous supply of lamps and ballasts necessary for general routine and preventive maintenance repairs.
Using Department (s):	BES, CSF, and Aviation Departments